

To expedite the licensing process, the City of Lander Building Official kindly requests that you complete this form. Please include all information to assist the Building Official in completing your License.

City of Lander  
 240 Lincoln St  
 Lander, WY 82520  
 (307) 332-2870 Fax: (307) 332-1554  
 mlogue@landerwyoming.org

**CITY OF LANDER**

**REFRIGERATION CONTRACTOR LICENSE  
 APPLICATION INFORMATION**

TO BE COMPLETED BY CITY  
 SUBMITTAL DATE:

<b>Name of Company</b>	<b>Company Address</b>	<b>Company Phone Number</b>  <b>Company Email</b>
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A refrigeration license shall be issued by the licensing authority only to persons who pay the required fee therefor and who successfully pass an examination conducted by the Board of Examiners or the Building Inspector. Said examination shall be graded as soon as possible after the exam is taken by the Building Inspector and one member of the Board of Examiners which is not a refrigeration repairman. Each grader shall initial the test after grading it. Any person who fails an examination may apply for re-examination after 30 days. After failure of the examination for the second time, a third application for examination may not be made for six months. Every person applying for a refrigeration license must show proof that he is qualified to engage in such business.

All licenses, except licenses that have been canceled or revoked, may be renewed from year to year upon request and payment of the required fee. If renewal is requested and the fee paid prior to expiration of the license, the renewal fee shall be the same as the license fee. If a renewal is requested and the required fee paid after June 30 of each year, then the initial license fee will apply. No license will be renewed after June 30 of each year without paying the required fees. The initial year shall be from the time the license is granted to June 30<sup>th</sup> of the first year. The license fee for the initial year if not a full year shall be prorated on a quarterly rate of the annual fee

**Fees.** - The fee for each refrigeration license shall be \$300.00 initial fee and \$100 annual renewal. The annual fee shall be paid on or before June 30th of each calendar year.

**Term of License.** - All licenses provided for in this Chapter shall be granted for a period of one year from July 1 to June 30 of each year, except for the initial year if the initial year is only a fraction of the year. The initial year shall be from the time the license is granted to June 30<sup>th</sup> of the first year. The license fee for the initial year if not a full year shall be prorated on a quarterly rate of the annual fee. A license may be renewed at any time by payment of the license fee and filing with the Building Inspector a copy of license issued by the State of Wyoming which will be current for the period of the renewal license.

**Bond Requirement for Contractors.** - Every applicant for issuance or renewal of an electrical contractor, plumbing contractor, building contractor, refrigeration repair work, HVAC or Utility contractor license, pursuant to chapters 6, 7, 8, 10 or 11 of this title before such license shall be issued or renewed, shall furnish a bond to the City of Lander in the amount of **\$10,000**. Said bond shall be met by the posting of either a cash bond or a surety bond which shall name to the City of Lander as payee. The bond shall be conditioned that the licensee will comply with the requirements of this title, and the city, or any person damaged by failure of licensee to comply with such requirements, may be in its or his own name and for its or his own benefit upon such bond.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature