



CITY OF LANDER REGULAR COUNCIL MEETING

Tuesday, April 25, 2023 at 6:00 PM
City Council Chambers, 240 Lincoln Street

AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/85257582964?pwd=THphbkZwY3AxWHVhenQrVGJEaDJBZz09>

Meeting ID: 852 5758 2964

Passcode: 483801

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF AGENDA

3. COMMUNICATION FROM THE FLOOR

- A. Public Comment

4. OLD BUSINESS (ACTION ITEMS)

- A. Second Reading Ordinance 2023-2 Redistricting in accordance with W.S. 22-23-103 and Lander Code 12-1-2 and Repealing Ordinance 442 Enacted 1963
- B. Resolution 1285 The City of Lander Fee Schedule 2023-24 Amending Resolution 1249

5. ADJOURNMENT

Upcoming Council Meetings:

Regular Meetings:

6:00 p.m. Tuesday May 9, 2023-Council Chambers

6:00 p.m. Tuesday May 23, 2023-Council Chambers

6:00 p.m. Tuesday June 13, 2023-Council Chambers

6:00 p.m. Tuesday June 27, 2023-Council Chambers

Work Sessions:

Immediately following Regular Council Session Tuesday May 23, 2023-Council Chambers

Immediately following Regular Council Session Tuesday June 27, 2023-Council Chambers

All meetings are subject to cancellation or change.

ORDINANCE 2023-2

AN ORDINANCE REDISTRICTING ELECTION WARDS IN ACCORDANCE WITH W.S. § 22-23-103 AND LANDER CITY CODE 12-1-2 AND REPEALING ORDINANCE 442 ENACTED 1963

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANDER, FREMONT COUNTY, WYOMING, AND HEREBY ADOPTS THE REDISTRICTING OF THE ELECTION WARDS AS SET FORTH BELOW AND REPEALS ORDINANCE 442:

SECTION 1: Redistricting of Wards for the City of Lander are adopted in full in accordance with WS §22-23-103 and Lander City Code 12-1-2 which states that “The City shall be divided into three wards and two council members shall be elected from each ward. Council members shall be qualified electors of the ward they represent. Ward boundaries will be adjusted after each census and approved by the City Council.”

SECTION 2: Wards are boundaries which are visually described and depicted on Exhibit “A”, attached hereto and by this reference incorporated herein.

SECTION 3: The Council members shall be elected from each Ward aforesaid in the manner and for the term provided by law.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed, including but not limited to Ordinance 442, enacted September 3, 1963.

SECTION 5: Severability. If any section, subsection, sentence, phrase, or clause of this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 6: This ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING APRIL 11, 2023

PASSED ON SECOND READING APRIL 25, 2023

PASSED ON THIRD READING MAY 9, 2023

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the ____ day of ____ 2023.

THE CITY OF LANDER
A Municipal Corporation

By _____
Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I hereby certify that on _____, 2023, following passage, adoption and approval of Ordinance 2023-2, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Lander Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being _____, 2023.

Rachelle Fontaine, City Clerk

RESOLUTION 1285
THE CITY OF LANDER FEE SCHEDULE 2023-24
A RESOLUTION AMENDING RESOLUTION 1249

WHEREAS the City of Lander has reviewed and set forth the following charges for City Services; and

NOW THEREFORE, be it resolved by the Governing Body of the City of Lander that said fees shall be in effect starting July 1, 2023 for the following City Services.

<u>CEMETERY</u>		
LOT PURCHASE	City resident	\$ 400.00
	Outside City resident	\$ 500.00
	Cremation lot	\$ 200.00
	Infant	\$ 125.00
	Columbarium – City resident	\$ 500.00
	Columbarium – Outside City resident	\$ 650.00
PERPETUAL CARE (per internment)		\$ 200.00
OPENING/CLOSING CEMETERY LOTS	Adult	\$ 600.00
	Infant	\$ 375.00
	Cremation	\$ 200.00
	Columbarium	\$ 200.00
OVERTIME OPENING/CLOSING	Adult	\$1,200.00
	Infant	\$750.00
	Cremation	\$400.00
	Columbarium	\$400.00
CEMETERY DOCUMENT TRANSFER FEE		\$ 25.00
DISINTERMENT	Standard (minimum)	\$ 1,200.00
NOTE: ADDITIONAL CEMETERY FEES MAY BE ADDED AT TIME OF SERVICE, Oversized vaults, Stone removal/reset, Concrete Work		Quoted at time
<u>CONTRACTOR LICENSES</u>		
AMUSEMENTS		\$200.00/day
ARBORISTS	Initial fee/annual renewal	\$250.00/\$ 150.00
BUILDING CONTRACTOR		
	Class I – initial fee/annual renewal	\$350.00/\$ 200.00
	Class II – Initial fee/annual renewal	\$350.00/\$ 200.00
	Class III– initial fee/annual renewal	\$250.00/\$ 150.00
	Class IV – Initial fee/annual renewal	\$250.00/\$ 150.00
ELECTRICAL		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
HVAC		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
PAWNBROKER	Initial fee/annual renewal	\$350.00/\$ 200.00
PLUMBING		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
REFRIGERATION	Initial fee/annual renewal	\$200/\$100
SEWAGE CLEANING & DISPOSAL	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
UTILITY CONTRACTOR		\$350.00/\$ 200.00
<u>COMMUNITY CENTER</u>		
ROOM RENTAL RATES	Full center single day	\$965.00/day
	Full center 2-4 days	\$925/day
	Full center over 5 days	\$880/day
	Main Room only	\$675.00/day
	Bar & Lobby only	\$275.00/day
	Kitchen only	\$330.00/day
	Meeting rooms (3 each) hourly/daily	\$30.00 each/hour \$150.00 each/day
COMMUNITY CENTER DEPOSITS	Damage deposit - % refundable	\$300.00

	Booking deposit -% refundable if cancelled 2 months prior to event.	10%
	Lost/non-returned key	\$ 25.00
	Unlocked doors/ left open charge	\$150.00
	<u>LIQUOR LICENSING</u>	
BAR & GRILL LICENSE	Initial fee/annual renewal	\$10,000/\$1,500.00
CLUB LICENSE	Annual renewal	\$500.00
MICROBREWERY/WINERY LICENSE	Annual renewal	\$500.00
RESORT LICENSE	Annual renewal	\$1,500.00
RESTAURANT LICENSE	Initial fee/Annual renewal	\$1,500/\$1,500.00
RETAIL LICENSE	Annual renewal	\$1,500.00
TRANSFER FEE		\$200.00
WINERY OFF PREMISE PERMIT		\$50.00/day
MANUFACTURED OFF PREMISE PERMIT		\$50.00/day
CATERING PERMIT		\$50.00/day
MALT BEVERAGE PERMIT		\$50.00/day
MALT BEVERAGE FOR MICROBREWERY		\$50.00/day
	<u>MISCELLANEOUS PERMITS/FEES</u>	
BURN PERMIT INSIDE CITY LIMITS		\$50.00
COPIES – Record requests	Paper copies 8 1/2x11 up to 11X17	\$ 0.50/page plus \$20.00/hr
	Electronic copies	\$0.10/page plus \$20.00/hr
	Maps – Large format color	\$20.00
	Digital PDF, CD, DVD	\$10.00 each
	Police report or accident report. Photos and digital files may be assessed additional charges.	\$10.00
COURT COSTS		\$10.00
COURT/ARREST RECORDS REQUESTS	As determined by Supreme Court	\$10.00
DOG LICENSE	1 year/2 year -need proof of rabies shot	\$5.00/ \$9.00.00
DOG IMPOUND FEE	Actual expenses -Set by contract	
LIVESTOCK PERMIT	Annual renewal – need veterinary letter	\$50.00
INSUFFICIENT FUNDS FEE		\$30.00
IMPOUNDED VEHICLE FEE	Actual towing charges	Actual charges
SNOW REMOVAL – COMMERCIAL (pre-approved permit only)	Up to 5000 sq ft lot	\$500.00
SNOW REMOVAL – COMMERCIAL (pre-approved permit only)	5000 – 8000 sq ft lot	\$500.00 plus \$0.10/sqft
WEED & PEST MOWING		\$75.00/hour plus damages
WEED & PEST SPRAYING		\$75.00/hour plus chemical
LAGOON BULK DUMPING FEES		\$100 per 1,000 gallons
	<u>RODEO FACILITIES</u>	
RENTAL FEES – DAY USE	1-50 People	\$100.00/day
	51-150 People	\$125/day
	151-300 People	\$300.00/day
	301-500 People	\$500/day
	Over 500 People – no gate fee	\$1000.00/day
	All ticketed events	10% of gate fee Maximum of \$2,000
DAMAGE DEPOSIT	% Refundable- depending on damages	\$500.00
ADDITIONAL AMENITIES	Livestock Stall rentals	\$10.00 each/day

	<u>PARK FACILITIES</u>	
LIONS SHELTER- STAGE/NORTH PARK	1-20 People	\$100/day
	21-150 People	\$125/day
	151-300 People	\$300/day
	301-500 People	\$500/day
	Over 500 People	\$1000/day
	Reservation for use of Stage	\$100.00/event
	All ticketed events-	10% of gate fee Maximum of \$2,000
FULL PARK EXCLUDING PLAYGROUND AND CAMPING		\$1,000.00/day
DAMAGE DEPOSIT	% Refundable depending on damage	\$50.00
GAZEBO/DILLON/CENTENNIAL	1-20 People	\$50/day
	21-150 People	\$100/day
	151-500 People	\$150/day
	Over 500 People	\$250/day
FIELD USE FEES	Fee per player for YOUTH Baseball, softball, football and soccer	\$5.00/player
	Fee per player for ADULT ball field events	\$10.00
ICE SKATING	Admission	\$3.00
	Skate rentals	\$4.00
	Skate sharpening	\$10
	Youth Hockey rental equipment	\$20.00
	<u>PLANNING & ZONING</u>	
BOARD OF ADJUSTMENT	Conditional use permit	\$500.00
	Non-conforming use application	\$275.00
	Rezoning request	\$500.00
	Variance request	\$500.00
	Solar Rights permit	\$275.00
PLANNING COMMISSION	Preliminary Subdivision Plat	\$600.00
	Final Subdivision Plat (includes Annexation)	\$500.00
	Minor Plat (<5 lots)	\$400.00
	Correction Plat	\$250.00
	County Subdivision Plat Review	\$200.00
	PUD Development Plan	\$500.00
FEE-IN-LIEU OF PARK DEDICATION	Minor Plat (new with 1-3 lots, replats)	no fee
	Minor Plat (new with 4-5 lots)	\$500.00
	Subdivision Final Plat	\$750.00/Lot

Water and Sewer Rates Adopted by separate resolution.

Building Department Fees Schedule, A

PASSED APPROVED AND ADOPTED THE 25th Day of April, 2023

THE CITY OF LANDER
A Municipal Corporation

BY: _____
Monte Richardson, Mayor

ATTEST: _____
Rachelle Fontaine, City Clerk

**SCHEDULE A - CITY OF LANDER
BUILDING DEPARTMENT FEES**

CATEGORY	RATE
1. New Construction and Alterations IBC/IRC Equipment/Materials including labor	Valuation Table 1% of contract amount with
a. Siding, soffit, fascia and gutter	\$30 minimum
b. Electrical Service Inspection	\$75 minimum
c. Electrical Alteration	\$30 minimum
d. Mechanical (Equipment Replacement)	\$50 minimum
e. Plumbing Alteration	\$30 minimum
f. Water Heater Replacement	\$30 flat fee
g. Gas Piping Pressure Test	\$30 per test
h. Water or Sewer Replacement	\$60 minimum
2. Reroofing Permits	
Residential Reroof (area >100 sf)	\$60
Commerical Reroof	1% of contract
3. Communication Facilites	
Cell buildings/towers, etc.	\$325
4. Manufactured Home Placement (HUD Standard)	\$200
5. Signs	\$0.53 per sf of sign face or \$39 minimum
6. Commercial Plan Review Fees	
a. Third Party Plan Review Fees	Actual Cost
b. In House Plan Review Fees	10% of Building Permit Fee
7. Accessory Building Placement-Temporary and Permanant placement of storage and skid structures 30 days or more	\$100
8. Fence Permits	
a. Installed in right-of-way	\$30
b. Fences Exceeding 7' in height (engineering required)	\$30
c. Fences not exceeding 7' in height and installed on owner's property	no fee
9. Permit Violation Fee	
Working without permit, work other than permitted	2 times the permit fee \$100 minimum
10. Encroachment/Street Cut Fees	
a. Street/Alley (paved)	\$325 base + \$0.25 per sf
b. Sidewalk repair/replacement	\$35 per lineal foot
c. Street/Alley (Unpaved)	\$50 per lineal foot

11. Commercial and Residential Child/Adult Care Permit

To include annual fire safety inspection as required by WDH

a. New	\$100
b. annual inspection	\$50

12. Board of Appeals Hearing \$200

13. Call Back Fee \$60

Inspector called and site not ready