

**CITY OF LANDER
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS: CITY HALL
240 LINCOLN STREET
LANDER, WY 82520
March 13, 2018**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Del McOmie, Vice President Monte Richardson Council Members Melinda Cox, and Mark Calhoun, Council Member Dan Hahn and Council Member Dick Hudson

Governing Body Absent: Council President Cade Maestas

City Staff Present: Assistant Mayor RaJean Strube Fossen, City Clerk Sarah Edlund, Police Chief Bob Cecrle, City Treasurer Charri Lara, City Attorney Adam Phillips, City Engineer Lance Hopkin

Call to Order

Mayor McOmie called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance

Approval of Agenda

MOTION: Council Member Cox moved to approve. Motion passed.

I. Oral Comments

Member Cox the tree assessment has been completed and will be presented at a future work session, doing some trimming work and planting coming soon.

Vice President Richardson, I apologize for not being here last meeting. Thank everyone for all their hard work on the concert.

Member Calhoun, the chamber held their award lunch last week and recognized people of the community.

Member Hudson that was probably one of the best programs we have in Lander and the Chamber works really hard for us. The Senior Center has a question about replacing the heat cord that runs along the building and to bring the city an invoice. Rajean, was that removed during the reroofing project. No, it was not part of that.

Mayor, I would like to thank the staff, they have been working on the streets and the pot holes. I am still encouraging people to let us know if there are pot holes in their neighborhoods.

Public Works Director Hopkin, we have new safety manual that we will be putting into practice. It also comes with 52 weeks of courses that we can utilize. It will also keep us in compliance with OSHA and is a good program.

Vice President Richardson, this will take a lot of liability off of the city as this company will keep us informed of changes.

II. Consent Agenda:

- (a) Regular Meeting Minutes– February 13, 2018
- (b) Work Session Meeting Minutes – February 27, 2018
- (c) Special Session Meeting Minutes – February 27, 2018
- (d) Bills and Claims

ACE HARDWARELANDER ,SUPPLIES - ALL DEPT, MAINTENANCE - PARKS, \$510.69 , ADAM E PHILLIPS ATTORNEY AT LAW ,ATTORNEY - WATER, GEN GOVE, \$4,202.00 ,AFFORDABLE TREE CARE, LLC,TREE TRIMMING - PARKS, \$4,090.00 ,ALSCO,LINENS - LCCC, \$502.30 ,B & T FIRE EXTINGUISHERS,FIRE EXT MAINT - BLDG, \$38.75 ,B & T FIRE EXTINGUISHERS,MAINTENANCE - POLICE, \$292.75 ,B & T FIRE EXTINGUISHERS,FIRE EXT MAINT - BLDG, MAINTENANCE - POLICE, \$331.50 ,BADGER METER INC,SERVICE AGRMT - WATER, \$390.00 ,BAILEY ENTERPRISES,REPAIR - SHOP, \$26.70 ,BEST WESTERN THE INN AT LANDER,ROOMS - CONCERT, \$539.70 ,BILLS QUALITY AUTO GLASS,REPAIR - SHOP, \$49.95 ,BLOEDORN LANDER LUMBER,SUPPLIES -

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PARKS, \$(7.99),BLOEDORN LANDER LUMBER,SUPPLIES - SHOP, \$61.67 ,BLOEDORN LANDER LUMBER,SUPPLIES - STREETS, \$31.98 ,BLOEDORN LANDER LUMBER,SUPPLIES - SHOP, \$24.99 ,BLOEDORN LANDER LUMBER ,SUPPLIES - PARKS, SHOP, STREETS, \$110.65 ,BOMGAARS ,SUPPLIES - WTP, STREET, PARTS - SHOP, \$349.01 ,BROWN, ROY E. ,SUPPLIES - POLICE , \$45.00 ,BSN SPORTS , JR BASKETBALL - PARKS , \$101.88 ,CASPER STAR TRIBUNE ,ADVERTISING - GEN GOVT , \$255.75 ,CD SIGNS & SUPPLY ,SIGNS - STREETS , \$378.00 ,CENTRAL BANK & TRUST,SUPPLIES - GEN GOVT, POLICE; TRAVEL - GEN GOVT, POLICE, \$631.46 ,CENTURY LINK ,PHONE - ALL DEPT, \$664.48 ,CHIEF SUPPLY,SUPPLIES - POLICE, \$61.90 ,CITY PLUMBING & HEATING ,REPAIR - FIRE, WATER, \$1,363.24 ,CIVIL AIR PATROL MAGAZINE,ADVERTISING - GEN GOVT, \$345.00 ,CMI TECO,SUPPLIES - SHOP, \$69.75 ,COMMONWEALTH AMMUNITION,WEAPONS, \$1,742.00 ,CPS DISTRIBUTORS INC,IRRIGATION - PARKS, \$105.83 ,DEALERS ELECTRICAL SUPPLY,SUPPLIES - LCCC, \$294.50 ,ENTENMANN ROVIN CO,UNIFORM - POLICE, \$102.00 ,FAGNANT LEWIS & BRENDA,PROF SERVICES - POLICE, \$270.00 ,FASTENAL,SUPPLIES & REPAIR - SHOP, \$56.77 ,FERGUSON ENTERPRISES INC,MAINTENANCE - WATER, \$1,348.00 ,FLEX SHARE BENEFITS,FLEX SHARE - ENTERPRISE & GEN GOVT; FLEX BENEFITS - GEN GOVT, \$795.00 ,FREMONT BROADCASTING INC,ADVERTISING - WATER, \$864.00 ,FREMONT CHEVROLET-GMC,PARTS - SHOP, \$154.45 ,FREMONT COMMUNICATIONS,PHONE - PUBLIC WORKS, \$95.75 ,FREMONT COUNTY TREASURER,PRISONER CARE, DISPATCH CONTRACT - POLICE, FIRE, \$25,944.13 ,FREMONT MOTOR COMPANY ,TRUCK - FIRE, PARTS - SHOP, \$284.32 ,HEIL ELECTRIC,SUPPLIES - FIRE, \$44.50 ,HOTSY EQUIPMENT OF WYOMING,SUPPLIES - STREETS, \$245.00 ,HUDSON FUNERAL HOME,SUPPLIES - CEMETERY, \$40.00 ,IDEAL AUTO ELECTRIC,REPAIR - SHOP, \$288.00 ,JOHNSON CONTROLS,REPAIRS - LCCC, \$158.40 ,L N CURTIS & SONS,EQUIP REPLACEMENT - FIRE, \$10,120.00 ,LANDER CHAMBER OF COMMERCE,ADVERTISING - GEN GOVT, \$50.00 ,LANDER VALLEY AUTO PARTS,PARTS - SHOP, \$642.99 ,LARIAT INTERNATIONAL,PARTS, \$223.94 ,LEAFGREEN, JEFF,REIMBURSE TUITION - POLICE, \$455.00 ,LESHER, RAINE,MAINTENANCE - LCCC, \$2,970.00 ,LOOSE, GARY R. , SNOW REMOVAL - AIRPORT , \$405.00 ,LOZIER, TERESA,CLEANING BLDG - GEN GOVT, WATER, \$950.00 ,MASTERCARD,PHONES & SUPPLIES - ALL DEPT; TRAVEL, UNIFORMS - POLICE, REGISTRATION - POLICE, GEN GOVT, \$7,416.01 ,MEDIA WORKS INC,SUPPLIES - POLICE, GEN GOVT, \$98.93 ,MISC ONE TIME PAYMENTS,SUPPLIES - GEN GOVT, \$200.00 ,MISC ONE TIME PAYMENTS,CONCERT - PARKS SPECIAL, \$465.00 ,MR D'S FOOD STORES,MEETING EXP - GEN, \$11.36 ,NAPA AUTO PARTS - LANDER ,PARTS, SUPPLIES - SHOP; REPAIR - WATER, \$1,742.34 ,NITV FEDERAL SERVICES LLC,TRAINING - POLICE, \$790.00 ,NORCO INC,RENTAL - WATER, \$486.63 ,NRPA,MEMBERSHIP - PARKS, \$170.00 ,O'REILLY AUTO PARTS,REPAIR - SHOP, \$9.61 ,PERFECT POWER INC,REPAIRS - FIRE HALL, \$479.91 ,PHILLIPS LAW LLC,PROF SERVICES HPWL, \$657.40 ,PITT, ORLEY ,CLEANING SERVICES - FIRE , \$300.00 ,POPO AGIE CONSERVATION DISTRICT ,TREE ORDER, GREENWAY - PARKS, \$165.00 ,POSTMASTER,POSTAGE - WATER, \$5,000.00 ,R C LOCK & KEY,REPAIRS - FIRE, \$798.00 ,RAMAKER & ASSOCIATES,PROFESSIONAL FEES - CEMETERY, \$1,200.00 ,RAMKOTA HOTEL & CONFERENCE CENTER ,TRAVEL - PARKS, POLICE, W&P, \$622.93 ,RED ROCK CHRONICLING, LLC , REIMBURSE - ART CENTER , \$1,622.28 ,REED MOGHAUN SUPPLIES ,SUPPLIES - CEMETERY, FIRE, \$55.02 ,RESPOND FIRST AID SYSTEMS ,SAFETY - GEN GOVT, WATER, SEWER; SUPPLIES - WTP, \$530.10 ,RICE SIGNS , SIGN - STREET , \$238.40 ,RIVERTON RANGER INC ,SUPPLIES - WATER, ADVERTISING - GEN GOVT, \$672.41 ,RIVERTON TIRE & OIL CO , TIRE - SHOP , \$440.00 ,ROCKY MOUNTAIN POWER ,ELECTRICITY - ALL DEPTS, \$15,938.74 ,SDI,LANDER CHAMBER BUILDING, \$101,291.40 ,SIRCHIE,SUPPLIES - POLICE, \$304.56 ,SPEED'S HEATING & COOLING,REPAIR - WATER, \$1,027.21 ,SPRINGHILL SUITES-CHEYENNE,TRAVEL-GEN GOVT, \$372.00 ,SYSCO,CONCENSIONS ICE RINK/PARKS, \$131.55 ,TEAM LABORATORY CHEM. CO.,REPAIR - SEWER, \$3,337.00 ,THE COMPANY,SURVEY - PATHWAY, \$450.00 ,TWEEDS WHOLESALE CO. ,SUPPLIES - FIRE, CONCESSIONS - PARKS, \$345.65 ,ULTRAMAX,SUPPLILES - POLICE, \$4,522.00 ,UNION TELEPHONE COMPANY ,PHONE - ALL DEPT, \$589.08 ,USA BLUE BOOK ,MAINTENANCE - WATER, \$198.56 ,USDA - FOREST SERVICE ,ANNUAL PERMIT - PARKS , \$300.00 ,VALLEY LUMBER COMPANY ,MAINTENANCE - BLDG , \$13.31 ,Total VISA CHARGE ACCOUNT CB&T (675): ,SUPPLIES - WTP, PARKS, CEMETERY,FIRE; TRAVEL - GEN GOVT; PARTS - FIRE, SHOP; SUPPLIES - FIRE, SHOP, PARKS; FILING FEES - WATER; MEETING EXPENSE - GENERAL GOVT, \$2,299.84 ,WATER REFUNDS ,REFUND - WATER, \$123.96 ,WESTERN LAW ASSOCIATES ,PROFESSIONAL FEES - GEN GOVT , \$3,171.65 ,WESTERN PRINTING CO.,SUPPLIES - LCCC, GREEN TAGS - BLDG, SHIPPING - PARKS, \$805.76 ,WHITING LAW PC ,COURT APPT LEGAL - MUNI COURT , \$1,270.00 ,WIND RIVER AVIATION , CONTRACT - AIRPORT , \$1,800.00 ,WIND RIVER VETERINARY ,DOG IMPOUNDING - POLICE , \$225.00 ,WYDOT - FINANCIAL SERVICES ,FUEL - ALL DEPT, JEFFERSON PROJECT, \$10,115.20 ,WYOMING MACHINERY CO. ,REPAIR - SHOP , \$269.28 ,WYOMING RETIREMENT SYSTEM ,RETIREMENT - FIRE , \$675.00 ,WYOMING STATE FIREMEN'S ASSN. ,DUES - FIRE, \$75.00 ,WYOMING WASTE SYSTEMS ,TRASH COLLECTION - BLDG MAIN , \$1,392.44 ,WYOMING.COM LLC ,PHONE/INTERNET - WATER , \$30.00 ,ZEDI USA INC ,SAMPLES - WATER, TESTING - LAGOON, \$1,060.00 ,Grand Totals: \$249,353.29

MOTION: Council Member Cox moved to approve.

Member Hudson, I have a few questions, we had tree trimming cost of \$4,000.00 was that in the park?

Mayor, I think that was the consultant cost.

Member Hudson, the other one I was wondering about was Tweeds delivers to the fire department is that for a vending machine?

City Treasure Lara that could have been for paper towels.

Member Hudson, I was just wondering if the tree trimming was a safety thing, when I worked at the cemetery it was done in the winter when the ground was frozen.

Motion passed

Ordinances

Second Reading

(a) Ordinance 1220, An Ordinance Amending Title 2 – Sale,

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Licensing and Use of Alcoholic and Malt Beverages

MOTION: Council Member Richardson moved to approve.
Member Cox the document did not show in the dropbox.
Mayor, do not see the reference to the separate checkout area. We can add it before the third reading.
Member Cox, I would like it to see added.
Member Hudson, I did get a negative call on this as well.
Member Calhoun, we are changing the hours to match the state's new hours
Member Cox just for clarification the hours of sale ends at 2:00 a.m.
Member Calhoun, and we will still address the special occasions individually.
City Attorney Phillips, this was sent to the state liquor division to review and said that it was a really good document and ordinances.
Jenna Ackerman, Middle fork, this ordinance does address dispensing rooms. Do the hours of sale pertain to restaurant too?
Michelle Motherway, at first I thought it was a really good idea but after further review due to the theft problems there is no way to this without additional costs of training. I will not be storing alcohol on the sales floor due to the theft.
City Attorney Phillips, we could draft this so it will be a may not necessarily, a shall so it will be left up to the business owner.
Council prefers the "may" verbiage.
Ms. Ackerman, it would always be at the decision of the business, I think that for other restaurants it may be nice in the future.

Motion passed

I. New Business

- (a) Authorize Child Development Services to submit pre-application for modular building CDBG Grant

Lori from CDS, thank you for considering our request. We spoke with our board and they asked that we expand our options so we did: 1. Original plan brought to the council, with a modular and remodel, 2. Looking at other commercial buildings. 3. Add on to the current facility we have to see if that would be an option. We are asking for the \$500,000 grant.

Assistant Mayor Strube-Fossen, we did run this through the WBC and they did say it would be appropriate to have several options at this point.

Amend motion to say Authorizing the mayor to sign the pre-application for the submittal for the CDBG Grant to the WBC for the CDS grant application.

MOTION: Council Member Cox moved to approve. Motion passed

- (b) Authorize the Mayor to accept Paul Primrose's resignation and appoint Theresa Weitzel and Marcy Holford to the Parks and Recreation Board

Vice President Richardson requested himself from this action as Theresa Weitzel is his daughter.

MOTION: Council Member Hudson moved to approve.
Member Cox we need to make sure that boards don't act prior to an official vote and they have been there; appointments need to be approved though council before they are appointed by the board.
Mayor, I know that these two have not been involved before so they are brand new to this.

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Motion passed, Vice President Richardson abstained from voting.

(c) Authorize Mayor to sign ALND26X Fly in Grant Award Grant for the fly in held at the airport.

MOTION: Council Member Richardson moved to approve. Motion passed

(d) Resolution 1136 – A Resolution Amending the City of Lander Fee Schedule

Member Calhoun, one question on clarification, can we have the old resolutions from 2016 & 2017 to compare the numbers? Yes

MOTION: Council Member Cox moved to approve. Motion passed

(e) Resolution 1137 - A Resolution Amending the City of Lander Personnel Policy

MOTION: Council Member Richardson moved to approve. Motion passed

Member Calhoun, we addressed this a couple of years ago, when a new employee comes on there is something that they sign that are bound by the new policy?

City Attorney Phillips, there are a few of those employees who are bound by old policies still but we are working on resolving those issues. This can only apply to new hires. We check with our insurance people and see what their advice on those particular situations. Member Calhoun, pg 22 second paragraph the employee is agreeing to follow a new one if this is changed again in the future.

Member Cox, my only question is what all departments does this pertain to?

Mayor this pertains to all departments including the police except where it they follow their supplemental policy.

Member Calhoun, so everyone who is employed by the city will sign it?

That is the plan.

Member Cox, this resolution came to our drop box yesterday and I didn't get a chance to review it as much as I would like.

Mayor we reviewed this in the last work session.

Member Cox, I would like more time to review it again.

City Attorney Phillips, it is good for the council to be unified so if you want to review it we would encourage it, we can also take this to LGLP again.

So there have been no changes.

Member Calhoun moved to table this issue to the next meeting.

Next meeting is over spring break, do you want to move the work session to next Tuesday 20th, instead of the 25th.

Motion to move meeting date made by Vice President Richardson. Motion passed

ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 7:00 p.m.

The City of Lander

ATTEST:

By: _____
Del McOmie, Mayor

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Sarah Edlund, City Clerk

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