

CITY OF LANDER SPECIAL REGULAR COUNCIL MEETING MINUTES

TUESDAY, NOVEMBER 22, 2022, 6:00 p.m.

CITY HALL, COUNCIL CHAMBERS

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Missy White, Julia Stuble, Chris Hulme, Dan Hahn. Council member Cox arrived at the start of the Executive Session.

City Staff Present: City Clerk/Human Resources Director Rachelle Fontaine, City Treasurer Charri Lara, Assistant Mayor RaJean Strube Fossen, City Attorney Adam Phillips, Lander Police Sergeant, John Cunningham, Public Works Director/City Engineer Lance Hopkin.

Mayor Richardson called the special meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

1. Call to Order

2. Approval of Agenda- Mayor Richardson moved to amend the agenda and add #8 Resolution 1272 Allowing Fireworks During Light up Lander Event December 3, 2022.

MOTION: Council Member White moved to approve the agenda as amended. Council Member Larsen seconded the motion. Motion passed unanimously.

3. Executive Session-Purchase of Real Estate

MOTION: Council Member White moved to enter Executive Session to discussion purchase of real property. Council Member Stuble seconded the motion. Motion passed unanimously. Entered Executive Session at 6:03p.m.

MOTION: Council Member Stuble moved to exit the Executive Session. Council Member Larsen seconded the motion. Motion passed unanimously. Executive Session ended at 6:13 p.m.

4. Staff and Council Updates

Council Member Cox- Stated she would like to have a round table, revisit the strategic plan and address citizen requests. She provided an update and commentary on the Baldwin Creek cross walk. She has noticed speeding in the Smith Street area. She attended the volunteer firefighter fundraiser and the Lander Art Center Opening, both were incredible. Discussion concerning Lander as a Dementia friendly community.

Council Member Larsen- Seconded Council Member Cox's comments on the fire department fundraiser. It was a great opportunity to donate. He appreciates all the fire department's work. Discussion and update on the Fremont County land fill.

Council Member Hulme- He praised the Golf Course Board. The annual revenue is the highest it has been in the last three years. The restaurant is doing well and will change to winter hours soon.

Council Member Hahn- No update. He asked Council Member Cox if the kids are pushing the button at Baldwin Creek and Main. Council Member Cox indicated Yes, buttons are being activated when crossing guards are present and the kids are trained on pushing the button.

Council Member Stuble- Attended the Popo Conservation District and Lander Art District meetings and she provided an update on both groups.

Council Member White- The seasonal banners look great. She attended the Senior Center Board meeting. Their annual cookie fundraiser will be taking orders soon. They are looking for drivers for their transportation. Any one over age of 18 can use their transportation. The Planning Commission met last Thursday. Two people were interviewed and there are two spots available. Be aware that bell ringing is happening and 90% of funds raised remain in Lander.

Mayor Richardson-Light Up Lander is December 3, 2022, the parade route will go from Baldwin Creek to Second Street. Santa and the fire trucks will be there. He had a great time at the firemen fundraiser. He appreciates them very much.

Lander Police Sergeant John Cunningham- E-citations are starting. The Court is working on an online payments system.

Public Works Director Lance Hopkin-We have interviewed for the Building Inspector position and hoping to make an offer soon.

Assistant Mayor RaJean Stube Fossen- Applied for a Wyoming Outdoor Recreation grant for the RV Dump Stations. This is a two-phase grant. We are moving to the second phase and hope to hear by the first of the year.

City Treasurer Charri Lara- She had budgeted for \$18,000.00 for interest rates. Through October, the city has collected almost \$46,000 in interest rates.

City Attorney Adam Phillips-Nothing

City Clerk Rachelle Fontaine-Explained special versus regular meetings. After checking with the

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City Attorney, and pursuant to City Municipal Code 12-1-3, as long as regular meetings are held the second and/or the fourth Tuesday of the month, there is no need to designate and give notice of a special meeting, although in an abundance of caution she did for this meeting.

5. Communication from the floor-Public Comment: None

6. New Business

- A. Authorize Mayor to sign Promissory Note and Mortgage and to authorize purchase of real property located at TWP 33N RNG 099W SEC 19 TR IN NENW & FR OF ABANDONMENT OF FREMONT ST QCD 2018-1405186

MOTION: Council Member Larsen moved to authorize the Mayor to sign Promissory Note and Mortgage and to authorize purchase of real property located at TWP 33N RNG 099W SEC 19 TR IN NENW & FR OF ABANDONMENT OF FREMONT ST QCD 2018-1405186. Council Member White seconded the motion.

DISCUSSION: City Attorney, Adam Phillips explained the city negotiated in good faith with Mr. Hermansky through his trust to purchase roughly ten acres adjacent to City Park. He drafted a Mortgage and Promissory Note. There are some corrections, a couple of figures are off and will be corrected, the title company emailed an Exhibit A which details the legal description to be used. Closing will occur next week, and the mortgage and deed will be recorded.

Council Member Stuble stated she is strongly in favor of voting yes on this issue. This is an incredible opportunity for the city to expand our open space, maybe our park land, this parcel has low development potential for any other use. The purchase funds are coming from the America Rescue Plan Act funds and not the General Fund.

Council Member White agrees with Council Member Stuble. It is important to note this is not taking general funds from our operating budget, it is a special use of ARPA funds. This is not a back door to flood mitigation. No flood mitigation decisions have been made. This is a piece of property that the city has had on the wish list to purchase for many years. It was part of the 2012 Masterplan. Parks and Rec staff have been asking for this for decades. We hear frequently City Park is too full of events and more space is needed. This is an opportunity to expand. We also get water rights with the land.

CALL FOR THE VOTE: Council Members Larsen, Cox, Hulme, White, Stuble and Mayor Richardson voting Aye. Council Member Hahn voting Nay. Motion passes.

- B. Approve and Authorize Mayor to sign Lander Municipal Airport Hangar Space Land Lease Agreement between the City and Mark S. and Pamela Dix for hangar #404.

MOTION: Council Member White moved to authorize the Mayor to sign Lander Municipal Airport Hangar Space Land Lease Agreement between the City and Mark S. and Pamela Dix for hangar #404. Council Member Hahn seconded the motion. Motion passed unanimously.

- C. Approve of final payment and payment of retainage funds to Patrick Construction Inc. in the amount of \$80,493.80 for the Bank Restoration and Utility Crossing of the Middle Fork of the Popo Agie after publication is complete on November 30, 2022, unless protests to this final payment are received in writing to the City of Lander, 240 Lincoln Street, Lander, Wyoming 82520.

MOTION: Council Member Cox moved Approve of final payment and payment of retainage funds to Patrick Construction Inc. in the amount of \$80,493.80 for the Bank Restoration and Utility Crossing of the Middle Fork of the Popo Agie after publication is complete on November 30, 2022, unless protests to this final payment are received in writing to the City of Lander, 240 Lincoln Street, Lander, Wyoming 82520. Council Member Larsen seconded the motion. Motion passed unanimously.

- D. Authorize Mayor to sign SUBMITTERMERCHANT PAYMENT PROCESSING INSTRUCTIONS AND GUIDELINES with Paymentech, LLC, JPMorgan Chase Bank, NA, and Merchant Paymentech, LLC, also known as Chase Merchant Services for Municipal Court payments.

MOTION: Council Member White moved Authorize Mayor to sign SUBMITTERMERCHANT

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PAYMENT PROCESSING INSTRUCTIONS AND GUIDELINES with Paymentech, LLC, JPMorgan Chase Bank, NA, and Merchant Paymentech, LLC, also known as Chase Merchant Services for Municipal Court payments. Council Member Stuble seconded the motion. Motion passed unanimously.

- E. Authorize Mayor to sign Century Companies, Inc. Change Order No 1 for the Hunt Field Airport Taxiway Project AIP No.: 3-56-0016-020-2021/022-2022 resulting in no change in the contract price but allowing construction operations to resume no later than April 17, 2023, as weather conditions conducive to paving ended before the taxiway was paved.

MOTION: Council Member Cox moved Authorize Mayor to sign Century Companies, Inc. Change Order No 1 for the Hunt Field Airport Taxiway Project AIP No.: 3-56-0016-020-2021/022-2022 resulting in no change in the contract price but allowing construction operations to resume no later than April 17, 2023, as weather conditions conducive to paving ended before the taxiway was paved. Council Member Hulme seconded the motion. Motion passed unanimously.

- 7. Resolution 1272 Resolution Allowing Fireworks During Light up Lander Event December 3, 2022

MOTION: Council Member Larsen moved Resolution 1272 Allowing Fireworks During Light Up Lander Event December 3, 2022. Council Member White seconded the motion. Motion passed unanimously.

- 8. Adjournment of Meeting

MOTION: Council Member Stuble moved to adjourn the meeting. Council Member White seconded the motion. Motion passed unanimously.

Being no further business to come before the Council, the meeting was adjourned at 6:53 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Rachelle Fontaine, City Clerk

CITY OF LANDER WORK SESSION MEETING MINUTES

TUESDAY NOVEMBER 22, 2022,

COUNCIL CHAMBERS 240 LINCOLN STREET

LANDER, WY 82520

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY EMPLOYER

Governing Body Present: Mayor Monte Richardson, Council Members John Larsen, Melinda Cox, Chris Hulme, Julia Stuble, Missy White, Dan Hahn

City Staff Present: City Clerk Rachelle Fontaine, City Treasurer Charri Lara, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, Police Chief Scott Peters

1. Energy and Environment Task Force presentation of the City of Lander 2021 Municipal Energy and Environment Report by task force members Kara Colovich, Adam Keifenhien, Christian Gauderer, and Louisa Hunkerstorm. The topics of discussion included the Purpose, Goal and Scope, Climate Trends 1950-202 Greater Yellowstone Area, Fremont County in year 2077, Major Funding Available, Method, Greenhouse Gas Emissions, Buildings, Facilities, Street Lights, Demand Charge Highlights, Electricity Use, Natural Gas Use, Building & Facility Opportunities, Wastewater, Solid Waste, Transportation, Recommendations and Next Steps: Planning & Information Gathering, Recommendations and Next Steps: Actions.
2. LEDA and City of Lander MOU-Mike Jones for LEDA and Sarah Hamlin led a discussion concerning MOU terms and additions. Council Member Stuble will work with the group and provide proposed changes and wording. This topic will be revisited after modification at the December 13, 2022, meeting as a voting item.
3. Discussion concerning air service, the importance of air service, the MRG, the increase in the airport funds request, and the increased SkyWest contract costs. Kyle Butterfield, from FAST, indicated the money will be needed for current fiscal year. Discussion concerning possible funding options from the city. More information and investigation on costs and options will be explored by staff for further discussion on the next work session which will be a Special Meeting on December 20, 2022. This date will be instead of the regularly scheduled work session on December 27, 2022, due to the holidays.

Adjourned 9:16 p.m.

The City of Lander
A Municipal Corporation

Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

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5/24/2022