

**CITY OF LANDER
REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS
240 LINCOLN STREET
LANDER, WY 82520
January 11, 2022**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Chris Hulme(zoom), Missy White, Julia Stuble, Melinda Cox, Dan Hahn

Governing Body Absent:

City Staff Present: City Clerk Tami Hitshe, City Treasurer Charri Lara Assistant Mayor RaJean Strube Fossen, Public Works Director Lance Hopkin, Chief Scott Peters, Attorney Adam Phillips, Human Resource Director Rachelle Fontaine

Call to Order.

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

- I. Public Hearing Liquor Licenses – New Bar and Grille License
 - (a) Open Public Hearing
 - (b) Introduce and Read – Bar & Grille #4, Mulino Bristo, LLC
 - (c) Ask for comments
- II. Public Hearing Liquor Licenses – Renewal of Liquor Licenses for 2022-2023
 - (a) Introduce and Read
 - (b) Ask for comments
 - (c) Adjourn Public Hearing
 - (d) Close Public Hearings

III. Approval of Agenda

MOTION: Council Cox moved to approve agenda as amended. Council Member Larsen made second. Motion passed.

IV. Oral Comments

- (a) Personal Privilege – Mayor and Council.

Melinda Cox – Had a meeting with senior center. They will be hosting a prime rib dinner on February 12 for Valentine’s Day. It is a fundraiser for them. They have been serving approximately 236 meals in house and delivering 115 meals. Their board meetings are always well attended, and it is a pleasure to be a part of their meetings

Chris Hulme – Would like to meet with Mayor and talk about Proclamations.

Missy White – Mentions how the airlines are having difficulty keeping planes in air. It is a challenge right now. Wanted people to realize it is not just happening at our local airports; it is a nationwide problem. The planning commission will meet on Thursday. They have a couple board of adjustments items. Later this week there are a few of us that will be attending a tri state network about what we learned going through housing code audit.

Julia Stuble – Will attend the Popo Agie Conservation meeting tomorrow. Mentioned Missy White and herself will be meeting with Lift and LEDA to talk about the Lift Evaluation Rubric. Met with Tara Berg to get some more information from her about city exempt properties and other exempt properties. She has a meeting with the Mayor Thursday morning to discuss having a public forum, she will be attending the

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chamber luncheon this Friday.

Dan Hahn- wanted people to know how slick it is on the streets and to be careful if you pass snowplows that are plowing in the center rows. They tend to have flying debris when they are plowing, and you might get hit by flying objects.

Mayor Richardson - mentioned we will talk about nomination for council president and liaisons at the next work session.

(b) Proclamation – School Choice Week - Melinda Cox read proclamation

(c) Communication from the Floor – Citizens Comments - non

(d) Staff Discussion Items

Chief Peters - Talked about the mountain lion that was captured and euthanized. It was the same one that they relocated on New Year's Eve. Reminded community members not to feed the deer in town.

RaJean Strube Fossen - Talked about the \$10000 challenge grant for the new park. She passed out enveloped to each council member and staff. It is a Valentine's Day challenge. Talked about pre grant applications. They are grants for next year funds to get water, sewer to the new park land.

Charri Lara – Talked about the new guidelines for the ARPA funds and the new way to report it. She said it is less restrictive.

V. Consent Agenda

(a) Regular Meeting Minutes – December 14,2021

(b) Special Meeting Minutes – December 28, 2021

(c) Work Session Meeting Minutes – December 28, 2021

(d) Bills and Claims

TWEEDS WHOLESALE CO. 1553.24,WILEY DESIGNS 982.5,ADAM E PHILLIPS ATTORNEY AT LAW 4460,BADGER METER INC 161.05,BERNARD PLUMBING 375,BLACK HILLS ENERGY 1065.94,COMMUNICATION TECHNOLOGIES 12119.9,DEPT OF WORKFORCE SERVICES 6368.34,FASTENAL 17.26,FREMONT MOTOR COMPANY 75.43,GRAINGER PARTS 127.54,JIRDON AGRICHEMICALS 6471.6,LANDER MEDICAL CLINIC 269,LOZIER TERESA 950,HENINGER OSHUA 600,LOOSE GARY R 3750,KLEEN PIPE LLC 10800,MIDLAND IMPLEMENT CO 31.6,MIDLAND IMPLEMENT CO 270.23,QUADIENT INC 1000,PATRICK CONSTRUCTION INC 111091.1,ROCKY MOUNTAIN AUTOMATIC DOOR 445.5,SENTINEL SECURITY 12319.4,SHIELDS CLEANING 3345.83,WESTERN LAW ASSOCIATES 2293.8,WHITING LAW PC 360,WILLIAM H SMITH & ASSOC 2417.5,L N CURTIS & SONS 575,MASTERCARD 45305.87,CENTRAL BANK & TRUST 2886.99,DRUG TESTING SERVICES LLC 60,FALCON ENVIRONMENTAL CORP 1429.84,FREMONT CO PUBLIC HEALTH 115,FREMONT CO SOLID WASTE DISPOS 56.4,LANDER SENIOR CITIZENS CENTER 1523.15,LEADERSHIP FREMONT COUNTY 375,PERFECT POWER INC 325,RIVERTON TIRE & OIL CO 760.88,STOTZ EQUIPMENT 243.83,WAMCO LAB INC. 1700,WINSUPPLY 338.13,WYOMING MACHINERY CO. 58.02,WYOMING SECRETARY OF STATE 60,APEX SURVEYING 966.78,CITY OF RIVERTON 495,ALSCO 1424.49,ARMSTRONG CONSULTANTS INC 46264.5,BOBCAT OF THE BIG HORN BASIN INC 91.47,CASELLE INC 825,BOYLE ELECTRIC 85,CITY PLUMBING & HEATING 45,CITY SERVICE VALCON 26064.02,DORSETT TECHNOLOGIES INC 28427.99,FREMONT COUNTY TREASURER 3300,INQUIREHIRE 20,A-1 NATIONAL FIRE CO. 402.36,BURNS INSURANCE AGENCY INC 50,FAGNANT LEWIS & BRINDA P.C. 4230.48,FLEX SHARE BENEFITS 249.2,FREMONT COUNTY TREASURER 19079.83,FREMONT THERAPY GROUP 1494,MASA 160,NORCO INC 434.85,REED MOGHAUN SUPPLIES 43.5,STRIKE CONSULTING GROUP 22241.25,WAMCAT 65,WYDOT - FINANCIAL SERVICES 80.97,WYDOT - FINANCIAL SERVICES 5682.97,CENTURY LINK 780.14,BLACK HILLS ENERGY 2115.42,DYTA CONSULTING 7050,BOBCAT OF THE BIG HORN BASIN INC 68.81,DORSETT TECHNOLOGIES INC 1663.4

MOTION: Council Member Larsen moved to approve. Council Member Stuble made second. Motion passed

VI. Resolutions

(a) Resolution 1228 – Creating job description for Community

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Development Coordinator - TABLED

MOTION: Council President White moved to take untable. Council Member Stuble made second. Motion passed with Council Member Cox voting no.

Rachelle Fontaine explained that the job description was the newest version. She also shared with all council members the comments that Council President White had on the job description. Mayor Richardson said we can make changes to it as it goes along. He would like to move forward with it.

Council Member Stuble made moved to approve. Council Member Hulme made second. Motion passed with Council Member Cox voting no.

(b) Resolution 1229 – Amending Salary Structure TABLED

MOTION: Council Member Larsen moved to take untable. Council Member Hulme made second. Motion passed.

Council Member Larsen made moved to approve. Council Member Hulme made second. Motion passed with Council Member Cox voting no

VII. Ordinances- Third Reading

a. Ordinance 2021-6, Amending Title 12, Section 12-3-3, Parks and Recreation to include City Park Rules

There was a discussion about maybe adding a clause about not using generators in the park after a certain time. There has been concerns about the noise in the past. Chief Peters said no one has filed a complaint about the noise. Instead of incorporating it into this ordinance, we could post it at city park. Melinda Cox said we could talk about providing electricity to avoid generator noise.

MOTION: Council President White moved to approve. Council Member Cox made second. Motion passed

VIII. New Business

(a) Approve New Bar & Grill license for Mulino Bristo, LLC

MOTION: Council Member Cox moved to approve. Council Member Stuble made second. Motion passed

(b) Approve Renewal of Liquor Licenses for 2022-2023

MOTION: Council President White moved to approve. Council Member Hahn made second. Motion passed

(c) Appoint Lander Journal as City of Lander's Official Newspaper

MOTION: Council Member Larsen moved to approve. Council Member Cox made second. Motion passed

(d) Appoint Official Depositories for the City of Lander

- i. Wells Fargo
- ii. Central Bank and Trust
- iii. First Interstate Bank
- iv. Wyoming Community Bank
- v. Bank of the West
- vi. US Bank

MOTION: Council Member Stuble moved to approve. Council President White made second.

(e) Approve Starrett Fields name change for LWCF

RaJean Strube Fossen explained when we submitted the name, Popo Agie Park, for the new park to the Lander Water Conservation, there was already a park with that name. It is the tennis courts next to the school administration building. Don Reynolds had it changed years ago. The school district has already approved the name change at their December board meeting.

MOTION: Council President White moved to approve. Council Member Cox made second. Motion passed.

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- (f) Authorize Mayor to sign three separate Easement and Right-of-way Deeds to property owners adjacent to Rodeo Drive

MOTION: Council Member Cox Moved to approve. Council President White made second.
Motion passed

- (g) Authorize Mayor to sign Agreement between the City of Lander and Teresa Lozier for cleaning city hall and police department

MOTION: Council President White moved to approve. Council Member Stuble made second.
Motion passed

- (h) Presentation of Audit findings – Bryan Brown, Fagnant, Lewis & Brinda, P.C.

Bryan Brown talked about the financial report. The two findings were Significant deficiency, Internal Control over fixed assets and Material weakness identifying Federal grants.

XI. Executive Session – Litigation

MOTION. Council President White moved to adjourn to executive session. Council Member Cox made second. Motion passed

MOTION. Council President White moved to return to regular council meeting. Council Member Stuble made second. Motion passed.

X. Adjournment

Being no further business to come before the Council, the meeting was adjourned at 7:14 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Tami Hitshew, City Clerk

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