

**CITY OF LANDER  
REGULAR COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
240 LINCOLN STREET  
LANDER, WY 82520  
February 9, 2021**

**THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER**

**Governing Body Present:** Mayor Monte Richardson, Council Members Dan Hahn, John Larsen, Missy White, Chris Hulme, Melinda Cox, Julia Stuble

**Governing Body Absent:**

**City Staff Present:** City Clerk Tami Hitshe, Assistant Mayor RaJean Strube Fossen, Public Works Director Lance Hopkin, Interim Chief Ron Wells, City Attorney Adam Phillips, City Treasurer Charri Lara

**Call to Order.**

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

I. Approval of Agenda

MOTION: Council Larsen moved to approve agenda. Council Member White made second. Motion passed.

II. Oral Comments

a. Personal Privilege – Mayor and Council.

John Larsen – Shout out to the Chamber for writing letters in support for the Central Wyoming Regional Airport. And also supporting the funding for the CWC Ag and Equine science program. Also appreciate their opposition to the recommendations to not issue tags to the one-shot antelope hunt.

Missy White – Attended another planning commission meeting. They are continuing to do great work.

Julia Stuble - Nothing from me as news but want to thank all the staff for helping me get up to date on the many issues and getting all the forms filled out. Thanks for sticking with me and being patient as I learn what we are doing.

Dan Hahn– Thanked the police Dept and the new officers. He has seen them on fire calls, and they are very professional.

Monte Richardson- Welcomed everyone to the new facility. Great addition to the City of Lander. Gave a big shout out to the people that made it happen and put in a lot of time and effort to make it happen.

b. Proclamation – Colon Cancer Awareness Month – Cindy Glaser gave a short presentation about what the proclamation was about. Missy White read the proclamation.

c. Communication from the floor – Citizens Comments

d. Staff discussion items

Lance – Discuss use of Lander Community Center for Rec Program

Lance explained partnering with the college in Riverton and the outreach center in Lander to offer our community center while it is

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not being used as a place where events may occur. Request is to do this without a fee right now because we're currently not booking the center. Our policy has been not renting it for free. But at this time, we are paying for the upkeep of the facility and right now it's not being used. Is asking if we can rent out the building for fee to have rec programs to see if they were something that would work out. Melinda asked if there are specific groups or classes that have reached out to utilize the space.

Lance said this is with Riverton Rec who has partnered with CWC. Monte asked if we could offer our Parks and Rec building for some of the classes? Lance said if the classes are bigger, they would need a bigger space. Some of the classes are babysitting classes, programing classes and dance classes. John - This would be a good way to show them the City is not totally anti parks and recreation, but we are thinking about the city and the parks and rec programs. He is in favor. Chris - It sounds good. We have a contract that sets the cost for cleaning, so it doesn't enhance the bill at all. Missy - It is a nice offering to the community, a good faith effort. It's not that we don't want rec programs, it's because we ran into a hiccup with covid and this is an opportunity to start offering programs. Missy is concerned about setting a precedence of offering it with not fee. Maybe a very modest fee is appropriate. Would like to know the time frame because as we get into spring, the likeness of people wanting to use the Community Center will increase. Lance said at busy times this would be secondary to things that are already booked. Timewise would be 3 or 4 months to see of those programs get off the ground. Starter program. If our community does have a lot of interest, then we will find a way to make it work. Julia wondering how this would work with other bookings. Seems it would be cause issues on trying to figure that out. Lance said if the council is willing, then there is a lot more discussions to happen. We are trying to have a longterm partnership with R Rec. Some of this is a goal with our rec program to bring them to Lander. We also looking at the interest in the class to continue in the future. This would only be until Covid restrictions are lifted. Monte - Lance will do some more research and bring back to council with more details.

Lance – Explained that we lost the funding for Lander Ditch Project. Water Development and there was a restriction that the local ditch company, Dickinson Creek, had to approve the scope in order for our project to continue. And we were up against the president of the ditch company who was also a senator who terminated this project moving forward. Options moving forward. Ask for funding next year, look at funding ourselves from enterprise funds, do parts of the project now like water rights research now and do other parts later and piece things back together so it's not completely dead at this point. My recommendation would be to go ahead and look at this as a good investment for our enterprise and continue to move forward. Small investment. Over \$250,000 but we have gotten over 5 million in funding from Water Development for other projects.

Ron Wells – Finished the testing process. Did a conditional job offer to a certified police officer. The two recruits passed the first part of the PT at the academy. Will not see them for 14 weeks.

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RaJean Strube Fossen- Handed out Wyoming Aviation Economic Impact study pamphlet to the council for their review. They are stating that the annual economic activity for the Lander Airport is 8.2 million annually.

Charri Lara - On the Bills and Claims there is a related party transaction. DYTA Consulting is her son. He developed the paperless purchase order system for the City.

Consent Agenda:

- a. Regular Meeting Minutes – January 12, 2021
- b. Work Session Meeting Minutes – January 26, 2021
- c. Bills and Claims.

7220 CONSULTING LLC COVID BUILDING - GEN GOVT 14,170.19 7220 CONSULTING LLC PROF FEES - GEN GOVT 2,297.38 7220 CONSULTING LLC PROF FEES - WATER 2,297.37 AIRGAS USA LLC cyl. lease 131.00 ALSCOLINENS - LCCC 65.70 AMERITECH EQUIPMENT CO 289.75 AUTOMATION & ELECTRONICS SCADA 131.00 B & T FIRE EXTINGUISHERS 335.00 BADGER METER INC 160.55 BADGER METER INC 160.75 BLACK HILLS ENERGY GAS - FIRE 811.07 BLACK HILLS ENERGY GAS - COMM CENTER 1,097.53 BLACK HILLS ENERGY GAS - ALL DEPT 3,278.54 BLACK HILLS ENERGY GAS - WATER 233.80 BLACK HILLS ENERGY GAS - WTP 3,649.41 BLACK HILLS ENERGY GAS - SEWER 33.90 BOYLE ELECTRIC 840.92 BUDGET BLINDS OF FREMONT COUNTY 1,777.00 BUDGET BLINDS OF FREMONT COUNTY 1,216.00 CASPER FIRE EXTINGUISHER SERVICE INC SYSTEM CHECKS - LCCC 231.43 CASPER FIRE EXTINGUISHER SERVICE INC 231.43 CASPER FIRE EXTINGUISHER SERVICE INC 144.68 CENTRAL BANK & TRUST POSTAGE - GEN GOVT 18.49 CENTRAL BANK & TRUST SUPPLIES - GEN GOVT 4.99 CENTRAL BANK & TRUST FILING FEES 75.00 CENTRAL BANK & TRUST TRAVEL - POLICE - 173.00 CENTRAL BANK & TRUST POSTAGE - POLICE 21.89 CENTRAL BANK & TRUST SUPPLIES - POLICE 28.35 CENTRAL BANK & TRUST TRAVEL - FIRE 92.00 CENTRAL BANK & TRUST SUPPLIES - FIRE 87.08 CENTRAL BANK & TRUST REFUND WATER CARD 187.00 CENTRAL BANK & TRUST TRAVEL - WATER 116.00 CENTRAL BANK & TRUST TRAVEL - WTP 184.00 CENTURY LINKPHONE - GEN GOVT 64.15 CENTURY LINKPHONE - AIRPORT 137.19 CENTURY LINKPHONE - POLICE 358.22 CENTURY LINKPHONE - LCCC 89.76 CENTURY LINKPHONE - WTP 85.28 CITY PLUMBING & HEATING SUPPLIES - GEN GOVT 3.95 CITY PLUMBING & HEATING REPAIRS - AIRPORT 91.75 CITY PLUMBING & HEATING 85.00 CITY SERVICE VALCON FUEL - AIRPORT 17,836.02 COMMUNICATION TECHNOLOGIES 418.00 DORSETT TECHNOLOGIES, INC 6,807.30 DOWL 2,030.00 DRUG TESTING SERVICES LLC 95.00 DYTA CONSULTING 1,200.00 EATON SALES & SERVICE REPAIR - AIRPORT 665.56 ENERGY LABORATORIES INC 227.00 ENERGY LABORATORIES INC 88.00 ENERGY LABORATORIES INC 88.00 ENERGY LABORATORIES INC 219.00 ENERGY LABORATORIES INC 84.00 ENERGY LABORATORIES INC 219.00 ENERGY LABORATORIES INC 189.00 ENERGY LABORATORIES INC 227.00 ENERGY LABORATORIES INC (155): 1,341.00 FAGNANT LEWIS & BRINDA, P.C. 5,050.00 FAGNANT LEWIS & BRINDA, P.C. 5,050.00 FAGNANT LEWIS & BRINDA, P.C. 3,617.25 FERGUSON ENTERPRISES INC 1,064.50 FLEX SHARE BENEFITS ADMIN FEES FOR HRA-FSA 123.23 FLEX SHARE BENEFITS ADMIN FEES FOR HRA-FSA 123.22 FREMONT BROADCASTING INC 1,116.00 FREMONT COUNTY TREASURER 18,316.63 FREMONT COUNTY TREASURER 763.20 FREMONT MOTOR COMPANY NEW PICKUPS 59,981.00 FREMONT MOTOR COMPANY 29,011.00 GOBLE SAMPSON ASSOC 40.53 GREAT WESTERN RECREATION 9,102.00 HDR ENGINEERING INC 12,220.55 HDR ENGINEERING INC 11,831.25 INQUIRE HIRE POLICE 40.00 INQUIRE HIRE 30.00 JAMES GORES & ASSOC 6,431.00 LANDER SENIOR CITIZENS CENTER BLDG MAINT 1,889.29 MASTERCARD 41,074.01 MISC ONE TIME VENDOR POLICE CAR - GEN GOVT 17,400.00 MISC ONE TIME VENDOR POLICE CAR - GEN GOVT - 17,400.00 MISC ONE TIME VENDOR POLICE CAR - GEN GOVT 17,400.00 NAPA AUTO PARTS - 703.60 NORCO

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INCSHOP SUPPLY'S192.59 NORCO INCCLEANING SUPPLIES - COVID59.77  
OVERHEAD DOOR COMPANY682.99 OVERHEAD DOOR COMPANY  
(378):682.99PREMIER VEHICLE INSTALLATON INCNEW POLICE CAR UPFIT8,068.53  
PRO-VISION, INC14,683.63 PRO-VISION, INC4,750.00 RIVERTON TIRE & OIL  
COTIRES116.00 RIVERTON TIRE & OIL COTIRES-116.00 RIVERTON TIRE & OIL  
CO227.52 RIVERTON TIRE & OIL CO663.15 ROCKY MOUNTAIN POWERELECTRICITY  
- BLDG MAINT4,083.00 ROCKY MOUNTAIN POWERELECTRICITY - FIRE359.49  
ROCKY MOUNTAIN POWERELECTRICITY - WATER TRMT1,675.66 ROCKY  
MOUNTAIN POWERELECTRICITY - ST LIGHTS3,057.95 ROCKY MOUNTAIN  
POWERELECTRICITY - WATER1,015.57 ROCKY MOUNTAIN POWERELECTRICITY -  
RODEO GROUNDS298.47 ROCKY MOUNTAIN POWERELECTRICITY - SEWER  
TRMT4,310.39 ROCKY MOUNTAIN POWERELECTRICITY - COMM CENTER2,539.63  
SENTINEL SECURITY673.00 SIMPLYFILEFILING FEES - WATER14.00 STOTZ  
EQUIPMENTPARTS256.57 SWEETWATER AIRE- Covid442.43 SWEETWATER  
AIRE1,086.48 TYLER TECHNOLOGIESE-CITATIONS SOFTWARE - POLICE15,150.00  
WATER REFUNDREFUND - WATER-19.76 WATER REFUNDREFUND - SEWER-9.67  
WATER REFUNDDEPOSIT200.00 WDEQ/WQD 400.00 WDEQ/WQD  
(1088):400.00WESTERN LAW ASSOCIATESPROF FEES - GEN GOVT1,982.90 WHITING  
LAW PCPROF FEES - GEN GOVT850.00 WINSUPPLY1,513.22 WINSUPPLY1,321.97  
WWQPCA120.00 WYDOT - FINANCIAL SERVICESJEFFERSON ST/MAIN ST  
PROJECT35.19 WYDOT - FINANCIAL SERVICESFUEL - ALL DEPTS1,384.97 WYDOT -  
FINANCIAL SERVICESFUEL - FIRE142.37 WYDOT - FINANCIAL SERVICESFUEL -  
WATER692.49 WYDOT - FINANCIAL SERVICESFUEL - SEWER692.48  
WYOMING ASSN OF RURAL WATER338.00 WYOMING DEPT OF REVENUE 2020100.33  
WYOMING RETIREMENT SYSTEMRETIREMENT - FIRE693.75 WYOMING STATE  
FIREMEN'S ASSN.75.00

MOTION: Council Member White moved to approve Council Member Cox made second. Motion passed.

### III. New Business

#### a. Appoint Council President

MOTION: Council Member Cox moved to approve. Council Member Hahn made second. Motion passed.

#### b. Accept Amended Bylaws for Lander Fire Department

Julia Stuble had a question about the 2C, Page 17, grievance policy which appears to be new and an improvement to the Bylaws. Asked if we should look at not having the Fire Chief appoint the fire board in case the grievance was against him. Fire Chief Bobby Johnston explained if there was ever a grievance against the chief, the assistant chief would then be part of the process. Adam Phillips said that will need to be spelled out in the bylaws. I would recommend sending this back to the fire department for amendments before you approve them. Mayor Richardson thinks we should send it back to them and have the changes made. Missy White asked a question about having three past chiefs on the fire board. Doesn't know how many past chiefs are still around Lander. Might want to have an alternate person described for that. Bobby explained three quarters of the roster are past chiefs.

MOTION: Council Member White moved to table to make adjusted changes. Council Member Stuble made second. Motion passed.

#### c. Award Bid for Lander Senior Center AC Replacement to Custom Sheetmetal for \$34,250.00

MOTION: Council Member Larsen moved to approve. Council Member Hulme made second. Motion passed.

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- d. Appoint Drew Seitz to the Planning Commission for a 3-year term.

MOTION: Council Member Stuble moved to approve. Council Hahn made second. Motion passed.

- e. Approve Amendment for the Lander Tank & Pump Station Project

MOTION: Council Member Hulme moved to approve. Council Member Cox made second. Motion passed.

- f. Authorize Mayor to sign Fremont County Weed & Pest Control District Russian Olive Customer Agreement

MOTION: Council Member White moved to approve. Council Member Hulme made second. Motion Passed.

- g. Authorize Mayor to sign Change Order No. 3 from Jerry Bornhoft Construction for Lander Infiltration Reduction Project – 2<sup>nd</sup> Street.

Lance explained the next four items are cleanup for closing out the 2nd street project. John mentioned that Jerry Bornhoft Construction saved the city a lot of money.

MOTION: Council Member Hahn moved to approve. Council Member White made second. Motion passed.

- h. Authorize Mayor to sign Warranty with Jerry Bornhoft Construction for Lander Infiltration Reduction Project – 2<sup>nd</sup> Street.

MOTION: Council Member Stuble moved to approve. Council Member White made second. John Larsen noted there was an error on the years of the warranty. Council Member Stuble withdrew her first Motion.

MOTION: Council Member White moved to approve with the amendment to be a 2-year warranty. Council Member Cox seconded. Motion passed.

- i. Approve Final Payment of \$146,743.48 to Jerry Borhnoft Construction for Lander Infiltration Project – 2<sup>nd</sup> Street.

MOTION: Council Member Larsen moved to approve. Council Member Hulme made second. Motion passed.

- j. Authorize Mayor to sign Certificate of Final Completion for Lander Infiltration Reduction Project – 2<sup>nd</sup> Street.

MOTION: Council Member Cox moved to approve. Council Member Hulme made second. Motion passed.

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IV. Adjournment

Being no further business to come before the Council, the meeting was adjourned at 7.00 p.m.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Monte Richardson, Mayor

\_\_\_\_\_  
Tami Hitsheew, City Clerk

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