

**CITY OF LANDER
REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS
240 LINCOLN STREET
LANDER, WY 82520
February 8, 2022**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Chris Hulme, Missy White, Julia Stuble, Melinda Cox, Dan Hahn

Governing Body Absent:

City Staff Present: City Clerk Tami Hitshe, City Treasurer Charri Lara Assistant Mayor RaJean Strube Fossen (zoom), Public Works Director Lance Hopkin, Chief Scott Peters, Attorney Adam Phillips

Call to Order.

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

I. Approval of Agenda

MOTION: Council Member Cox moved to approve agenda. Council Member White made second. Motion passed.

II. Oral Comments

Personal Privilege – Mayor and Council.

Dan Hahn thanked the Police Department with the help on the fire calls.

Julia Stuble thanked the staff and the volunteers who helped with the public forum. She will attend the Popo Agie Conversation District meeting this week.

Missy White also thought the town hall meeting was a success and appreciated the help from the people that made it happen. Had several people after the meeting that thanked us for the effort and appreciated the outreach to have communication to and from various elected officials. Talked about some misinformation about city owned property within the state park. It was incorrect information about that topic. The Board of Adjustment had a meeting the same night. There was a request for a short-term rental that met all rules requirements with us but not allowed by the HOA in that neighborhood. Would like to have further discussion at a work session about short-term rental. Lander presents, Lander Nordic and the cycling club will host a Ride and Slide poker ride on February 26th.

Chris Hulme thanks to the organizers for the forum. He was out of town and was not able to attend. Sounds like it was well attended. Attended the golf Board meeting last night. The new members have a lot of energy and some of the members have business background. They will be great assets to the board. Coming up with a budget to be able to complete some water projects. Melinda Cox also thanked everyone for the forum. Housing discussions. Would also like to have bigger discussion on the housing issues. We are in a housing crisis. If we could talk more about it on a work session. She asked about the FEMA mitigation for the 100-year flood and having that information available early to the public will be beneficial. She attended the Lander Senior Center meeting. Really enjoys those meetings. They have invited the staff to come at noon and enjoy lunch. They are having their Valentines dinner on Saturday Feb 12th. Prime Rib dinner. \$35. E Task force meeting will be on Wednesday. She had some questions on a parking ticket that she received. Chief Peters explained they have ordered new tickets to correct an issue that is on the current parking violations.

John Larsen will attend the LOTRA meeting tomorrow night. Gave an update on the Fly in for July 2. A couple of military planes will fly in. Mentioned Lander is not the only place having issues with affordable housing. Housing is not a critical issue everywhere. Also thanked everyone for the public form.

Mayor Richardson thanked the council members for attending the public forum. We need to get more transparent with the public and this is one way of doing that. Thanked the departments head for all their hard work.

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III. Proclamation – Random Acts of Kindness Week - Council President White read proclamation.

IV. Communication from the Floor – Citizens Comments - none

V. Staff Discussion Items

Chief Peters - We are finally making head way with stray dogs. We are in discussion with Pet connections, and it looks promising. 6 new Vehicles are finally here. You will notice the code enforcement is a slow process. The next step is going to be abandoned vehicles. We are looking for a few areas and those people will be unhappy with us.

Charri Lara- Lift committee produced a confidentially policy for grant evaluation. We have had a few people that do not want to turn over their financials. They have made it where the financials will only be reviewed by two people and not the whole committee. They received over \$1 in request and only \$170,000 to give out. Charri mentioned we are trying to incentivize employee engagement. Our HR department has developed a step challenge. Wanted to know how the council felt about it if we could give all the participants an hour off just for entering the contests. Missy and Melinda thinks it is a good idea but feel this decision should be up to the mayor since it involves personnel.

RaJean Strube Fossen – Address what Melinda had asked about the FEMA mitigation and said the FEMA report from the contractor HDR Study is due February 28th and at time it would be appropriate to give out some information on that study. She will try to keep people apprised of what is going when those reports come out. Updated on the Valentine’s Day challenge. Have collected \$6,300 out of the \$10,000 challenge.

Chris Hulme asked Lance about the property on Jefferson Street and wanted to know if an RV part was going in. Lance said it is a private lot that will be a manufactured home park.

VI. Consent Agenda

- (a) Regular Meeting Minutes – January 11, 2022
- (b) Work Session Meeting Minutes – January 25, 2022
- (c) Bills and Claims

NORCO INC 64.48,CENTURY LINK 804.89,FAGNANT LEWIS & BRINDA P.C. 420,FREMONT MOTOR COMPANY 24896,DORSETT TECHNOLOGIES INC 3666.61,HDR ENGINEERING INC 9919.75,PAVEMENT MAINTENANCE INC 700,71 CONSTRUCTION CO 16131.48,DYTA CONSULTING 5725,DOWL 2111.25,STRIKE CONSULTING GROUP 17643.75,INBERG MILLER ENGINEERS 10731.5,"WASATCH FLEET, LLC" 117600,UNIVERSITY OF WYOMING-WYT2C 150,WILLIAM H SMITH & ASSOC 4485,ROCKY MOUNTAIN POWER 16356.27,AFFORDABLE TREE CARE LLC 5000,ADAM E PHILLIPS ATTORNEY AT LAW 4460,BOYLE ELECTRIC 1237.5,CASPER STAR TRIBUNE 219.18,CITY PLUMBING & HEATING 307.71,DEALERS ELECTRICAL SUPPLY 224.56,FREMONT COUNTY TREASURER 19079.83,GOVHR USA 6430,HIGH MOUNTAIN ELECTRIC 669.7,HOMETOWN OIL 578.6,KLEEN PIPE LLC 6119.81,LAWSON PRODUCTS 492.27,LANDER VALLEY BOYS BASKETBALL 2535,LOZIER TERESA 950,OVERHEAD DOOR COMPANY 220.42,SHIELDS CLEANING 3345.83,TEAM LABORATORY CHEM LLC 4305.5,SUPERIOR INDUSTRIAL SUPPLY 352,WESTERN LAW ASSOCIATES 2424.34,WESTERN PRINTING CO. 1117.62,WHITING LAW PC 270,WILEY DESIGNS 1282.5,WIPFLI 8000,WWQPCA 120,WYOMING ASSN OF FIRE MARSHALS 25,WYOMING ASSN. OF MUN. 255,WYOMING RETIREMENT SYSTEM 656.25,CPS DISTRIBUTORS INC 3001.48,SUMMIT FIRE & SECURITY 247,MOTOROLA SOLUTIONS INC 59560.11,WYDOT - FINANCIAL SERVICES 11698.44,YELLOWSTONE WATER WORKS 4552.33,WINSUPPLY 349.27,B & T FIRE EXTINGUISHERS 520,FLEX SHARE BENEFITS 212.45,RIVERTON TIRE & OIL CO 338.04,SIX ROBBLEES INC 28.98,LANDER SENIOR CITIZENS CENTER 2265.05,FREMONT MOTOR COMPANY 308.63,FERGUSON ENTERPRISES INC 2650,ALSCO 468.27,ARMSTRONG CONSULTANTS INC 76321.5,NAPA AUTO PARTS - LANDER 845.8,MASTERCARD 36380.63,QUADIENT INC 1000,CENTRAL BANK & TRUST 677,WESTERN PRINTING CO. 25421.25,PIKE JONATHON 140,"HAMILTON LAND SURVERYING, INC." 1061.6,BLACK HILLS ENERGY 7984.75,SIMPLYFILE 60.75

MOTION: Council Member Larsen moved to approve. Council Member Cox made second. Motion passed

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VII. Resolutions

(a) Resolution 1233 Adopting an alternative City of Lander Logo

MOTION: Council Member Stuble made moved to approve. Council Member Hulme made second. Council Members Cox and White said they saw comments on social media not supporting this alternative logo and wanted to see if those were addressed by city hall. Council President White seems like it should have been a more public process and more engagement. Council Member Stuble pointed out this is just an alternative logo to use and not a replacement logo. Council Members Hahn, Larsen, and Hulme all like the new logo. Motion passed with Council Members White and Cox voting no.

(b) Resolution 1234 Creating job description for Assistant Public Works Director

Council Member Larsen made moved to approve. Council President White made second. Motion passed.

(c) Resolution 1235 Amending Salary Structure to include a new job description.

Council President White made moved to approve. Council Member Stuble made second. Motion passed.

VIII. New Business

(a) Authorize Mayor to sign Agreement with SecuraMax for software service and hosting agreement for police department

MOTION: Council Member Larsen moved to approve. Council President White made second. Motion passed

(b) Authorize Mayor to sign Memorandum of Understanding with Fremont County for financial support for ambulance service.

MOTION: Council Member Stuble moved to approve. Council President White made second. Mayor Richardson explained we started this process a while ago and finally has a MOU. Attorney Phillips has reviewed the agreement. This is a one-time contribution for not, but he feels they will come back and ask for more next year. He will attend a meeting on February 24th to discussion ideas and solutions. Council Member Larsen asked who else is helping them out. Monte said Lander is the only one for now. Council Member Hahn believe the ambulance has had a billing problem in the past and hope they take care of that issue. Mayor Richardson said we need to show good faith and move forward. Council Member mentioned the MOU states that this is a one-time payment, and we are not obligating ourselves to any future payments and that we shall cooperate with the county and FGAG to develop a long-term solution. Also says we work with accounting to better determine the data we want to see in terms of calls. Motion passed

(c) Authorize Mayor to sign Amended Revenue Recapture Agreement for WBC Maven grant

MOTION: Council Member Cox moved to approve. Council President White made second. Motion passed

(d) Authorize Mayor and Council to waive the building permit fees for Maven WBC project.

MOTION: Council Member Larsen moved to approve. Council Member Cox made second. RaJean Strube Fossen stated there is precedent for this. We did the exact same thing for the Chamber building under the WBC Contract that is how this all got started. The staff did have a discussion on whether to waive the fees or not. If we did not waive the fees, it would just be added to the loan as an extra fee and would pay interest on that or Maven would have to just pay out right the permit fee which is about \$22,000. She said Staff recommends waiving the permit fees for the Maven building. Council Member Hulmes said in the end the city will not own this building. Any other contractor getting a loan from the bank would have to pay all the costs to that building. Doesn't understand why we would waive a \$22,000 permit fee when we still have a salaried employee who would be doing the inspecting on that building. Those fees could be

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going into our building department. He understands we are associated with the project, but we are merely a conduit that will be stepping out of the way and Maven will own the property. He does not understand why we would waive the permit fee for a private company. Rajeane Strube Fossen said the structure is just like the chamber building. It is a city owned building on city owned property. In the lease agreement there is an option to purchase. We assume Maven will purchase the building in the future but right now it stands as city owned. John if we charged them for it, it would be like charging ourselves. Motion passed with Council Member Hulme voting no.

- (e) Authorize Mayor to sign 2022-23 Fiscal sponsor agreement with Lander Community Foundation.

MOTION: Council Member Stuble moved to approve. Council Member Cox made second. Rajeane Strube Fossen explained what this agreement was about. We have filled a community donation request with Maverick Corporation. Their sponsor was a foundation that require us to be a 501(3)(c). So, community foundation has offers fiscal sponsorship. This is a two-year agreement. We will pay \$100 a year to have the right to run the funds through the community foundation. There are grants available to us as a municipality, but they are available to us as a 501(3)(c). So, for the \$10,000 Maverick donation, it will cost of \$100 plus a 4% fee to the community foundation so. would net the balance. Motion passed

- (f) Authorize Mayor to sign Contracts for Electric Services with Rocky Mountain Power for Site locations 1620 Rodeo Drive and 1950 Sinks Canyon Road.

MOTION: Council Member Stuble moved to approve. Council Member Cox made second. Lance Hopkin explained what these contracts were fore. He said the storage tank project might carry us into 2023. The construction will start this year, but project won't be completed until 2023. Motion passed

X. Adjournment

Being no further business to come before the Council, the meeting was adjourned at 7:15 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Tami Hitschew, City Clerk

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