

# National Contractor/Trades Examination Information Bulletin

~~Published January 15, 2024~~

This edition supersedes all bulletin  
editions published prior to the above date.

*This bulletin answers most questions raised by examination  
candidates. Please read it carefully. You will find it a useful  
reference throughout your registration and examination process.*

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- schedule an exam?  
Visit [www.pearsonvue.com/icc](http://www.pearsonvue.com/icc) or call Pearson VUE at 1-877-234-6082
- change my name or address?  
Visit [www.iccsafe.org/ac-forms-library/](http://www.iccsafe.org/ac-forms-library/) and select the form **Change of Candidate Information Form** located under **Candidate Services**. Email or mail ICC this form containing your name, old and new addresses, contact phone number, and signature; ICC will advise if additional documentation is needed  
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- make comments about an exam I took?  
See page 9 for more information on the exam feedback and appeals process  
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- reschedule an exam?  
PRONTO exams can be taken at any time, 24/7, 365 days a year, you do not need to reschedule a PRONTO exam.  
Computer-based exams: You must notify Pearson VUE two business days before your scheduled examination; an administrative fee will incur (see page 14 for more information).
- cancel an exam?  
See pages 18-35 for the exam outline listings in this bulletin  
For Computer-based exams: See page 13 for the Test Site Regulations section.
- find my exam code (ID)?  
For PRONTO exams: Go to [www.iccsafe.org/pronto-administration](http://www.iccsafe.org/pronto-administration).
- know what I can take into the exam?  
Most references can be purchased at [shop.iccsafe.org](http://shop.iccsafe.org); more information is found in the exam outline listings starting on page 18
- obtain the books for my exam?
- access information on my passed exams on ICC's website?  
Visit [www.iccsafe.org/certification-contractor-verification](http://www.iccsafe.org/certification-contractor-verification) for the Contractor Exam pass link
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