

**CITY OF LANDER
REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS
240 LINCOLN STREET
LANDER, WY 82520
April 13, 2021**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council Members Dan Hahn, John Larsen, Missy White, Julia Stuble, Melinda Cox

Governing Body Absent: Council Member Chris Hulme

City Staff Present: City Clerk Tami Hitshe, Assistant Mayor RaJean Strube Fossen, Public Works Director Lance Hopkin, Interim Chief Ron Wells, City Attorney Adam Phillips, City Treasurer Charri Lara

Call to Order.

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

- I. Public Hearing - Bar & Grill Liquor Application – Mulino’s
 - a. Open Public Hearing
 - b. Introduce and Read.
 - c. Ask for comments.
- II. Public Hearing – Amend 2020-2021 Budget
 - a. Introduce and Read
 - b. Ask for comments
 - c. close public hearing
- III. Approval of Agenda

MOTION: Council Member Cox moved to approve agenda. Council President White made second. Motion passed.

- IV. Oral Comments
 - a. Personal Privilege – Mayor and Council.

John Larsen - Appreciate when concerns arise they are taken care of quickly like water break and pot holes. It is very much appreciated.

Melinda Cox- Talked about a couple of items for senior citizen They will be opening up April 19 and start serving lunches again from 11:30 to 12:30. They have been serving 200 meals a day. Still offer deliveries for a short amount of time. They received a donation of 100 Robotic animals. They will go through the adoption process if anyone wants to. Discussed Solar panels. They also have a Parkinson’s group. She had heard that the fire trucks escorting sports teams down main streets will stop. Wanted to know if it is a rumor. Mayor Richardson said it must be a rumor because he has not heard that.

Missy White – Excited for the award Maven received with the grant money. Thanked RaJean for her help. Planning Commission is having a meeting this Thursday. Let her know if you have any topics you want to discuss at the meeting. The commercial air services. Best March in 9 years. Jackson airport will be closed April - July of next year.

Julia Stuble – Attended the Popo Agie Conservation meeting along with RaJean who gave an overview of the Corp of Engineers study.

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Discussed some of the options for the council to be weighing as well so it is important to continue to keep the conservation districts involved in that issue and they are eager to continue to give input and we kept abreast of it. County is rewriting their natural resource plan and there will be a public meeting tentatively in the summer. The public meeting with Parks and Rec Boards was not well attended. Talked about the how to continue the outreach with people of the boards with the parks and recreation for future conversations. Dan Hahn- thanked the city employees for fixing the potholes. Mayor Richardson - Thanked RaJean for the Maven award. Thanked the council for the continue work they are doing. If you hear rumors, please come talk to me.

b. Proclamations

Knights of Columbus - John Larsen read
National Parkinson's Month - Julia Stuble read
Child Abuse Awareness & Prevention - Melinda Cox read
National Service Recognition Day - Missy White read

c. Communication from the floor – Citizens Comments

d. Staff discussion items

Tami – Asked who would be attending WAM Convention in July
Charri – Mentioned that at the WAM convention, is where the legislature will be meeting to discuss the school shortfall and possibly our supplemental distribution. Talked with representative Larsen at length. He thinks our supplemental is fine this year but did say the Supplement distribution will most than likely go away next year.

RaJean – We were notified that we were eligible for FEMA grant of \$200,000 so our requested amount us less and the City portion will be \$27,861 so it is the same grant but just reduces in size. We has 14 properties in the flood plain and I reduces the scope of the project to one property that had the highest density. Statement of intent for TAP funds distributed through WYDOT. This would help do the sidewalks around Gannett school. Also working on a project on Baldwin Creek to address all types of mobility car, bike and pedestrian between main and the high school.

V. Consent Agenda:

- a. Work Session Meeting Minutes – March 2, 2021
- b. Regular Meeting Minutes – March 9, 2021
- c. Work Session Meeting Minutes – March 16, 2021
- d. Special Session Meeting Minutes – March 23, 2021
- e. Work Session Meeting Minutes – March 23, 2021
- f. Work Session Meeting Minutes – April 6, 2021
- g. Bills and Claims.

ADAM E PHILLIPS ATTORNEY AT LAW Adam Phillips 2,230.00
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AFA BLACKHAWK SECURITY INC security - golf course 282.00
ALSCOLINENS 2.87
ALTITUDE INTERIORS Flooring additive for the PD 17,943.00
AUTOMATION & ELECTRONICS Computer Failure on Scada System 294.75
AUTOMATION & ELECTRONICS Power outage causing loss of Scada system 65.50
B & T FIRE EXTINGUISHERS Fire extinguishers serviced 366.00
BADGER METER INCHOSTING SERVICE AGREE 160.90
BIGELOW GRANT WRITING SERVICES LLC Grant writing services for Police radios 2,578.00
BLACK HILLS ENERGY GAS - ALL DEPT 2,550.10
BLACK HILLS ENERGY GAS - FIRE 687.16
BLACK HILLS ENERGY GAS - COMMUNITY CENTER 923.45
BLACK HILLS ENERGY GAS - WATER 458.85
BLACK HILLS ENERGY GAS - WTP 2,947.64
BLACK HILLS ENERGY GAS - SEWER 31.70
BOYLE

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ELECTRICrepairs - WTP1,001.73 DEALERS ELECTRICAL SUPPLYElectrical part for UV sump pump-195.70 DORSETT TECHNOLOGIES, INCScada Construction52,404.11 DORSETT TECHNOLOGIES, INCSCADA for Tanks Project17,979.00 DOWLFinal Engineering173.74 DOWLEngineering Services for Headworks Structure2,640.00 DOWL (147):2,813.74 DRUG TESTING SERVICES LLCEMPLOYEE SCREENING215.00 DYTA CONSULTINGProf fees - Gen & Water2,400.00 DYTA CONSULTINGProf fees - Gen & Water2,400.00 EMPLOYEE REIMBURSEMENTSSUPPLIES - POLICE548.36 EMPLOYEE REIMBURSEMENTSSUPPLIES - MUNI COURT17.99 FAGNANT LEWIS & BRINDA, P.C.Prof fees Computer1,519.28 FAGNANT LEWIS & BRINDA, P.C.Prof fees Computer1,519.27 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES300.00 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES800.00 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES1,950.00 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES500.00 FENDER MENDERPAINT JOB750.00 FLEX SHARE BENEFITSADMIN FEES111.25 FLEX SHARE BENEFITSADMIN FEES111.25 FLEX SHARE BENEFITSADMIN FEES111.25 FLEX SHARE BENEFITSADMIN FEES112.25 FRED DAVEY'S QUALITY PAINTINGupkeep and painting of buildings1,480.00 FREMONT BROADCASTING INCADVERTISING180.00 FREMONT COUNTY TREASURERDISPATCH SERVICES19,079.83 FREMONT COUNTY WEED & PESTRussian olive trees removal450.00 FREMONT MOTOR COMPANYNEW ASSET29,011.00 HDR ENGINEERING INCTech Memo for Water Systems748.75 HDR ENGINEERING INCMisc Modeling1,737.50 HDR ENGINEERING INCFuture Collector and Roads Mapping1,208.75 HDR ENGINEERING INCTank Design22,558.75 HDR ENGINEERING INCBuena Vista Surveying9,472.50 HDR ENGINEERING INCDesign of Tanks and Pump Station23,258.26 HEIL ELECTRICRefund credit balance-48.50 HIGH MOUNTAIN ELECTRICremodel electrical work2,478.42 HIGH MOUNTAIN ELECTRICREPAIRS - COVID REMODEL160.00 HOMETOWN OILTREATMENT PLANT GEN.126.47 INQUIREHIREBACKGROUND CHECKS30.00 INQUIREHIREbackground check30.00 KUSIEK, MICHAELFacilitation services for Council strategic planning1,250.00 KUSIEK, MICHAELFacilitation services for Council strategic planning1,250.00 L N CURTIS & SONSNew Pick Ax72.98 LACAL EQUIPMENT INCAIRPORT RUBBER EDGES1,664.00 LOOSE, GARY Rairport manager agreement3,750.00 LOZIER, TERESAGeneral Maintenance and Janitorial services475.00 LOZIER, TERESAGeneral Maintenance and Janitorial services475.00 MARKEE ESCROW SERVICES, INCVisitor Center Payment14,014.80 MASTERCARD all Depts 41,744.38 MES ROCKY MOUNTAINOfficers Helmet Shields174.70 MIDLAND IMPLEMENT COPARTS56.86 MISC ONE TIME VENDORINVESTIGATE FUNDS - POLICE120.00 MUNICODEprof services900.00 NAPA AUTO PARTS - 2151.06 NORCO INCWELDING SUPPLY'S108.32 NORCO INCCYLINDER RENTAL55.44 NORCO INCSUPPLIES - SHOP64.48 OFFICE OF STATE LANDS & INVESTLoan payment #128100,000.00 OFFICE OF STATE LANDS & INVESTLoan Payment25,000.00 PACIFIC STEEL & RECYCLINGSTEEL491.11 PERFECT POWER INCRepair - Airport-100.00 PREMIER VEHICLE INSTALLATON INCRear Taillight for T-181.85 QUICKSPACEMoving Covid office furniture storage container to final location.150.00 RAPID FIRE PROTECTIONANNUAL FIRE ALARM MONITORING360.00 REVIZE, LLCAnnual services1,800.00 RIVERTON RANGER INCSUBSCRIPTION65.00 RIVERTON TIRE & OIL CORECAP TIRES3,334.40 ROCKY MOUNTAIN POWERElectricity - All Depts2,901.87 ROCKY MOUNTAIN POWERElectricity - All Depts743.44 ROCKY MOUNTAIN POWERElectricity - All Depts2,635.22 ROCKY MOUNTAIN POWERElectricity - All Depts287.88 ROCKY MOUNTAIN POWERElectricity - All Depts 10239.22 SHIELDS CLEANINGShields cleaning3,345.83 STOTZ EQUIPMENTPARTS245.16 STRIKE CONSULTING GROUPEngineering Services for 1st Street Pipe Removal2,236.25 STRIKE CONSULTING GROUP2nd Street Easement268.75 STRIKE CONSULTING GROUP5th Street Engineering1,151.25 STRIKE CONSULTING GROUPEngineering McFarland Drive4,876.25 STRIKE CONSULTING GROUPEFEMA Project Engineering3,055.00 SWEETWATER AIRERepair Drill Field Heater236.62 TEAM LABORATORY CHEM LLCCold mix867.50 THE COMPANYSurveying200.00 TUMBLEWEED CONSTRUCTIONLoose hangar roof repairs partial payment3,660.00 TWEEDS WHOLESALE CO.cleaning,paper products, tp296.51 UNEMPLOYMENT TAX DIVISIONUNEMPLOYMENT TAX1,760.80 USA BLUE BOOKtrenshore hydraulic shoring kit6,229.89 WAM - WCCAWAM Energy Pymt - LCCC2,500.00 WATER REFUNDREFUND - WATER70.00 WATER REFUNDRENTER DEPOSIT200.00 WATER REFUNDREFUND - WATER107.88 WATER REFUNDREFUND - SEWER25.80 WATER REFUNDRENTERS DEPOSIT-200.00 WESTERN LAW

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ASSOCIATES PROFESSIONAL SERVICES - ATTORNEY 2,213.35 WHISKEY MOUNTAIN ENGRAVING Maple Plaque and Name Plates 94.50 WHITING LAW PC ATTORNEY FEES 110.00 WYDOT - FINANCIAL SERVICES Fuel - All Depts 407.52 WYDOT - FINANCIAL SERVICES Fuel - All Depts 2,221.11 WYDOT - FINANCIAL SERVICES Fuel - All Depts 1,110.55 WYDOT - FINANCIAL SERVICES Fuel - All Depts 1,110.55 WYDOT - FINANCIAL SERVICES Refund - Fuel 41.68 WYOMING RETIREMENT SYSTEM Monthly Rain Retirement account 731.25 WYOMING TAXPAYERS ASSN. DUES 195.00

MOTION: Council Member Larsen moved to approve Council Member Cox made second. Motion passed.

VI. Resolutions

(a) Resolution 1199 – Amend the 2020-2021 Budget

MOTION: Council President White moved to approve Council Member Hahn made second. Motion passed.

(b) Resolution 1200 – Amend the compensation plan to adopt the new grade scale and update job descriptions.

MOTION: Council Member Hahn moved to approve Council Member Hahn made second. Motion passed.

(c) Resolution 1201 – Supporting Wyoming Promise

MOTION: Council Member Larsen moved to approve Council Member Cox made second. Motion passed.

VII. Ordinances

First Reading

a. Ordinance 2021-2 – Amending Title 3 of the City Code Book to Adopt the 2021 International Codes

Lance explained what the changes will be. Said sprinklers systems will be included in adopting the 2021 residential codes. Need to know if council wants to include that in the new codes. Talked about Property Maintenance Code to be in place of Dangerous building. Attorney Phillips said this is only the first reading. It might be beneficial to open this up at the next work session and allow contractors and fire department to come discuss this at the next work session. Will put on the April 27th work session to discuss more.

MOTION: Council President White moved to approve Council Member Cox made second. Motion passed.

b. Ordinance 2021-3 – Mill Levy

MOTION: Council Member White moved to approve Council Member Larsen made second. Motion passed.

Second Reading

a. Ordinance 2021-1 – Amending Section 2-2-16 Restaurant Liquor Licensees

MOTION: Council Member Larsen moved to approve Council Member Stuble made second. Motion passed.

VIII. New Business

a. Approve Bar & Grill Liquor License for Mulino's

MOTION: Council Larsen moved to approve. Council Member Cox made second.

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Motion passed.

- b. Authorize Mayor to sign General Service Contract between Rocky Mtn Power and the City of Lander to extend service to pump station near 1300 Buena Vista Drive

MOTION: Council President White moved to approve Council Member Stuble made second. Motion passed.

- c. Appoint Official Voting Delegate for WAM's Summer Convention.

MOTION: Council President White moved to appoint Julia Stuble as Voting Delegate for WAM summer convention. Council Member Cox made second. Motion passed.

- d. Approve County Subdivision Plat 21.01 In Greener Pastures

MOTION: Council Member Larsen moved to approve. Council President White made second. Motion passed.

- e. Ratify Mayor's signature on CRRSAA grant 56-0016 FAA Airport grant in the amount of \$23,000.

RaJean explained what the grant was for. Melinda asked what the funds would be used for. she said in the past we have used the money for the airport manager's contract.

MOTION: Council President White moved to approve. Council Member Larsen made second. Motion passed.

- f. Authorize Mayor to sign Lander Well Transmission Pipeline 2021 Project Agreement

Lance explained what the agreement was for. Dan Hahn asked if it would affect other people's wells in the area. Lance said we will do what we can to not effect those people. When we pump tested, we were monitoring those other wells. Melinda asked on the special provision. Where do the funds come from. Lance said Enterprise funds.

MOTION: Council Member Larsen moved to approve. Council Member Cox made second. Motion passed.

- g. Authorize Mayor to sign Amended Promissory Note with SLIB

Melinda asked if SLIB funds will continue to be available. Charri said it is federal money and does not see it going away. Charri said we will be having a rate increase in the near future to cover the expense of the loans

MOTION: Council Member Larsen moved to approve. Council President White made second. Motion passed.

- h. Appoint Council Liaison for LCAN

MOTION: Council Member Larsen moved to appoint Melinda Cox. Council Member White made second. Motion passed

Lance said he invited LCAN member to the Treatment Plant on Friday at 9:00 am Council is also invited to come.

IX. Executive Session – Personnel

MOTION: Council Member Cox move to adjourn to executive session. Council President White made second. Motion passed.

MOTION: Council Member Larsen moved to convene to regular council meeting. Council Member Cox made second. Motion passed.

X. Adjournment

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Being no further business to come before the Council, the meeting was adjourned at 7:30 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Tami Hitsheew, City Clerk

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