

**CITY OF LANDER
REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS
240 LINCOLN STREET
LANDER, WY 82520
December 14, 2021**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Chris Hulme(zoom), Missy White, Julia Stuble, Melinda Cox,

Governing Body Absent: Dan Hahn

City Staff Present: City Clerk Tami Hitshe, City Treasurer Charri Lara Assistant Mayor RaJean Strube Fossen, Public Works Director Lance Hopkin, Chief Scott Peters, Attorney Adam Phillips

Call to Order.

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

I. Approval of Agenda

MOTION: Council President White moved to approve agenda as amended. Council Member made Cox second. Motion passed.

II. Oral Comments

(a) Personal Privilege – Mayor and Council.

Julia Stuble - Thanked everyone for the Christmas party. Attended the Popo Agie Conservation District meeting. Steve Bauman from county planning gave presentation on the potential for high density developments happening outside city limits.

Missy White – Really enjoyed the Christmas Party. Great celebration for the presentation for the new parks land. Would like to have skating this year. Planning commission continuing to do an excellent job.

Melinda Cox - Attended senior center meeting. Asked what the process is if they do adjustments or changes to their building. RaJean said there is an architectural control committee to which they would present. They would like to develop an outdoor space at the center. LOR foundation will attend the next senior center meeting to discuss this further. They need a vacuum and LCAN will investigate getting a cordless battery-operated vacuum for them. She also attended the LCAN meeting

John Larsen - Commented on how wonderful main street looks.

Monte Richardson – Mentioned we did lose our golf pro. The board will be looking to hire a new one. Light up Lander was a success. Thanked all that helped.

(b) Proclamation – Wreaths Across America – Taylor Romans

Taylor Romans read proclamation. Ceremony starts at noon on Saturday, December 18, 2021.

(c) Communication from the Floor – Citizens Comments - None

(d) Staff Discussion Items

Charri Lara - Audit is complete. Auditors will present at a council meeting in January.

RaJean Strube Fossen - FEMA grant is in the process of being written by the grant writer. This grant will help with the acquisition and relocation after the study is completed.

Lance Hopkin – There is a Master Plan meeting his Thursday at 6:00 and the community center. This is one of the two required public meetings for the master plan. Lance said we are still hoping to have a skating rink, but

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weather might not cooperate this year.

Scott Peters – The new officer started yesterday. He has 10 years of experiences. The vehicles should be ready by first of the year. Radios final shipped. Hopefully will have them up and running by January.

III. Consent Agenda

- (a) Regular Meeting Minutes – November 9, 2021
- (b) Special Council Meeting – November 30, 2021
- (c) Work Session Meeting Minutes – November 30, 2021
- (d) Bills and Claims

County 10 Flooring & Finish Work LLC. 5128,CENTURY LINK 671.54,SIMPLYFILE 14,DESERT MOUNTAIN 1861.94,ECONO SIGNS 266.86,FREMONT CO SOLID WASTE DISPOS 13.8,PAVEMENT MAINTENANCE INC 16836,BOBCAT OF THE BIG HORN BASIN INC 388.45,BERGSTON JAN 128,SQUAD ROOM EMBLEMS 238,T-O ENGINEERS 10460.77,WINSUPPLY 989.71,WYOMING FIRST AID & SAFETY SUPPLY 550,DYTA CONSULTING 6725,LANDER VALLEY BOYS BASKETBALL 2500,ARMSTRONG CONSULTANTS INC 50315,BERNARD PLUMBING 200,MASA 160,RIVERTON TIRE & OIL CO 90.27,PATRICK CONSTRUCTION INC 153848.13,SURRELL CREEK PICTURE TAKER 325,ECKHOLM CONSTRUCTION 3500,HOMETOWN OIL 115.22,FLOWPOINT ENVIRONMENTAL SYSTEMS 770.21,GOBLE SAMPSON ASSOC 19113.26,INBERG MILLER ENGINEERS 9728.2,LANDER MEDICAL CLINIC 225,LOZIER TERESA 950,MID AMERICAN RESEARCH CHEMICAL 1747.61,SENTINEL SECURITY 1446.45,NAPA AUTO PARTS - LANDER 553.45,SHIELDS CLEANING 3345.83,STRIKE CONSULTING GROUP 21886.25,WSFA - MUTUAL AID 2380,WESTERN LAW ASSOCIATES 1830,WILEY DESIGNS 1732.5,WHITING LAW PC 130,WYDOT - FINANCIAL SERVICES 370858.85,WYOMING RETIREMENT SYSTEM 1350,WYOMING ASSN OF RURAL WATER 450,BADGER METER INC 1361.05,ADDCO OFFICE SYSTEMS INC 55.95,ADAM E PHILLIPS ATTORNEY AT LAW 4460,ALSCO 150.87,APEX SURVEYING 2470.76,CITY OF RIVERTON 225,APPLIED DIVING SERVICES 9950,BOYLE ELECTRIC 85,CMI TECO 158.29,DEPT OF ENVIRONMENTAL QUALITY 400,DOWL 2668.75,MASTERCARD 59671,ROCKY MOUNTAIN POWER 14761.72,CENTRAL BANK & TRUST 667.62,POSTMASTER 5000,POSTMASTER 5000,BLACK HILLS ENERGY 7897.44,QUADIENT INC 1049.18,AMERI-TECH EQUIPMENT CO 1910.61,FDMC DIGITAL MEDIA 700,BAKER HEATING & AIR 488.63,FLEX SHARE BENEFITS 216.5,CITY SERVICE VALCON 21824.17,FAGNANT LEWIS & BRINDA P.C. 12809.95,FREMONT COUNTY TREASURER 18254,HACH COMPANY 1897.99,HDR ENGINEERING INC 137501.69,INQUIREHIRE 160,MES ROCKY MOUNTAINS 10000.22,JOHNSON CONTROLS 52.25,LANDER SENIOR CITIZENS CENTER 2700.63,NORCO INC 126.88,ONE CALL OF WYOMING 199.5,PREMIER VEHICLE INSTALLATON INC 1013,TED D MILLER ASSOCIATES INC 500,TEGLER INSURANCE 3799,MASA 160,MASTERCARD 44590.26,COUNTY TITLE 529302.57

MOTION: Council Member Cox moved to approve. Council Member Stuble made second. Motion passed

IV. Resolutions

- (a) Resolution 1227 – Adoption of the Fremont County/Municipal/Tribal Emergency Operations Plan

MOTION: Council Member Cox moved to approve. Council Member Larsen made second. Motion passed

- (b) Resolution 1228 – Creating job description for Community Development Coordinator

MOTION: Council Member Larsen moved to approve. Council President White made second. There was discussion between council on what the duties should be with this job description and if it should be a part time or full-time position. Council Members Larsen, Hulme, White and Stuble are all in favor of this position. Council Member Cox is hesitant about the position. Council would like it on the December 28th work session meeting for further discussion. Council President White moved to table Resolution 1228. Council Member Stuble made second. Motion passed.

- (c) Resolution 1229 – Amending Salary Structure

MOTION: Council Member Stuble moved to Table. Council President White made second.

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Motion passed

- (d) Resolution 1230 – Amending Pay Schedule section of Policy and Procedure Manual.

MOTION: Council Member Cox moved to approve. Council President White made second.
Motion passed

V. New Business

- (a) Appoint RaJean Strube Fossen to the Housing Authority Board

MOTION: Council Member Cox moved to approve. Council President White made second.
Motion passed

- (b) Authorize Mayor to sign agreement with Yvonne Elliott for janitorial services for city hall and police department.

MOTION: Council Member Larsen moved to approve. Council President White made second.
Motion passed

- (c) Authorize Mayor to sign FAA grant application for construction funds of Taxiway A relocation in the amount of 3,500,000.

MOTION: Council Member Stuble moved to approve. Council President White made second.
Motion passed

- (d) Appoint Lisa Jacks and Reappoint Dave Fehringer to Planning Commission

MOTION: Council Member Cox moved to approve. Council Member Larsen made second.

- (e) Approve recommendations from LIFT committee to award projects from the one-half cent sales tax in the amount of \$155,610.85

MOTION: Council Member Stuble moved to approve. Council Member Cox made second. Melinda appreciates all the work the LIFT committee has done. Missy also appreciated the work they have done. Julia thanked that the committee showed us the process they were using to produce the recommendations. She did attend a portion of the LIFT committee meeting and was extremely impressed with them. Julia asked about discussing the other questions that came up at the December 28th work session. There was a question on who should notify the applicants of the awards. Missy thinks since the final decision comes from the city, then we should notify the applicants. Attorney Phillips feels since the city will be giving the money out, the notification should come from the city. The recommendation was to award money to Western Printing, Granite & Tile Connection, LLC, Bossert Collective, and Kiddy-up. Motion passed.

VI. Adjournment

Being no further business to come before the Council, the meeting was adjourned at 6:48 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Tami Hitschew, City Clerk

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