

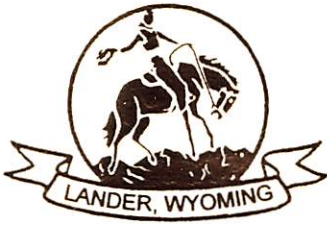
CITY OF LANDER
AGENDA
SEPTEMBER 13, 2022
6:00 p.m.
REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS

- I. Pledge of Allegiance
- II. Call to Order
- III. Public Hearing
- IV. Approval of Agenda
- V. Oral Comments
 - (a) Mayor and Council Updates
 - (b) Proclamation – Constitution Week
 - (c) Communication from the Floor – Citizen’s Comments
 - (d) Staff Discussion Items
- VI. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

 - (a) Regular Meeting Minutes – August 9, 2022
 - (b) Regular Meeting Minutes – August 23, 2022
 - (c) Work Session Meeting Minutes – August 23, 2022
 - (d) Bills and Claims
- VII. Resolutions
 - (a) Resolution 1267 A Resolution Supporting Safe Streets for all (SS4A) Grant Application with the Goal of Reducing School Transportation Fatalities and Serious Injuries Toward Zero on all City of Lander, Wyoming Transportation Routes
 - (b) Resolution 1268 A Resolution Amending Resolution 1187 A Resolution Authorizing an Application to the Wyoming Water Development Commission for Funding of the Level III Well Construction
 - (c) Resolution 1269 A Resolution Amending Resolution 1170 A Resolution Authorizing an Application to the Wyoming Water Development Commission for Funding of the Tanks and Pump Station Project
- VIII. New Business
 - (a) Ratification of City Clerk, Rachelle Fontaine
 - (b) Approve LIFT awards distribution of up to \$61,072 as recommended by LEDA

Topic: City Council Meeting Time: Sep 13, 2022 06:00 PM Mountain Time
(US and Canada) Join Zoom Meeting: Meeting ID: 885 8677 7746 Passcode:
956798



CITY OF LANDER, WYOMING

OFFICE OF THE MAYOR

WHEREAS: September 17, 2022, marks the two hundred and thirty-fifth anniversary of the drafting of the Constitution of the United States of America by the Constitution Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I Monte Richardson by virtue of the authority vested in me as Mayor of the City of Lander, State of Wyoming, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Lander, Wyoming, to be affixed this _____ day of September of the year two thousand twenty-two.

Signed _____ SEAL Attest _____



**CITY OF LANDER
REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS
240 LINCOLN STREET
LANDER, WY 82520
August 9, 2022**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Missy White, Julia Stuble, Chris Hulme, Melinda Cox, Dan Hahn.

Governing Body Absent: None.

City Staff Present: City Clerk/Human Resources Director Rachelle Fontaine, Assistant Mayor RaJean Strube Fossen, City Attorney Adam Phillips, Assistant Public Works Director Hunter Roseberry.

Call to Order.

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

- I. Pledge of Allegiance
- II. Call to Order-Mayor
- III. Public Hearing
- IV. Approval of Agenda- Mayor Richardson moved to amend the agenda to remove Authorize Mayor to sign Services Agreement for Employer Testing with Workwise until further information.

MOTION: Council Member White moved to amend the agenda as proposed and approve the Amended Agenda. Council Member Stuble seconded the motion. Motion passed unanimously.

- V. Oral Comments
 - A. Mayor and Council Updates

Council Member Larsen- Met with LOTRA concerning the Rodeo. Discussion concerning handicap access to the rodeo ground bleachers and using the ticket sales money for rodeo ground improvements.

Council Member Cox-Thank you for the informational meeting on August 3, 2022. She attended the EE task force on August 2, 2022. There is a running list of facility projects. The task force will share those with RaJean and Lance. The Senior Center meeting went well. There was good discussion about revenue offset. EV charging station is being used and receiving good feedback. A concern was raised about that City Park front parking lot which is in need of repair. Mayor Richardson stated that is on the list.

Council Member White-Commented on Council Member Cox's EE task force update. The Water Treatment Plant and Sewer Plant use a large amount of electricity every month and reducing those costs would be great. The Planning Commission met last Thursday and some of their work will be on future agendas. The lack of affordable housing is increasingly problematic for a number of local businesses. There is a meeting September 18th to discuss the housing issue. The August 3rd informational meeting was great. She appreciated the opportunity for people to have discussions, ask and answer questions.

Council Member Hulme- Golf meeting last week. The fundraiser tournament for golf course maintenance raised \$14,590, after subtracting costs they raised \$9,300 free and clear. Thanks to the partnership between the golf course and the city, the new roof is progressing. This will allow the golf course to pursue solar options. The board has some concerns about the airport construction, and they would like to have a discussion about the construction so that it will not affect the state tournament.

Council Member Hahn- Wished everyone running for office good luck.

Council Member Stuble- No updates.

Mayor Richardson-The golf course roof is done. There are a few more roofs to fix. Things are going well in the city.

B. Real Property Tax Appeal Update-Attorney Phillips reported that an agreement has been reached. A tax will be assessed on the golf course restaurant and bar because it is a business. This year the city will pay property taxes of \$712.00 on the Maven project and going forward Maven will be responsible for payment of any property taxes, pursuant to their contract. The city will not be required to pay property tax on the Community Center.

C. Proclamation- Honoring Hunger Action Month read by Council Member Stuble.

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D. Communication from the Floor-Citizen's Comments-None

E. Staff Discussion Items

Assistant Public Works Director, Hunter Roseberry- There was an emergency water line break on Eugene, which turned into a full sewer replacement. Patrick Construction helped with this project. It will be about a \$100,000.00 project and will be paid out of the enterprise fund. A sleeve valve at treatment plant failed. This expense will be approximately \$500,000.00 and will provide some redundancy.

Assistant Mayor, RaJean Strube-Fossen- Update on the 107 FEMA repair project. There are storyboards from the August 3rd meeting in the hallway which hit some of the highlights of costs and projects. If anyone that was unable to attend the storyboards are available and if there are any questions, contact City Staff or Mayor. The Hunt Field Airport Project called Reconstruction of Taxiway A East End. We are doing this because the FAA deemed the whole taxiway non-compliant due to wingspan safety zone for the size of airplanes we have. The taxiway needs to move over and be lowered to meet FAA requirements. Construction should start August 15th, and the airport will be closed for 21 days. On this FAA project, the federal pays 90% of the costs the WDOT pays 6% and the city share is 4%. For the 3.1-million-dollar project, the city match is \$125,000.00, currently being paid from fuel sales. LIFT committee tax collected from inception through July 2022 was \$896,414 the Riverton Regional Airport and Wind River Transit Authority receives 30% of those funds leaving \$627,490 to award. There have been 11 awards for economic development projects totaling \$322,000 to date. Funding for Popo Agie Park purchase update. Of the \$530,000.00 purchase price almost half of the purchase price was paid by a Land and Water Conservation grant, Other grants and fundraisers generated all but \$115,099, which the city paid out of the general funds. Union wireless has been approved to put a tower behind the Maven building.

City Attorney Adam Phillips-No updates

City Clerk/Human Resource Director Rachelle Fontaine- No updates

VI. Consent Agenda

- (a) Regular Meeting Minutes – July 12, 2022
- (b) Regular Meeting Minutes – July 26, 2022
- (c) Work Session Meeting Minutes – July 26, 2022
- (d) Bills and Claims

MASTERCARD 25,FERGUSON ENTERPRISES INC 612.3,NORCO INC 212.47,THATCHER COMPANY 3800.19,STRIKE CONSULTING GROUP 35873,PATRICK CONSTRUCTION INC 155629.05,ONE STOP CARWASH 20.66,LONG BUILDING TECHNOLOGIES 187.5,EDLUND CONSTRUCTION LLC 21000,DYTA CONSULTING 12520,GROATHOUSE CONSTRUCTION 326577,CENTURY LINK 1028.13,ROCKY MOUNTAIN PRE-MIX 10354.44,FIRST AMERICAN TITLE 75000,BERNARD PLUMBING 3250,ERDMAN COMPANY 98185,ALSCO 437.79,GRANITE & TILE CONNECTION LLC 62274.14,BOBCAT OF THE BIG HORN BASIN INC 1137.73,THE LANDER, LLC 55000,VISIONARY BROADBAND 105.35,WAMCAT 150,WESTERN LAW ASSOCIATES 3453.21,WYDOT - FINANCIAL SERVICES 19002.42,WYOMING ASSN. OF MUN. 9820,WYOMING FIRST AID & SAFETY SUPPLY 582.97,WYOMING RETIREMENT SYSTEM 637.5,ADAM E PHILLIPS ATTORNEY AT LAW 4460,ADDCO OFFICE SYSTEMS INC 792,AIRGAS USA LLC 95.23,EATON SALES & SERVICE 523.45,HOTSY EQUIPMENT OF WYOMING 4935,BAILEY ENTERPRISES 50000.48,BARRY CINEMAS 2180.25,ECONO SIGNS 1808.2,EDLUND CONSTRUCTION LLC 5500,FLOYD'S TRUCK CENTER WY 1398.55,HACH COMPANY 1178.24,BADGER METER INC 1327.49,FERGUSON ENTERPRISES INC 10595.99,LOZIER TERESA 950,CITY PLUMBING & HEATING 1054.11,HUFF SANITATION 2080,FREMONT MOTOR COMPANY 932.06,MASA 160,MES ROCKY MOUNTAINS 1279.13,NALCO COMPANY 4138.2,NAPA AUTO PARTS - LANDER 680.84,OVERHEAD DOOR COMPANY 9201.07,PATRICK CONSTRUCTION INC 39582,RIVERTON TIRE & OIL CO 85.95,SHIELDS CLEANING 3345.83,SPORTIES INC. 2000,TWEEDS WHOLESALE CO. 370.84,BLACK HILLS ENERGY 4218.61,CITY OF RIVERTON 49003.1,FREMONT COUNTY ASSN OF GOV 24501.54,EICKSTEDT, ERICA 350,ROCK CREEK SEWER & DRAIN 200,WIND HOSTING 65.85,MASTERCARD 51008.11,ROCKY MOUNTAIN POWER 16597.31,ROMANS, TAYLOR 295.45,QUADIENT INC 1000,PATRICK CONSTRUCTION INC 52046.87,SAGE WEST HEALTHCARE 75,STRIKE CONSULTING GROUP 29957.5,TEGELER AND ASSOCIATES 79991,WAMCO LAB INC. 2100,FAGNANT LEWIS & BRINDA P.C. 9037,LANDER SENIOR CITIZENS CENTER 2727.63,NORCO INC 207.05,WILLIAM H SMITH & ASSOC 9281.25,WORKWISE 184,FREMONT COUNTY TREASURER 19406.86,TEAM LABORATORY CHEM LLC 3692,THATCHER COMPANY 10153.24,AMERI-TECH EQUIPMENT CO 9208.68

CITY OF LANDER MISSION STATEMENT

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VISION

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MOTION: Council Member Larsen moved to approve the Consent Agenda. Council Member made Cox second. Motion passed unanimously.

VII. Resolutions

A. Resolution 1264 Amending the Job Description for the Building Inspector.

MOTION: Council Member White moved to approve Resolution 1264 Amending the Job Description for the Building Inspector. Council Member Cox made second. Motion passed unanimously.

B. Resolution 1265 Exempting 351 Main Street from the Open Container Provisions of City Ordinance 2-2-12.

MOTION: Council Member Stuble moved to approve Resolution 1265 Exempting 351 Main Street from the Open Container Provisions of City Ordinance 2-2-12. Council Member Cox made second. Motion passed unanimously.

C. Resolution 1266 Safe Streets for All.

Discussion by council member Hahn and his concern as to the number of grants the city is seeking. He expressed concerned about how to pay for them. RaJean commented that the grants for Safe Streets for All are future opportunities and have not yet been applied for. Our procedure in the city requires a preapplication form which goes in council's drop box so the council can decide whether or not to go forward.

MOTION: Council Member White moved to approve Resolution 1266 Safe Streets for All. Council Member Stuble made second. Council Member Hahn voted nay, Council Members Stuble, Hulme, White, Cox Larsen Mayor voting aye Motion passed.

VIII. New Business

A. Authorize Mayor to accept bid from Fremont Motors for new truck in the amount of \$38933.00.

MOTION: Council Member Cox moved to authorize Mayor to accept bid from Fremont Motors for new truck in the amount of \$38933.00. Council Member Stuble made second. Motion passed unanimously.

B. Authorize Mayor to sign Contractual Agreement for Services with Southwest Counseling Services.

MOTION: Council Member Stuble moved to sign Contractual Agreement for Services with Southwest Counseling Services. Council Member White made second. Motion passed unanimously.

C. Approve subdivision 22.07 Spriggs Addition, Third filing replat

MOTION: Council Member Larsen moved to approve subdivision 22.07 Spriggs Addition, Third filing replat. Council Member White made second. Motion passed unanimously.

IX. Adjourn Meeting

MOTION: Council Member Cox moved to approve to adjourn meeting. Council Member White made second. Motion passed unanimously.

Being no further business to come before the Council, the meeting was adjourned at 7:13 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Rachelle Fontaine, City Clerk/Human Resource Director

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**CITY OF LANDER
REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS
240 LINCOLN STREET
LANDER, WY 82520
August 23, 2022**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Missy White, Julia Stuble, Chris Hulme, Melinda Cox, Dan Hahn.

Governing Body Absent: None.

City Staff Present: City Clerk/Human Resources Director Rachelle Fontaine, Assistant Mayor RaJean Strube Fossen, City Attorney Adam Phillips, Public Works Director Lance Hopkin, Lander Chief of Police, Scott Peters.

Call to Order.

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

- I. Pledge of Allegiance
- II. Call to Order-Mayor
- III. Approval of Agenda-Mayor Richardson moved to amend the agenda. He moved to amend New Business (a) Authorize Mayor to sign Change Order with Hein Bond Architects for Maven Project to Authorize Mayor to sign change order with Groathouse Construction for the Maven Project and to add public comment prior to New Business.

MOTION: Council Member Stuble moved to amend the agenda as proposed and approve the amended agenda. Council Member White seconded the motion. Motion passed unanimously.

- IV. Public Comment- Karen Wetzel addressed the council. She inquired as to Tecia Lynn Waller's qualifications for the Agreement for the Lander Community Center, knowledge she has to run and maintain a building that size, how many proposals were received, when and where was the request for proposal advertised, was the request opened up to other cities, the county or state-wide. Secondly, she inquired about the money going to Maven and private business. She commented that money collected from added taxes was supposed to be used for infrastructure and the airport. Mayor Richardson thanked her for her comments and stated that her questions should be answered as the meeting progresses.

- V. New Business

- A. Authorize Mayor to sign Change Order with Groathouse Construction for the Maven Project. Discussion on change orders and the process.

MOTION: Council Member White moved to authorize Mayor to sign Change Order with Groathouse Construction for the Maven Project. Council Member Hulme seconded the motion. Motion passed unanimously.

- B. Authorize Mayor to sign Change Order No. 3 with Patrick Construction Inc. for the Bank Restoration and Utility Crossings of the Middle Fork of the Popo Agie.

MOTION: Council Member moved Stuble sign Change Order No. 3 with Patrick Construction Inc. for the Bank Restoration and Utility Crossings of the Middle Fork of the Popo Agie. Council Member Hahn seconded the motion. Motion passed unanimously.

- C. Authorize Council to sign Agreement between City of Lander and Tecia Lynn Waller for Lander Community Center. Mayor Richardson recused himself as he is related to Tecia Lynn Waller. Mayor Richardson left the meeting for this discussion. City Council President, Missy White, presided over the discussion.

MOTION: Council Member Hulme moved to authorize the Council to sign Agreement between

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City of Lander and Tecia Lynn Waller for Lander Community Center. Council Member Larsen seconded the motion.

Discussion concerning the request for proposal process. City Attorney Phillips provided background and historic context. This contract is a service contract for an independent contractor, not a city employee. Recently, duties were added to the contract. The added duties required more money, as the added duties would take more time than previously agreed. The city advertised for Request for Proposals, pursuant to W.S. §15-1-113 in the designated local paper on July 20, 27, and August 3, 2022, as well as on the City website and social media. The bid is open to anyone desiring to submit a bid. As Ms. Waller is Mayor Richardson’s daughter, Attorney Phillips consulted the Wyoming State Statutes concerning nepotism for public government as well as caselaw. W.S. §9-3-104 statutes nepotism public government, W.S. §9-3-104, as well as case law. Anybody can be hired but employees cannot be supervised by a family member, and a family member cannot influence hiring. This case is this person is not an employee, the city liaison should be Charri or Danielle. Council Member Hahn commented he would not do it and inquired about the procedure to abstain from voting. City Clerk, Rachelle Fontaine, stated one proposal was received. Discussion concerning prior services contracts and precedent for family members contracting with the City of Lander for services. Discussion concerning qualifications of the applicant. Council member Stuble noted that Ms. Waller has previous janitorial experience with at least four properties including a bank, a professional cleaning company, a church and a school. She thanked the previous contractor for his stewardship of the community center.

City Council President White called for a vote. Council Members Larsen, Cox, Hulme, White and Stuble voted yes. Council Member Hahn voted no. Motion passed 5-1.

Mayor Richardson rejoined the meeting.

- D. Approve removal of the retiring City Clerk, Tami E. Hitsheiw from all City of Lander financial accounts and adding the new City Clerk Rachelle Fontaine to all City of Lander financial accounts. Approve granting of all City of Lander banking privileges to the new Deputy Treasurer/Clerk to Kevin Kulow. Introduce Kevin Kulow.

MOTION: Council Member White moved to approve the removal of the retiring City Clerk, Tami E. Hitsheiw from all City of Lander financial accounts and adding the new City Clerk Rachelle Fontane to all City of Lander financial accounts. Approve granting of all City of Lander banking privileges to the new Deputy Treasurer/Clerk to Kevin Kulow. Council Member Cox seconded the motion. Motion passed unanimously.

- E. Approve S 22.08 J I Pattens Subdivision Block 31, lots 14-17 replat.

MOTION: Council Larsen Member moved to approve subdivision S 22.08 J I Pattens Subdivision Block 31, lots 14-17 replat. Council Member Stuble seconded the motion. Motion passed unanimously.

VI. Adjourn Meeting

MOTION: Council Member Larsen moved to approve to adjourn meeting. Council Member Cox made second. Motion passed unanimously.

Being no further business to come before the Council, the meeting was adjourned at 6:43 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Rachelle Fontaine, City Clerk/Human Resource Director

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**CITY OF LANDER
WORK SESSION MEETING
COUNCIL CHAMBERS
240 LINCOLN STREET
LANDER, WY 82520
August 23, 2022**

**THE CITY OF LANDER IS AN EQUAL OPPORTUNITY
EMPLOYER**

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Melinda Cox, Chris Hulme, Julia Stuble, Missy White, Dan Hahn.

Governing Body Absent: None.

City Staff Present: City Clerk Rachelle Fontaine, City Treasurer Charri Lara, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, Lander Chief of Police, Scott Peters, City Attorney Adam Phillips

1. **Staff & Council Updates**

Lander Chief of Police, Scott Peters - A Lander Detective resigned leaving an opening in the Department. The Detective position was filled by Ryan Wangberg. The department is advertising for a patrol position. This is open until the first of September. The department has received several applications for this position. The Chief thanked the council for pay raises as those raises were a factor in the number of applicants. E ticket should be working next month. People have been respectful of school zones. Lastly, there will be a DUI task force September 2nd through the 5th.

Public Works Director Lance Hopkin – The Building Inspector, Mike Logue is retiring. Anyone interested please apply. Construction experience is required. Certifications are great but not required. Discussion about inspections, options, and home rule. There are a couple of applications due end of month for our tank and pump station project, increased revenue request to Wyoming Water Development, as well as our wells. Some applications will need resolutions, and the resolutions will be on the September agenda. The grants were submitted. The SLIB Board will decide which grants are awarded. There was a water break on Mount Vista in the Dillon addition. The city hired contractor to do leak detection. Thirty different areas were detected as requiring attention. Discussion concerning an update on road and chip sealing. Performed a walk through and a punch-list to ensure the contractor and WYDOT address the outstanding issues.

Assistant Mayor, RaJean Strube Fossen- Invited everyone to the Continental Divide Gateway Community Designation Ceremony tomorrow evening at the Colter Loft. Still working on a LOTRA agreement. The Planning Commission is busy, there are lots of subdivision and out-of-town water requests. Some title changes will be coming for the council's consideration. The Table Mountain Living Community grant application has been accepted by the USDA. We should hear in the next month or two whether that 15 million grant has been awarded. The Housing Authority Board has entered into a contract with the Wyoming Community Foundation and that allows them to accept 501 (C)(3) donations.

City Treasurer, Charri Lara – Discussion concerning the Economic Development Tax amounts collected and awarded. Last fiscal year \$896,414.00 was collected. \$179,000.00 of that sum went to the City of Riverton for the airport and \$89,641.00 went to WRTA. \$627,490.00 was left for the city to award in eligible business grants. Maven is starting the loan phase. Discussion on the Maven project and how the project is structured. Changes were made to LIFT's bylaws. LIFT will be advertising for another board member. LIFT will go to 7 voting members. Discussion concerning LIFT process, copy of bylaws, board member application and appointment process.

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8/23/2022

City Attorney, Adam Phillips – Provided an update concerning abstaining from voting. The Wyoming State statute states a member can abstain if there is a personal or private interest in the matter. The member needs to provide reasons why he or she abstains, and those reasons need to be reflected in the minutes. It is essentially a non-vote.

City Clerk, Rachelle Fontaine- No updates.

Council Member Dan Hahn – Please pay attention to crosswalks and school zones. There are ten people running for School Board in District 1. The Maven building looks pretty neat.

Council Member Julia Stuble- The Wyoming Business Council peer review visit report is available. It will be distributed to council, on social media and in other avenues. She would like the report to be included on a September work session agenda.

Council Member Missy White- Made a post on social media street sweepers were out, and someone responded that it was garbage day pickup. She brought the issue to Lance and changes were made. Small comments can lead to good changes. The Park crew is doing an amazing job. City Park has been so busy. Thanks to groups making Lander vibrant, such as, Lander Presents, and Jurassic Classic. She provided an air service update. Hoping that late fall might have second flight departing from Riverton.

Council Member Chris Hulme- The Golf Course is busy and trying to be good neighbors to the airport project. He appreciates everything going on with the city.

Council Member Melinda Cox- Discussion concerning the length of time municipalities might be expected to continue funding the airport. Discussion concerning this issue and minimum revenue guarantees. An update concerning this issue would be appropriate. She noted there are numerous business owners not living in city limits. She inquired if they are being represented in an appropriate manner. Lastly, she commented on the beautiful mural which is a great representation of the diversity of our community.

Council Member John Larsen- He has also had several inquiries from business owners in the city limits concerning ability to vote in city issues. He asked if that is a state statute? Attorney Phillips answered yes- a person's residence is where they register to vote. Mayor Richardson has heard the same concerns and has spoken to the legislature. Annexation is one answer to the issue. Discussion concerning the Fremont County Solid Waste District starting the Lander transfer station.

Mayor Monte Richardson- The golf course and cemetery roofs are complete. The 9-11 Ceremony honoring first responders will be held at the Drill Field.

Adjourned 7: 33 p.m.

The City of Lander
A Municipal Corporation

Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk/ Human Resource Director

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8/23/2022

RESOLUTION 1267

A RESOLUTION SUPPORTING SAFE STREETS FOR ALL (SS4A) GRANT APPLICATION WITH THE GOAL OF REDUCING SCHOOL TRANSPORTATION FATALITIES AND SERIOUS INJURIES TOWARD ZERO ON ALL CITY OF LANDER, WYOMING TRANSPORTATION ROUTES

WHEREAS, during the years of 2017-2022 there were eleven (11) Pedestrian Involved Incidents and twelve (12) Cyclist Involved Incidents recorded by WYDOT within the Lander City Limits; and

WHEREAS comprehensive safety action steps (collectively referred to as Lander's **SS4A Action Plans**) have been developed to prevent roadway fatalities and serious injuries in Lander, and its associated underserved populations, according to Complete Streets and Vision Zero strategies; and

WHEREAS, on the morning of August 30th a 9-year child was hit while biking to school and properly using a crosswalk that required emergency medical transportation to Denver 350 miles away –as reported at <https://county10.com/lpd-chief-shares-information-on-tuesday-incident-involving-young-girl-hit-by-vehicle-at-main-street-baldwin-creek-road-intersection/> as well as printed and attached hereto; and

WHEREAS, the Governing Body of the City of Lander adopted both the *2020 Safe Routes and Walkable, Bikeable Routes Study* and the *2020 Long Range Transportation Plan* (its **Safe Routes 4 School Action Plan**) on June 9, 2020 to place a high priority on creating multimodal transportation routes for users of all ages and abilities; and

WHEREAS, the *Lander 2020 Safe Routes and Walkable, Bikeable Routes Study* was specifically created to ensure that the City of Lander would take future steps and strategies to save lives and reduce roadway fatalities and serious injuries for school children within the next five (5) years as per the attached *PRIORITY 1 -Recommended Safe Routes for Non-Drivers Improvement Projects from 2020 Study/Action Plan* (Lander's **Implementation Grant Request**); and

WHEREAS, Lander's Safe Routes to School Action Plans will benefit all citizens of the City of Lander by providing infrastructure improvements with a goal to prevent death and serious injury by effectively addressing the safety needs of each roadway user, including pedestrians, bicyclists, public transportation, motorists, commercial vehicle operators, and micromobility users of e-bikes, electric scooters, electric skateboards, and other personal conveyances; and

WHEREAS, additional **Supplemental Action Plan** studies are proposed, as part of this requested Implementation Grant request, to continue to consider quick-build demonstration projects; a Safe Systems Approach in making institutional changes in traffic accident analyses through a fundamental shift in how to think about roadway safety systems, policies, and physical environment; to maximize equity through specifically conducting targeted equity impact assessments to guarantee outreach/involvement of low-income residents/visitors, seniors, and tribal residents; and to institute metrics to assess progress over time; and

WHEREAS, the City of Lander staff projects a total of \$3.9 million is needed to construct projects around schools using Complete Street designs and improvements throughout town, inclusive of constructing new sidewalks, curb ramps, complete street markings, and pedestrian signals, as well as development of Supplemental Action Plans to increase equity and related institutional outcomes;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Lander that all future infrastructure projects will use complete street designs and construction methods to provide safer multi-modal transportation routes for schoolchildren, as well as users of all ages and abilities, to achieve the twin goals of significantly reducing pedestrian and cyclist incidents from the 2017-2023 levels and to achieve the total elimination of roadway fatalities by 2027; and

BE IT FURTHER RESOLVED, that the Governing Body of the City of Lander pledges a 20% match of \$780,000 over the next five fiscal years to enable a federal SS4A grant of \$3.12 million, for a grand total investment in safe routes of \$3.9 million; and

BE IT FURTHER RESOLVED, that the Assistant Mayor and Public Works Director/City Engineer be directed to create a regular Safety System Progress Report back to City Council during the annual budget consideration, starting in May of 2023 and annually thereafter.

BE IT LASTLY RESOLVED, that Assistant Mayor RaJean Strube Fossen be instructed and authorized to complete all the remaining steps and assurances required in the federal application process and submit such materials in advance of the SS4A grant deadline on September 15, 2022.

PASSED, APPROVED, AND ADOPTED this_13th day of September 2022.

The City of Lander A Municipal Corporation

By_____

Monte Richardson, Mayor

Attest_____

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the Governing Body of the City of Lander at a regular meeting held on September 13, 2022, and that the meeting was held according to law; and that the said Resolution has been duly entered into the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

LPD Chief shares information on Tuesday incident involving young girl hit by vehicle at Main Street, Baldwin Creek Road intersection

Vince Tropea

County 10 September 1, 2022



LPD blocks off portions Main Street and Baldwin Creek Road after a pedestrian was hit by a vehicle. h/t Vince Tropea photo

(Lander, WY) – On the morning of Tuesday, August 30, a 9-year-old girl riding her bike to school at Baldwin Creek Elementary was tragically, and non-fatally, struck by a vehicle turning from Main Street onto Baldwin Creek Road.

Confirmable details were limited at the time when County 10 shared that an incident was causing blockage and traffic diversion, but Lander Police Department (LPD) Chief Scott Peters has provided more information today, September 1.

Chief Peters added that information was not made immediately public, “out of respect to the families,” and due to the fact the incident involved children.

According to Chief Peters, a young girl was riding her bike on the crosswalk at the beginning of Baldwin Creek Road, when a vehicle turning left from Main Street onto Baldwin struck her without realizing it, and dragged the child a short distance before being flagged down by passersby to get them to stop.

“The driver had poor visibility due to the sun,” Chief Peters stated, and added that the light was green when they made their turn, but the girl had not cleared the crosswalk completely.

Eyewitness accounts state that multiple people flagged down the driver, and there happened to be a nurse on scene that helped treat the girl until emergency responders arrived.

Further information about the driver and incident is unavailable due to the fact the investigation is still ongoing, but Chief Peters did confirm no charges have been filed against the driver as of this writing.

As for the condition of the injured girl, Chief Peters commented that she is "okay, but hurt" and was flown to Denver for treatment.

Comments from family members on social media state that she "has a long road ahead of her as far as healing and pain management," and will "lose the use of her right hand and need to learn to be left handed."

The following email was also sent to parents of Baldwin Creek Elementary students in regards to her condition later in the day on Tuesday.

"One of our Baldwin Creek Elementary students was involved in an accident this morning while she was riding her bike to school. BCE administration has been in contact with her family and are happy to share that she is doing well. We would like families to be aware in case your child has questions and/or concerns tonight. Counselors are available at all schools if your child needs additional support."

In terms of addressing what many commenters have stated is a very dangerous intersection, Chief Peters shared that LPD has already reached out to WYDOT on how to make the intersection safer, and possibly "re-engineering" how the crosswalk signs operate.

(Main Street is a state highway, so WYDOT is responsible for any changes to street light and electronic crosswalk signage.)

There have also been volunteer crosswalk guards on duty both days following the Tuesday incident, which Chief Peters said is "definitely a short-term solution" as other long-term ones are looked into.

County 10 will provide more information as to the condition of the girl and any potential further steps on updating the crosswalk once it becomes available.

PRIORITY 1 - Recommended Safe Routes for Non-Drivers Improvement Projects from 2020 Study/Action Plan

Cost Group Start year* (inflation factor from 2022)	Description	Funding Notes	2022 Total Project Estimate	2023-2028 SS4A Total Project Estimate w/ inflation	Fed. Match (80%)	Local Match (20%)
Supplemental Action Plans	Conduct additional quick-build demonstration projects; establishing a Safe Systems Approach to institutional traffic accident analyses, policies, and infrastructure; and targeted equity impact assessments and outreach; and Institute metrics to assess progress over time	Included in Safe Streets For All application		\$90,000	\$72,000	\$18,000
Cost Group 1 2023	For Safe Route Corridors surrounding Gannett Peak Elementary School. Cost for ADA Ramps, Sidewalks, and three RRFB Crossings.	Funded by WYDOT TAP grant 215110	\$624,645			
Cost Group 2 2028 (1.25 inflation)	For Safe Route Corridors on Jefferson and 4th Street. Cost for ADA Ramps, Sidewalks, and one RRFB Crossing.	Included in Safe Streets For All application	\$623,970	\$ 779,963	\$623,970	\$155,993
Cost Group 3 2026 (1.2 inflation)	For Safe Route Corridors between Lander Middle School and Pathfinder High School. Cost for ADA Ramps, Sidewalks, and one RRFB Crossing. Includes complete street markings for a portion of Amoretti, 8 th , Jefferson streets.	Included in Safe Streets For All application	\$624,983	\$749,980	\$599,984	\$149,996
Cost Group 4 2024	For Safe Route Corridors near Baldwin Creek Elementary. Cost for ADA Ramps, Sidewalks, and three RRFB Crossings.	Applied for from WYDOT TAP 2023 funding	\$624,949			
Cost Group 5 2025 (1.2 inflation)	For Safe Route Corridors south of Sweetwater Street on 9th, 7th, 4th, and Fremont. Cost for ADA Ramps, Sidewalks, and one RRFB Crossing. Includes complete street markings for 9 th , Lincoln, and Garfield.	Included in Safe Streets For All application	\$624,996	\$749,995	\$599,996	\$149,999
Cost Group 6 2027 (1.25 inflation)	For Safe Route Corridors on 4th, 2nd, Amoretti, and other corridors northeast of Cascade. Cost for ADA Ramps, Sidewalks, and two RRFB Crossings. Includes complete street markings for Amoretti, Cascade, and a portion of 2 nd streets.	Included in Safe Streets For All application	\$623,970	\$779,963	\$623,970	\$155,993
Cost Group 7 2024 (1.2 inflation)	For Safe Route Corridors on 4th, 5th, Cascade, and 2nd. Cost for ADA Ramps, Sidewalks, and one RRFB Crossing. Includes complete street markings for 5 th , Cascade and a portion of 2 nd Streets.	Included in Safe Streets For All application	\$624,982	\$749,978	\$599,983	\$149,996
Total			\$4,372,497	\$3,899,879	\$3,119,903	\$779,997
Rounded Total			\$4,375,000	\$3,900,000	\$3,120,000	\$780,000



City of Lander Grant Pre-Application

PRE-APPLICATION INFORMATION

City Department	Admin, Public Works
Grant Program	Safe Streets for All (SS4A)
Funding Agency	USDOT
CDFA # or State ID	20.939
Program/Project Name &/or Code	Lander Complete Streets Program
Department Head/Project Manager	RSFossen, Lance Hopkin
Purpose of Grant	5-year funding for making complete streets over planned CIP infrastructure construction
Strategic Objective Met	Infrastructure 1- yr, Transportation plan implementation Safety 1-3 yrs, Safe Routes plan implementation
Requested Amount	80% \$3,120,000
Match amount	20% \$780,000 of 1% capital facilities funds over 5 years
Total Amount	\$3.900.000
Is the project in the budget?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are on-going expenses budgeted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Application Deadline	Date: September 15, 2022
Council Authorization required?	<input type="checkbox"/> Yes <input type="checkbox"/> No Reason: Resolution 1267
Schedule for Council Agenda on	Date: Complete Aug 9, 2022, September 13, 2022
Legal Requirements N/A	No. of Ads <input type="checkbox"/> Days between ads <input type="checkbox"/> Public Hearing Days in advance of Public Hearing
RSFossen _____ Date: 9/7/2022	
Submitted by _____ Date: _____	
Authorization of Department Head/Project Manager _____ Date: _____	
City Authorization	

RESOLUTION NO. 1268

A RESOLUTION AMENDING RESOLUTION 1187 A RESOLUTION AUTHORIZING AN APPLICATION TO THE WYOMING WATER DEVELOPMENT COMMISSION FOR FUNDING OF THE LEVEL III WELL CONSTRUCTION

WHEREAS, the Governing Body for the City of Lander passed, approved and adopted Resolution 1187 on September 8, 2020, authorizing application to the Wyoming Water Development Commission for construction funding of a Level III Well, and,

WHEREAS, the City of Lander has reached the 65% design milestone and the estimated total cost of the project has significantly increased, and,

WHEREAS, The Governing Body for the City of Lander desires to participate in the Wyoming Water Development Commission project agreement to assist in financing this project; and,

WHEREAS, the Governing Body for the City of Lander recognizes the need to construct new water production wells and infrastructure near the Lander Water Treatment Plant,

WHEREAS, the Wyoming Water Development Commission requires that certain criteria be met, and to the best of our knowledge this project meets those criteria; and,

WHEREAS, the Governing Body of the City of Lander, Wyoming recognizes and supports the need for this project and submittal of this grant application,

WHEREAS, the Governing Body of the City of Lander agrees to participate in the project with the Wyoming Water Development Commission and meet financial obligations from City of Lander's Water and Wastewater Enterprise Fund as funded by the recent rate increase adopted by Resolution 1139 titled "Fees and Utility Rates for Water and Wastewater Service", dated March 13th, 2018; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The City of Lander agrees to participate for up to 33% of the total estimated project cost of \$4,105,000.00 to assist in funding of the project,

BE IT FURTHER RESOLVED, that Monte Richardson, Mayor; Missy White, Council President; and Lance Hopkin, City Engineer/Public Works Director are hereby designated as the authorized representatives of the City of Lander to act on behalf of the Governing Body on all matters relating to this project.

PASSED, APPROVED, AND ADOPTED THIS 13th day of September 2022.

Monte Richardson, Mayor

Attest:

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 13th, 2022, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

RESOLUTION NO. 1187

**A RESOLUTION AUTHORIZING AN APPLICATION TO THE WYOMING WATER
DEVELOPMENT COMMISSION FOR FUNDING OF THE LEVEL III WELL
CONSTRUCTION**

WHEREAS, The Governing Body for the City of Lander desires to participate in the Wyoming Water Development Commission project agreement to assist in financing this project; and,

WHEREAS, the Governing Body for the City of Lander recognizes the need to construct new water production wells and infrastructure near the Lander Water Treatment plant,

WHEREAS, the Wyoming Water Development Commission requires that certain criteria be met, and to the best of our knowledge this project meets those criteria; and,

WHEREAS, the Governing Body of the City of Lander, Wyoming recognizes and supports the need for this project and submittal of this grant application,

WHEREAS, the Governing Body of the City of Lander agrees to participate the project with the Wyoming Water Development Commission and meet financial obligations from City of Lander's Water and Wastewater Enterprise Fund as funded by the recent rate increase adopted by Resolution 1139 titled "Fees and Utility Rates for Water and Wastewater Service", dated March 13th, 2018; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The City of Lander agrees to participate for up to 33% of the total estimated project cost of \$1,314,000 to assist in funding of the project,

BE IT FURTHER RESOLVED, that Monte Richardson, Mayor; Cade Maestas, Council President; and Lance Hopkin, City Engineer/Public Works Director are hereby designated as the authorized representatives of the City of Lander to act on behalf of the Governing Body on all matters relating to this project.

PASSED, APPROVED, AND ADOPTED THIS 8th day of September, 2020.

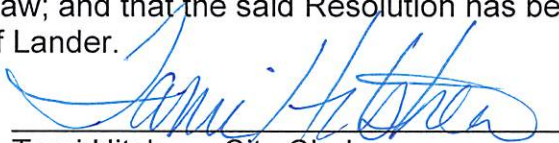

Monte Richardson, Mayor

Attest:


Tami Hitshe, City Clerk

CERTIFICATE

I, Tami Hitshe, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 8th, 2020, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.


Tami Hitshe, City Clerk



City of Lander
240 Lincoln Street · LANDER, WY 82520 · 307.332.2870
Federal Tax ID:83-6000071

Mr. Larry Mallo, PE
Wyoming Water Development
6920 Yellowtail Road
Cheyenne, WY 82002

August 30, 2022

Lander Well and Transmission Pipeline 2021 Project

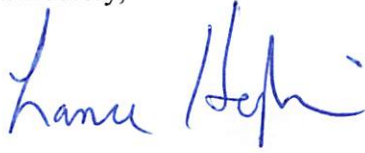
Dear Mr. Mallo, PE,

The City of Lander is writing this letter to you because we would like you, and your office, to consider recommending an amendment for increasing the funding amount for the City of Lander Well and Transmission Pipeline 2021 Project to Wyoming Water Development Commission for approval in the State's 2023 Omnibus Water Bill. The City has reached the 65% design milestone and the project's construction estimate is significantly higher than anticipated. The higher estimated prices are related to inflation that has been observed globally after the COVID-19 pandemic. Bid prices appear to be even higher in Lander Wyoming due to the limited contractor availability and the remoteness of our community. We would appreciate your recommendation to increase the funding amount to this project because it is extremely important to all of Lander, and others who rely on water from our system, that we are able to construct and equip the four new wells to help supply water reliably to both our local and rural customers.

In 2021, the State of Wyoming appropriated from the Water Development Account created by Wyo. Stat. § 41-2-124 (a) to the COMMISSION, a sum not to exceed EIGHT HUNDRED EIGHTY-FOUR THOUSAND FOUR HUNDRED DOLLARS (\$884,400.00) which is to be disbursed to the City of Lander for the purpose of completing the Lander Well and Transmission Pipeline 2021 per agreement. The project was estimated in 2021 to have a total cost, including engineering, of ONE MILLION THREE HUNDRED TWENTY THOUSAND DOLLARS (\$1,320,000.00). The new estimated total price for the project, including engineering, is FOUR MILLION ONE HUNDRED FIVE THOUSAND DOLLARS (\$4,105,000.00). In preparing to bid this project again as early as possible in 2023, the City would like to make the request for funding from the State at SIXTY-SEVEN PERCENT (67%) of the estimated cost. The total ask by the City of Lander to the State of Wyoming would be TWO MILLION SEVEN HUNDRED FIFTY THOUSAND THREE HUNDRED FIFTY DOLLARS (\$2,750,350.00) to complete this project. The Lander City Council will provide an updated resolution for the project after their Sep 13, 2022 meeting to your office reflecting the above request.

We very much appreciate everyone's consideration of this funding request and please let us know if you need any additional information

Sincerely,

A handwritten signature in blue ink, appearing to read "Lance Hopkin". The signature is fluid and cursive, with the first name "Lance" written in a larger, more prominent script than the last name "Hopkin".

Lance Hopkin, PE
City Engineer/Public Works Director
City of Lander

RESOLUTION NO. 1269

**A RESOLUTION AMENDING RESOLUTION 1170 AUTHORIZING AN
APPLICATION TO THE WYOMING WATER DEVELOPMENT COMMISSION FOR
FUNDING OF THE TANKS AND PUMP STATION PROJECT**

WHEREAS, the Governing Body for the City of Lander passed, approved and adopted Resolution 1170 on September 10, 2019, authorizing application to the Wyoming Water Development Commission for funding of the Tanks and Pump Station Project, and,

WHEREAS, the estimated total cost of the project has significantly increased, and,

WHEREAS, The Governing Body for the City of Lander desires to participate in the Wyoming Water Development Commission project agreement to assist in financing this project; and,

WHEREAS, the Governing Body for the City of Lander recognizes the need for the project to include construction of a single new four million gallon water tank to replace three structurally failing existing water tanks known as the Ellis, Rodeo and Mager tanks along with reconstructing a required backup supply pump station and transmission line to the City of Lander's Hospital; and,

WHEREAS, the Wyoming Water Development Commission requires that certain criteria be met, and to the best of our knowledge this project meets those criteria; and,

WHEREAS, the Governing Body of the City of Lander, Wyoming recognizes and supports the need for this project and submittal of this grant application,

WHEREAS, the Governing Body of the City of Lander agrees to participate in the project with the Wyoming Water Development Commission and meet financial obligations from City of Lander's Water and Wastewater Enterprise Fund as funded by the recent rate increase adopted by Resolution 1139 titled "Fees and Utility Rates for Water and Wastewater Service", dated March 13th, 2018; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The City of Lander agrees to participate in the project agreement dated 08/31/2018 for up to 33% of the total project cost in the amount of \$9,538,509.45 to assist in funding of the Tanks and Pump Station Project.

BE IT FURTHER RESOLVED, that Monte Richardson, Mayor; Missy White, Council President; and Lance Hopkin, City Engineer/Public Works Director are hereby designated as the authorized representatives of the City of Lander to act on behalf of the Governing Body on all matters relating to this project.

PASSED, APPROVED, AND ADOPTED THIS 13th day of September, 2022.

Monte Richardson, Mayor

Attest:

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 13th, 2022, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

RESOLUTION NO. 1170

A RESOLUTION AUTHORIZING AN APPLICATION TO THE WYOMING WATER DEVELOPMENT COMMISSION FOR FUNDING OF THE TANKS AND PUMP STATION PROJECT

WHEREAS, The Governing Body for the City of Lander desires to participate in the Wyoming Water Development Commission project agreement to assist in financing this project; and,

WHEREAS, the Governing Body for the City of Lander recognizes the need for the project to include construction of a single new 4 million gallon water tank to replace three structurally failing existing water tanks known as the Ellis, Rodeo and Mager tanks along with reconstructing a required backup supply pump station and transmission line to the City of Lander's Hospital; and,

WHEREAS, the Wyoming Water Development Commission requires that certain criteria be met, and to the best of our knowledge this project meets those criteria; and,

WHEREAS, the Governing Body of the City of Lander, Wyoming recognizes and supports the need for this project and submittal of this grant application,

WHEREAS, the Governing Body of the City of Lander agrees to participate the project with the Wyoming Water Development Commission and meet financial obligations from City of Lander's Water and Wastewater Enterprise Fund as funded by the recent rate increase adopted by Resolution 1139 titled "Fees and Utility Rates for Water and Wastewater Service", dated March 13th, 2018; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The City of Lander agrees to participate in the project agreement dated 08/31/2018 for up to 33% of the total project cost in the amount of \$5,349,000 to assist in funding of the Tanks and Pump Station Project.

BE IT FURTHER RESOLVED, that Monte Richardson, Mayor; Cade Maestas, Council President; and Lance Hopkin, City Engineer/Public Works Director are hereby designated as the authorized representatives of the City of Lander to act on behalf of the Governing Body on all matters relating to this project.

PASSED, APPROVED, AND ADOPTED THIS 10th day of September, 2019.


Monte Richardson, Mayor

Attest:


Sarah Edlund, City Clerk

CERTIFICATE

I, Sarah Edlund, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 10th, 2019, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.


Sarah Edlund, City Clerk



City of Lander
240 Lincoln Street • LANDER, WY 82520 • 307.332.2870
Federal Tax ID:83-6000071

Mr. Wade Verplanke
Wyoming Water Development
6920 Yellowtail Road
Cheyenne, WY 82002

August 25, 2022

City of Lander High Pressure Water System Upgrades – Phase III Tank and Pump Station Project

Dear Mr. Verplanke,

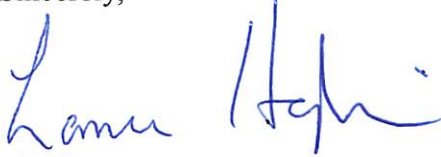
The City of Lander is writing this letter to you because we would like you, and your office, to consider recommending an amendment for increasing the funding amount for the City of Lander's High Pressure Water System Upgrades - Phase III Tank and Pump Station project to Wyoming Water Development Commission for approval in the State's 2023 Omnibus Water Bill. The City put the above referenced project out for bid earlier this year and the total project cost was significantly higher than anticipated. The higher bid prices we received are related to inflation that has been observed globally after the COVID-19 pandemic. Bid prices appear to be even higher in Lander Wyoming due to the limited contractor availability and the remoteness of our community. We would appreciate your recommendation to increase funds to this project because it is extremely important to all of Lander, and others who rely on water from our system or use our hospital, that we replace the three existing water tanks and hospital pumping station that are in failure with new infrastructure that can be depended on. The received bid prices are so extreme that the City cannot cover the increased project amounts without either receiving additional funding assistance from other sources or we would have to increase water rates so significantly that we would be concerned about affordability for our residents.

In 2019, the State of Wyoming appropriated from the Water Development Account created by Wyo. Stat. § 41-2-124 (a)(i) to the COMMISSION, a sum not to exceed THREE MILLION SIX HUNDRED FIFTY-ONE THOUSAND FIVE HUNDRED DOLLARS (\$3,651,500.00) which is to be disbursed to the City of Lander for the purpose of completing the tank and pumping station project per agreement. The project was estimated in 2019 to have a total cost, including engineering, of FIVE MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$5,450,000.00). The 2022 actual average bid prices (attached) for WWDC eligible items totaled NINE MILLION FIVE HUNDRED THIRTY-EIGHT THOUSAND FIVE HUNDRED NINE DOLLARS AND FORTY-FIVE CENTS (9,538,509.45). In preparing to rebid this project as early as possible in 2023, the City would like to make the request for funding from the State at SIXTY-SEVEN PERCENT (67%) of the average bid price plus construction engineering. The

total ask by the City of Lander to the State of Wyoming would be SEVEN MILLION TWENTY-NINE THOUSAND EIGHT HUNDRED EIGHTY DOLLARS (\$7,029,880.00) to complete this project. The Lander City Council will provide an updated resolution for the project after their Sep 13, 2022 meeting to your office reflecting the above request.

We very much appreciate everyone's consideration of this funding request and please let us know if you need any additional information

Sincerely,

A handwritten signature in blue ink, appearing to read "Lance Hopkin". The signature is fluid and cursive, with the first name "Lance" written in a larger, more prominent script than the last name "Hopkin".

Lance Hopkin, PE
City Engineer/Public Works Director
City of Lander

LIFT Committee
Half Cent Economic Development Tax
Recommendations to LEDA
August 22, 2022

Breakdown of Funds Available for Distribution and Recommendation:

1. Tax Collection Q4 (April 1, 2022 – June 30, 2022) \$134,198
2. Carryover Funds from Prior Quarter - \$42,079
3. Funds Available this Quarter - \$176,277
4. Total LIFT Recommendation for this Quarter - \$63,502
5. Carryover Funds Available for Next Quarter - \$112,775

Summary of LIFT Actions and Recommendation:

1. Received 4 applications requesting \$231,170 in funding.
2. Request from FAST for \$145,000 was excluded from consideration because FAST is not based in Lander a qualifying requirement for LIFT Committee consideration.
3. 3 Applicants were invited to Live Pitch Night and 2 presented information and answered questions from LIFT members
4. LIFT is recommending funding of all 3 applicants in an aggregate amount of \$63,502
5. LIFT has modified its funding matrix to accommodate its Bylaw change adding 2 members to additional voting members to the LIFT Committee. The previous alternates to the LIFT Committee, M.J. Greene and Lonnie Bull, are now voting members of the LIFT Committee.
6. The modified funding matrix averages the cumulative scores of the applicant criteria submitted by LIFT members evaluating applicants for the quarter. Current applicants were evaluated on 14-point criteria scoring 0 – 5 one each individual criteria/question. The cumulative score for each applicant by an evaluator is between 0 points and 70 points.
7. The funding percentage for applicants is based on the average of the cumulative scores of the LIFT Committee members evaluating the applicants. The 70-point range was subdivided into quintiles and funding percentages were assigned to each quintile with the highest percentage to the highest scores as detailed below:
 - A. 56 points to 70 points – 100% Funding
 - B. 42 points to 55 points – 75% Funding
 - C. 28 points to 41 points – 50% funding
 - D. 14 points to 27 points – 25% funding
 - E. 0 points to 13 points – 0% Funding
8. LIFT is recommending funding of all 3 applicants evaluated in the aggregate amount of \$63,502.

Review of Individual Applicants:

1. Lander Brewing Company (LBC)

- A. Requested Funds - \$31,669.94
- B. Project Description – To purchase beer-canning equipment to manufacture, distribute, and sell throughout Wyoming its package-formed cans of its beer. The bulk of the funding request is for beer canning equipment (\$30,210) and the balance for ancillary pneumatic equipment needed to assist the caning process.
- C. New Markets - LBC has never sold canned beer and this funding will allow them to develop local markets in Lander and distribute around the state. Currently 95% of LBC sales are in kegs and 5% in bottles. This canning equipment will allow LBC to increase production by 400% compared to the time required for bottling. LBC cannot meet the current demand for bottles, and this will allow for expansion and the ability to have packaged product at locally hosted events and festivals.
- D. Lander Economic Benefit –
 - 1. Additional sales from new market segment
 - 2. Hiring 1-2 additional employees at inception
 - 3. Indirect marketing of town name across its distribution area based on the name of the entity, Lander Brewing Company
 - 4. Fostering additional visitors based on consumer interest in visiting craft breweries
- E. Average Cumulative Score – 54
- F. Recommended Funding - \$23, 752 (75% of \$31,669.94 Request) **Recommended by LEDA**

2. Fairfield Tree and Lawn (FTL)

- A. Requested Funds - \$50,000\
- B. Project Description – Purchase of “Bucket Truck.”
- C. New Market – The purchase of a bucket truck will allow FTL to expand its current market for business it is currently turning down. FTL has a backlog of business. A bucket truck will increase efficiency and safety in its services.
- D. Lander Economic Benefits:
 - 1. Additional sales revenue associated with new business
 - 2. Hiring of 2-3 employees to fill out crew with this new truck. Hourly rates for these new hires range from \$15.00 - \$40.00 per hour, depending on skills and experience.
- E. Average Cumulative Score – 45
- F. Recommended Funding - \$37,500 (75% of \$50,000 Request) **Recommended by LEDA**

3. Pushroot Guides

- A. Requested Funds - \$4,500
- B. Project Description – Launching of a guide service to provide history and ecology tours and hikes in the Lander, South Pass, and Southern Winds region. These services will connect people to their historical and ecological surroundings and Wyoming businesses that contribute to developing a regional Heritage Tourism in the Lander area. These funds were designated for research, building interpretive curriculum, small equipment (lenses, scopes, tripods), beta tests, launch website, administrative needs, and marketing of services.
- C. Lander Economic Benefits –
 - 1. Launch a new business in Lander that increase sales tax revenue.
 - 2. Develop a Heritage Tourism scene in the greater Lander area. According to the National Trust for Historic Preservation in the U.S., “Heritage Tourism is considered one of the fastest-growing segments in the (travel) industry and equates to a \$171 billion annual spend.”
 - 3. Increase Tourism Revenues – Heritage travelers, on average, spend 60% more money than other travelers and enjoy longer stays at their destinations.
- D. Average Cumulative Score – 37
- E. Recommended Funding - \$2,250 (50% of \$4,500 Request) **NOT Recommended by LEDA**

LEDA recommends awarding up to \$61,072 for application #1 and #2. LEDA recommends NOT funding #3.