

**CITY OF LANDER  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS: CITY HALL  
240 LINCOLN STREET  
LANDER, WY 82520  
August 13, 2019**

**THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER**

**Governing Body Present:** Mayor Monte Richardson, Council Vice President Dick Hudson, Council Members John Larsen, Chris Hulme, Dan Hahn

**Governing Body Absent:** Council President Cade Maestas, and Missy White

**City Staff Present:** City Attorney Adam Phillips, Public Works Director/Engineer Lance Hopkin, City Clerk Sarah Edlund, City Treasurer Charri Lara, Police Chief Thomas Shroyer

Pledge of Allegiance

Mayor Richardson led pledge of allegiance

Call to Order

Public Hearing

**(a) 2018-2019 Budget Amendment Public Hearing**

- a. Open Public Hearing
- b. Introduce and Read  
Treasurer Lara explained the need for the budget amendment.
- c. Ask for Comments  
Council Member Larsen, what were we over?  
We received more in license tax, lottery tax, a additional sale of a liquor license, our reimbursement from weed and pest, and then the workers compensation payments.  
Council Member Hulme, what was the lander golf course's additional 12K?  
Every year we pay for items at the golf course and this is what shows above and beyond the regular 12K we give them. This was for ditch repair.
- d. Close Public Hearing

**(b) Abandoned Mine Lands Application Public Hearing**

- a. Open Public Hearing
- b. Introduce and Read  
Public Works Director Hopkin, this is for the application for the grant for the tanks.
- c. Ask for Comments  
Council Vice-President Hudson, this is a very competitive grant.
- d. Close Public Hearing

**(c) Transfer of Liquor License #6 from BnB to Wyoming Catholic Food Services LLC**

- a. Open Public Hearing
- b. Introduce and Read

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- Clerk Edlund read public hearing
- c. Ask for Comments  
No comments
  - d. Close Public Hearing

#### Approval of Agenda

Mayor we need to amend the agenda to remove bills and claims to O under New Business

Council Member Larsen moved to approve agenda as amended

Council Vice-President Hudson 2<sup>nd</sup> the motion

Motion passed

#### Oral Comments

Personal Privilege – Mayor and Council

Council Member Larsen, working with the Chamber and they are working on hiring a new director. They have received several applications and should have someone soon.

Council Member Hudson, the City got the AED unit installed at the Senior Center. They were wondering about the heater grant. Rajeau, we are awaiting on hearing back if we were awarded a grant to cover about 75% of the cost.

Council Member Hulme, the School Board has replaced the one member that resigned. Still excited about all our street projects that we have going on.

Mayor we appreciate all the hard work for all the city Crews and our 1 % money projects are doing a great and moving along.

#### Consent Agenda

(a) Regular Meeting Minutes – July 9<sup>th</sup>, 2019

(b) Work Session Meeting Minutes – July 23<sup>rd</sup>, 2019

(c) Special Session – July 16<sup>th</sup>, 2019, July 30, 2019

Council Member Larsen moved to approve, Council member Hulme 2<sup>nd</sup> the motion  
Motion passed

#### Ordinance

##### Second Reading

Ordinance 1229, An Ordinance Granting a Franchise to Wind River Internet Communications to Operate and Maintain a Telecommunications System in the City of Lander

Council Member Hahn moved to approve, Council Vice-President Hudson 2<sup>nd</sup> the motion  
Motion passed

Ordinance 1230, An Ordinance Granting a Franchise to Visionary Internet to Operate and Maintain a Telecommunications System in the City of Lander

Council Vice-President Hudson moved to approve, Council Member Larsen 2<sup>nd</sup> the motion

Motion passed

##### Ordinance 1231, Lien for Services

Council Vice-President Hudson move to approve, Council Member Hulme 2<sup>nd</sup> the motion  
Motion passed

#### Third Reading

Ordinance 1228, An Ordinance Rezoning 745 Buena Vista from R-1 to R-Med

Council Member Larsen moved to approve, Council Member Hulme 2<sup>nd</sup> the motion

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Motion passed

#### Resolutions

Resolution 1165, A Resolution Exempting A Portion of North First Street, from Main Street to Lincoln Street for the Open Container Provisions of City Ordinance 2-2-12 for the Lander Live events on August 15<sup>th</sup>, 2019 and August 29<sup>th</sup>, 2019

Council Member Larsen those concerts are very impressive.

Council Member Hahn moved to approve, Council Member Hulme 2<sup>nd</sup> the motion  
Motion passed

Resolution 1166, A Resolution Authorizing an Application to Abandoned Mine Lands for Funding of the City of Lander Tanks and Pump Station Project

Council Vice-President Hudson moved to approve, Council Member Hahn 2<sup>nd</sup> the motion  
Council Member Larsen how long till we hear on it?

Public Works Director Hopkin, it sounds like they are moving through the process fairly quickly.

Motion passed

Resolution 1167, A Resolution to Amend the 2018-2019 Budget

Council Member Larsen moved to approve, Council Vice-President Hudson 2<sup>nd</sup> the motion

Motion passed

Resolution 1168, A Resolution Exempting a Portion of North 7<sup>th</sup> Street from Main Street to Lincoln Street from the Open Container Provision of City Ordinance 2-2-12

Chief, I spoke with my officers and there were no issues brought up so our department has no concerns.

Council Member Hahn moved to approve, Council Vice-President Hudson 2<sup>nd</sup> the motion  
Motion passed

#### New Business

Authorize the transfer of Liquor License #6 from BnB to Wyoming Catholic Food Services

Council Vice-President Hudson moved to approve, Council Member Hulme 2<sup>nd</sup> the motion

Motion passed

Authorize the Mayor to sign Gannett Peak Subdivision Replat of Lots 15 & 16 as recommended by the Planning Commission

Public Works Director Hopkin, this is a landowner who wishes to combine these two lots into one lot, staff is recommending that we ask you to amend it so there is a single owner when the plat is filed.

Contingent upon the land transaction going though as there is only one single land owner.

Council Member Larsen moved to approve, Council Member Hahn 2<sup>nd</sup> the motion  
Tiffany Hartpence, would that make them have to go to another meeting?

No

Motion passed

Appoint Susan Weideman for the remaining term of Brian Fabel to the Wind River Visitors Council.

Brian resigned and his term was supposed to end June 30, 2021. This is in accordance with our MOU with the Chamber.

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Council Vice-President Hudson moved to approve, Council Member Hahn 2<sup>nd</sup> the motion  
Motion passed

Authorize the Mayor to sign Services Agreement with Adam Phillips Attorney at Law in  
the monthly amount of \$4,460.00

Council Member Larsen moved to approve, Council Member Hahn 2<sup>nd</sup> the motion  
Motion passed

Authorize the Mayor to sign Loader Award to Brown in the amount of \$134,064.00  
Council Vice-President Hudson moved to approve, Council Member Hulme 2<sup>nd</sup> the  
motion  
Motion passed.

Authorize the Mayor to sign change order for 2019 Lander Streets Project  
Public Works Director Hopkin, we discussed this at the last meeting. This is the removal  
of Leedy and 2<sup>nd</sup> street and adding Fremont Street to this project. We are removing Leedy  
due to some development that may happen and 2<sup>nd</sup> street due to the lining project. This  
comes real close to our original estimate and will be a complete mill and overlay with  
some subgrade work being done.

Council Member Hahn moved to approve, Council Vice-President Hudson 2<sup>nd</sup> the motion  
Council Member Hulme, when do they plan on starting? Public Works Director Hopkin,  
at the end of October.

Motion passed

Authorize the Mayor to sign Services Agreement with Theresa Lozier for Janitorial  
Services for City Hall and Police Department in the amount of \$950.00 a month  
Mayor gave background on agreement

Council Member Larsen moved to approve, Council Member Hulme 2<sup>nd</sup> the motion  
Motion passed

Authorize the Mayor to sign Memorandum of Understanding between the City of  
Riverton and the County for the Minimum Revenue Guarantee with Sky West Airlines  
and Key Lime Air DBA Denver Air Connection

Attorney Phillips explained the contract and the amendments that were made from  
pervious MOUs for air service.

Council Vice-President Hudson moved to approve, Council Member Hahn 2<sup>nd</sup> the motion  
Motion passed.

Authorize the Mayor to sign Notice of Award for the Lander Infiltration Reduction  
Project – 2<sup>nd</sup> Street

Public Works Director Hopkin, we are recognizing the low bidder on this item and in the  
next item we are awarding to the low bidder. This is so we can try and meet that October  
deadline.

Council Member Hahn moved to approve, Council Vice-President Hudson 2<sup>nd</sup> the motion  
Motion passed

Authorize the Mayor to sign agreement with Bornhoft Construction for Lander  
Infiltration Reduction Project – 2<sup>nd</sup> Street in the amount of \$1,246,949.84

Council Member Larsen moved to approve, Council Member Hahn 2<sup>nd</sup> the motion  
Motion passed

Authorize the Mayor to sign certificate of substantial completion with Edlund  
Construction for the City Hall Roof.

Assistant Mayor Strube Fossen, this stops the construction period and starts the warranty

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period.

Council Vice-President Hudson moved to approve, Council Member Hulme 2<sup>nd</sup> the motion

Motion passed

Authorize the Mayor to sign Task Order 2 with HDR for the Lander Non-motorized Plan Assistant Mayor Strube Fossen, going to address Task order 2 and 3 at the same time. This allows HDR to proceed. The next one is the same thing for the vehicular plan.

Council Member Hahn moved to approve, Council Member Larsen 2<sup>nd</sup> the motion  
Motion passed

Authorize the Mayor to sign Task Order 3 with HDR for the Lander Transportation Plan  
Council Member Hahn moved to approve, Council Vice-President Hudson 2<sup>nd</sup> the motion  
Motion passed

Authorize the Mayor to sign agreement with USA Tech for Credit Card Processing Services at the Rural Water House.

Council Vice-President Hudson moved to approve, Council Member Hahn 2<sup>nd</sup> the motion  
Motion passed

#### Bills and Claims

71 CONSTRUCTION CO OPTIONAL TAX PROJECT, STREET PATCHING - WATER 1,395,758 ACE HARDWARE LANDER SUPPLIES - PARKS; PARTS-SHOP 30.09 ADAM E PHILLIPS ATTORNEY AT LAW ATTORNEY - WATER, GEN GOVT 4,718.00 ADAPCO INC MOSQUITO SUPPLIES - W&P 5,815.20 ADDCO OFFICE SYSTEMS INC SUPPORT - WATER 1,797.92 ALSCO LINENS - LCCC 586.67 AT & T PHONE - E911 16.60 BAKER HEATING & AIR REPAIR - BLDG 983.35 BARGREEN/ELLINGSON SUPPLIES - LCCC 301.40 BARRY CINEMAS SUMMER MOVIE TICKETS - PARKS 3,051.50 BERNARD PLUMBING REPAIRS - STP, LCCC 380.00 BLACK HILLS ENERGY GAS - ALL DEPT 1,224.57 BOBCAT OF THE BIG HORN BASIN INC PARTS - SHOP 115.18 BOMGAARS PARTS - SHOP 13.67 CASPER FIRE EXTINGUISHER SERVICE INC SERVICE - LCCC 247.50 CENTURY LINK PHONE - GEN GOVT, AIRPORT, POLICE, WTP, LCCC 667.17 CH DIAGNOSTIC AND CONSULTING SERVICES TESTING - WTP 470.00 CITY OF RIVERTON AIRPORT SUPPORT 215,000.00 CITY PLUMBING & HEATING REPAIR - BLDG MAINT 262.98 CNA SURETY NOTARY - POLICE 50.00 COMMUNITY CENTER REFUNDS REFUND - COMM CENTER 300.00 COWBOY SUPPLY HOUSE SUPPLIES - BLDG MAINT 76.68 CPS DISTRIBUTORS INC SUPPLIES - CEMETERY 288.75 DEPT OF WORKFORCE SERVICES UNEMPLOYEMENT 166.00 DOWL I&I PROJECT - 2ND STREET 6,476.95 DRUG TESTING SERVICES LLC DRUG SCREENING - EMERG MGMT 465.00 EDLUND CONSTRUCTION, LLC ROOF REPLACEMENT -CITY HALL 26,006.67 ENERGY LABORATORIES INC SAMPLE ANALYSIS - WATER TREAT 104.00 FAGNANT LEWIS & BRENDA PROF SERVICES - WATER, GEN GOVT, POLICE, COURT 9,040.00 FASTENAL SUPPLIES - STP 229.76 FERGUSON ENTERPRISES INC SUPPLIES - RURAL WATER HOUSE, WATER, STP 1,891.17 FLEX SHARE BENEFITS ADMIN FEE - GEN GOVT 404.95 FLOWPOINT ENVIRONMENTAL SYSTEMS PARTS - RURAL WATER HOUSE 44,896.27 FLOYD'S TRUCK CENTER WY PARTS - SHOP 311.96 FREMONT BROADCASTING INC ADVERTISING - GEN GOVT, HEALTHY RIVERS, WEED & PEST, WATER 1,230.00 FREMONT CO PUBLIC HEALTH HEP SHOTS - GEN GOVT 20.00 FREMONT CO SOLID WASTE DISPOS TRASH - PARKS, RODEO 271 FREMONT COUNTY BOCES PROF SERVICES - WATER, TRAINING 83.2 FREMONT COUNTY TREASURER DISPATCH CONTRACT - FIRE, POLICE;

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PRISONER CARE 20,084.16 FREMONT MOTOR COMPANY REPAIR - SHOP  
 306.98 GOBLE SAMPSON ASSOC SHIPPING - WTP 34.02 GOLDER ASSOCIATES  
 PROF SERVICES - LOR GRANT 7,998.32 GRANITE CITY TOOL MAINTENANCE  
 - CEMETARY 272.64- HOMETOWN OIL SUPPLIES - SHOP 771.00 HUFF  
 SANITATION MAIN STREET CELEBRATION 700.00 INQUIREHIRE  
 BACKGROUND CHECKS 40.00 JAMES GORES & ASSOC PROF SERVICES - 1%  
 8,082.66 KUSICK, MICHAEL PROF SERVICES - WATER 1,250.00 LANDER  
 CHAMBER OF COMMERCE COMMUNITY SUPPORT - GEN GOVT 15,000.00  
 LANDER GOLF & COUNTRY CLUB BENEFIT SUPPORT - GOLF COURSE;  
 EQUIPMENT REPAIR-LEASE PAYMENT-GOL 37,000.00 LANDER SENIOR  
 CITIZENS CENTER BLDG MAINT - LANDER SENIOR CEN 5,692.22 LANDER  
 VALLEY AUTO PARTS PARTS - SHOP 38.96 LEAFGREEN, JEFF TRAVEL -  
 POLICE; REIMBURSE TUITION - POLICE 413 LOOSE, GARY R AIRPORT  
 MANAGER CONTRACT 3,750.00 Total LOOSE, GARY R (319): 3,750.00  
 MASTERCARD REGISTRATION - GEN GOVT; TRAVEL - GEN GOVT, WAM,  
 POLICE, FIRE, WATER; PHONES - ALL DEPT; PROF FEES - LCCC; SUPPLIES -  
 LCCC, POLICE, FIRE, W&P, PARKS, BLDG, CEMETERY, GEN GOVT, WATER  
 STP POND PROJECT; PHONES - LCCC; MEETING EXPENSES; OFFICE  
 SUPPLIES - MUN COURT, FIRE, ; DOG IMPOUNDS - POLICE; K9 EXPENSES -  
 POLICE; REGISTRATION - POLICE; UNIFORMS - POLICE; MAILING EXPENSE  
 - POLICE; FIREARM CERTIFICATION - POLICE; FIRE SCHOOL - FIRE;  
 REPAIRS - FIRE, BLDG MAIN, SHOP, PARKS; FIRE EQUIPMENT - FIRE;  
 PAINTING SUPPLIES - STREETS; EQUIPMENT - RODEO GROUNDS; TRASH  
 HAULING - ALL DEPT; DOOR REPAIRS - BLDG MAINT; MAIN STREET  
 LIGHTS; TIRE REPAIR - SHOP; PARTS - SHOP; DRY ICE - W&P; MEMBERSHIP  
 - PARKS; TREES - PARKS; PARTS - PARKS, WTP; CAMP SUPPLIES - PARKS;  
 GRASS SEED - CEMETERY; SAMPLES - WTP, STP; SHIPPING CHARGES -  
 WTP; MATERIALS - STP POND PROJECT; REGISTRATION - WATER; 39,698.29  
 MCRAE, SHAWN CPR CLASSES - PARKS; TRAINING - POLICE 200.00 MISC  
 ONE TIME PAYMENTS TRAVEL REIMBURSEMENT - POLICE 895.92 MISC ONE  
 TIME PAYMENTS REC PROGRAMS - PARKS 80.00 MOUNTAIN WEST TOWING  
 TOWING - STREETS 125.00 MR D'S FOOD STORES MOSQUITO GRANT -  
 WEED & PEST, MEETING EXP- GEN GOVT; REC PROGRAMS - PARKS 211.87  
 NAPA AUTO PARTS - LANDER PARTS - SHOP; SUPPLIES - STREETS 4,124.71  
 NORCO INC RENTAL - SHOP; SUPPLIES - LCCC 197.50 ONE CALL OF  
 WYOMING LOCATES - WATER 177 PATRICK CONSTRUCTION INC REPAIR -  
 SEWER 2,208.50 PERFECT POWER INC BLDG MAINT - GOLF COURSE 350.63  
 PITT, ORLEY CLEANING SERVICES - FIRE 300.00 PRECISION DIRT REPAIRS -  
 PATH 613.52 RESPOND FIRST AID SYSTEMS SAFETY - GEN GOVT, WATER;  
 SUPPLIES - WTP, STP 372.83 RIVERTON TIRE & OIL CO TIRE - SHOP 2,869.36  
 ROCKY MOUNTAIN POWER ELECTRICITY - ALL DEPT 29,217.51 ROCKY  
 MOUNTAIN PRE-MIX ROAD BASE - WATER 3,509.65 SENTINEL SECURITY  
 DOOR REPAIRS - PARKS 2,042.00 SHERWIN WILLIAMS PAINT - STREETS  
 2,709.00 SHIELDS CLEANING MAINTENANCE - LCCC, CITY, WATER 4,235.83  
 SIX ROBBLEES INC TIRE REPAIR - SHOP 12.82 SPORTIES, INC. SOFTWARE  
 SUBSCRIPTION - PARKS 2,000.00 SPROUTS GREENHOUSE MAINTENANCE -  
 PARKS 67.50 STOTZ EQUIPMENT SUPPLIES - SHOP 22.21 STREET DECOR  
 INC BANNERS - MAIN STREET 624.36 STRIKE CONSULTING GROUP PROF  
 SERVICES - FEMA 23,536.50 TEAM LABORATORY CHEM. CO. REPAIR -  
 SEWER 179.50 THATCHER COMPANY CHEMICALS - WATER TREAT 14,347.07  
 TWEEDS WHOLESALE CO. CONCESSIONS - PARKS 1,878.86 TYLER  
 TECHNOLOGIES NEW SOFTWARE - COURT 4,525.19 UNITED LIFE  
 INSURANCE COMPANY INSURANCE - FIRE 3,654.00 USA BLUE BOOK  
 SUPPLIES - WATER 888.90 WAM - WCCA LEASE ENERGY - COMM CNTR

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2,500.00 WATER REFUNDS 212.85 WESTERN LAW ASSOCIATES  
PROFESSIONAL FEES - GEN GOVT 2,630.00 WHITING LAW PC COURT APPT  
LEGAL - MUNI COURT 1,940.00 WIND HOSTING WEB HOSTING - LCCC 33.90  
WIND RIVER TRANSPORTATION AUTHORITY MEETING EXPENSES 25.00  
WYDOT - FINANCIAL SERVICES FUEL - ALL DEPTS 16,129.34 WYOMING  
RETIREMENT SYSTEM RETIREMENT - FIRE 630.00 YOUTH SERVICES OF  
FREMONT CO COMMUNITY SUPPORT - GEN GOVT 13,000.00 Grand Totals:  
2,007,618.

Council Member Hahn moved to approve, Council Member Hulme 2<sup>nd</sup> the motion  
Council Member Hulme, under Fremont County Treasurer, there are some credits back  
but the fee is the same amounts. Rocky mountain power shows strange as well.  
Charri Fremont County Treasurer was a credit due to a smaller invoice, and Rocky  
mountain Power was for two months instead of the usual one.  
Council Member Hulme, what is the repair on the parks doors?  
Public Works Director Hopkin, this is an upgraded key system.  
Motion passed


### ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 6:54  
p.m.

ATTEST:

The City of Lander

  
\_\_\_\_\_  
Sarah Edlund, City Clerk

By:   
\_\_\_\_\_  
Monte Richardson, Mayor

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