CITY OF LANDER MISSION STATEMENT
To provide a safe, stable and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION
Preserving the past while providing for the future

CITY OF LANDER REGULAR COUNCIL MEETING
COUNCIL CHAMBERS: CITY HALL
240 LINCOLN STREET
LANDER, WY 82520
December 10, 2019

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council President Cade Maestas, Council Members John Larsen, Chris Hulme, Missy White, Mike Kusiek
Governing Body Absent: Dan Hahn

City Staff Present: City Attorney Adam Phillips, City Clerk Sarah Edlund, Police Chief Thomas Shroyer, City Engineer Hopkin, City Treasurer Charri Lara

Pledge of Allegiance
Mayor Richardson led pledge of allegiance

Call to Order
Mayor Richardson called the meeting to order at 6:00

Approval of Agenda
Mayor I would like to Amend the agenda to move into executive session for discussion item B
Council President Maestas moved to approve, Council Member Kusiek 2nd the motion
Motion passed

Oral Comments
(a) Personal Privilege – Mayor and Council
Mayor read statement from Council Member Hahn regarding snow removal and suggest a policy for snow removal occurrences.
Council President Maestas the problem isn’t the hours being worked or the overtime. I am very willing to pay overtime for snow removal. When we have an event like we did and our employees get called in we should pay overtime for that.
Mayor we had equipment broke down we didn’t follow our normal schedule due to clean up that had to be completed for the Light up Lander event and safety.
Council President Maestas the best thing for public relations is communication, we should have better communication with the public and council and should have moved faster on the issue.
Public Works Director/City Engineer Hopkin I think that this is a budget concern and we will need to reevaluate our program. All of our equipment is aged and it would cost quite a bit to replace it all.
Council President Maestas, what happened?
Public Works Director/City Engineer Hopkin the storm was bigger than what we anticipated. We didn’t have anyone on call. They came in and sanded the streets and did their best. But this would be a change in policy and we can look at doing this. We had equipment failure during this storm and our mechanic was unavailable due to a family emergency.
Council Member Kusiek, I just wanted to thank Lance for all the information provided, and that the crews are still friendly and working hard.
Council Member Larsen, I didn’t think that it was that bad.
Council Member Hulme, if we don’t have the equipment the man hours can only do so much with out the equipment. Could we look at bringing in local contractors to do the work?
We would need to look at the cost associated with that. Council President Maestas the issue is the expectation and we have set that expectation through the past and we failed to meet those expectations of our community. Council Member Kusiek is the new machine smaller in size? Public Works Director/City Engineer Hopkin we are looking at our new piece of equipment and make sure it is working the way it should. Council Member Kusiek, attended the conservation district meeting and it was a great meeting. They have received some funding to improve the out flow for Fry lake. Council Member White wanted to give kudos to Marci for the way that she has handled the complaints for the snow removal and did a great job. Had some folks come to us and say that there seems to be a cross on the top of the tree on Main Street and we could have more of a star or non-denominational item. Council Member Larsen we had a meeting with LOTRA and they were very complementary of the snow removal at the rodeo grounds when they were having an event. Mayor Richardson, our employees have worked hard on the snow removal and it has been a lot of work. The Light up Lander event was great, we had 30 entrees in the parade and good attendance. I appreciate everyone who was there, and all the community people who volunteered for the event.

(b) Proclamation – Wreaths Across America
Taylor Romans read the Proclamation. The official ceremony will be Saturday at 12:00. We have roughly a thousand veterans and she raised enough money for about half of them. Our goal is to have enough for all of them next year.

Consent Agenda
(a) Regular Meeting Minutes – November 12, 2019
(b) Work Session Meeting Minutes – November 26, 2019
(c) Special Session Meeting Minutes – November 22, 2019
(d) Bills and Claims

ADAM E PHILLIPS ATTORNEY AT LAW ATTORNEY - GEN GOVT, WATER 4,460.00 ALSCO LINENS - LCCC 932.20 ANDERSON, ANDY BLDG MAINTENANCE 3,000.00 AT & T PHONE - POLICE 15.73 AUTOMATION & ELECTRONICS MAINTENANCE - WTP 196.50 B & T FIRE EXTINGUISHERS MAINTENANCE - AIRPORT 120.00 BIGELOW GRANT WRITING SERVICES LLC GRANT EXPENSES 1,822.12 BLACK HILLS ENERGY GAS - ALL DEPT 6,857.05 BROWN COMPANY SUPPLIES - SHOP 96.40 CENTURY LINK PHONE ALL DEPT 675.71 CH DIAGNOSTIC AND CONSULTING SERVICES SAMPLES & TESTING - WTP 1,410.00 CITY PLUMBING & HEATING REPAIR - BLDG MAINT 2,225.97 CNA SURETY BOND - MUNI COURT 100.00 COMMUNICATION TECHNOLOGIES RADIO REPAIRS 1,544.55 COMMUNITY CENTER REFUNDS 1,200.00 CUTTING EDGE GRINDING & SUPPLY CO SHARPENING BLADES - PARKS 79.65 DOWL I&I PROJECT - 2ND STREET 6,799.08 EATON SALES & SERVICE REPAIR - AIRPORT 307.50 FERGUSON ENTERPRISES INC REPAIR - WATER 422.09 FLEX SHARE BENEFITS FLEX SHARE - GENERAL & ENTERPRISE, FLEX BENEFITS - GEN GOVT & WATER 262.55 FREMONT CO SOLID WASTE DISPOS TRASH - STREETS 591.92 FREMONT COMMUNICATIONS PHONE - POLICE 239.00 FREMONT COUNTY TREASURER PRISONER CARE - MUNI COURT, DISPATCH CONTRACT - POLICE & FIRE 20,204.83 GOLDER ASSOCIATES PROF SERVICES - LOR GRANT 12,227.04 GOVHR USA GRANT EXPENSES 1,371.32 HACH COMPANY CHEMICALS - WTP 165.61 HDR ENGINEERING INC PROF SERVICES - TAP GRANT & TANK DESIGN

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DUES - WATER 450.00 WYOMING RETIREMENT SYSTEM RETIREMENT - FIRE
630.00 Grand s: 325,788.01

Council Member Kusiek moved to approve, Council Member White 2nd the motion
Motion passed.

Ordinances
(a) Ordinance 1232, An Ordinance rezoning Jones Subdivision Block 1, Lots 4 and 5
and Replat of Jones Subdivision block 1, Lot 3A from Commercial to R-3 Single
Multi Family Residential District
Clerk gave background on the reasoning behind the rezoning.
Council Member Hulme will the infrastructure be redone?
Public Works Director/City Engineer Hopkin yes we have had multiple discussions
regarding the utilities on this subdivision and the taps will have to be replaced and
the water line is old and we will evaluate it once it has been dug up.
The subdivision was never accepted and we have done some back ground research
and we are moving forward. The reason we requested that these be changed to
residential is to reflect the use of the development.
Council Member White was there some concerns regarding the stability of the slope
They will be building to the geotechnical standards
Council Member Larsen moved to approve, Council President Maestas 2nd the
motion.
Motion passed

(b) Ordinance 1233 An Ordinance vacating a portion of Phyllis Lynn Drive
between Lots 3A and 5 to Include the Cul-de-sac
Public Works Director/City Engineer Hopkin, this is the next phase to change the
right of way so that they can replat the road with the subdivision.
Council Member Hulme, if the replat doesn’t occur then what would happen?
It would become private land than the next owner could replat that as they would see
fit.
Council President Maestas moved to approve, Council Member Kusiek 2nd the
motion.
Motion passed

New Business
(a) Approve Credit Card Policy
Treasurer Lara, we have been using credit card and we needed to establish a policy so
that is this and will be the first step.
Council Member Larsen moved to approve, Council President Maestas 2nd the motion
Motion passed

Discussion Items
(a) Draft Ordinance 1334 An Ordinance Amending Title 4 to include Subdivision
Regulations
Steve Baumann Chairman for the Planning Commission. Statutes have changed and
the state has restricted the cities in authority with subdivisions within the one mile
area around towns. So the intent we have with this change is to implement what has
changed in statute.
There was also a section that allowed for a change in the lot that didn’t require a
platting process and now is requiring all changes to a platted lot be replatted for two
reasons one is so the City has a chance to review these changes and two is it a cleaner
process to trace the transactions of lots.
Mayor what about the mobile home parks?
Chairman Baumann, those suggestions were not included, and those items will remain in code.

City Attorney Phillips, we cannot adjourn to an executive session due to it not being advertised.

(b) Authorize Staff to pursue land acquisition per the 2016 Airport Master Plan
Assistant Mayor Strube Fossen, there are two drawings from our 2016 adopted
Airport Master plan, there were some properties that were identified to be acquired to if they came available by requirement from the FAA. One of those properties has come up for sale and the city received a call from the FAA and Wyoming Aeronautics and they recommended we purchase this property. The price of the property could be funded 90% by the FAA funds, State 6% and Lander 4%. Council President Maestas I would like to see a cash flow on it as well.
Assistant Mayor Strube Fossen, our local match would come out of our airport budget that is being filled by our fuel system.
Public Works Director/City Engineer Hopkin if these things cannot be agreed upon they become a different process that we would have to include our City Attorney.
The board granted consensus for staff to proceed with this.

Treasurer Lara would like to turn the SLIB loan money back for loan 142 to get higher forgiveness.
Council granted consensus to move forward to turning back of these loans.
Discussion was held on general expenses and what larger procurements have been made.

Council Member Larsen moved to adjourn, Member White 2nd the motion.
Motion passed

**ADJOURNMENT**

Being no further business to come before the Council, the meeting was adjourned at 7:12 p.m.

The City of Lander

ATTEST:

By:

Monte Richardson, Mayor

Sarah Edlund, City Clerk