

**CITY OF LANDER
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS: CITY HALL
240 LINCOLN STREET
LANDER, WY 82520
December 10, 2019**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council President Cade Maestas, Council Members John Larsen, Chris Hulme, Missy White, Mike Kusiek
Governing Body Absent: Dan Hahn

City Staff Present: City Attorney Adam Phillips, City Clerk Sarah Edlund, Police Chief Thomas Shroyer, City Engineer Hopkin, City Treasurer Charri Lara

Pledge of Allegiance
Mayor Richardson led pledge of allegiance

Call to Order
Mayor Richardson called the meeting to order at 6:00

Approval of Agenda
Mayor I would like to Amend the agenda to move into executive session for discussion item B
Council President Maestas moved to approve, Council Member Kusiek 2nd the motion
Motion passed

Oral Comments

(a) Personal Privilege – Mayor and Council

Mayor read statement from Council Member Hahn regarding snow removal and suggest a policy for snow removal occurrences.

Council President Maestas the problem isn't the hours being worked or the overtime. I am very willing to pay overtime for snow removal. When we have an event like we did and our employees get called in we should pay overtime for that.

Mayor we had equipment broke down we didn't follow our normal schedule due to clean up that had to be completed for the Light up Lander event and safety.

Council President Maestas the best thing for public relations is communication, we should have better communication with the public and council and should have moved faster on the issue.

Public Works Director/City Engineer Hopkin I think that this is a budget concern and we will need to reevaluate our program. All of our equipment is aged and it would cost quite a bit to replace it all.

Council President Maestas, what happened?

Public Works Director/City Engineer Hopkin the storm was bigger than what we anticipated. We didn't have anyone on call. They came in and sanded the streets and did their best. But this would be a change in policy and we can look at doing this. We had equipment failure during this storm and our mechanic was unavailable due to a family emergency.

Council Member Kusiek, I just wanted to thank Lance for all the information provided, and that the crews are still friendly and working hard.

Council Member Larsen, I didn't think that it was that bad.

Council Member Hulme, if we don't have the equipment the man hours can only do so much with out the equipment. Could we look at bringing in local contractors to do the work?

CITY OF LANDER MISSION STATEMENT
*To provide a safe, stable and responsive environment that promotes
And supports a traditional yet progressive community
Resulting in a high quality of life.*

VISION
Preserving the past while providing for the future

We would need to look at the cost associated with that.

Council President Maestas the issue is the expectation and we have set that expectation through the past and we failed to meet those expectations of our community.

Council Member Kusiek is the new machine smaller in size?

Public Works Director/City Engineer Hopkin we are looking at our new piece of equipment and make sure it is working the way it should.

Council Member Kusiek, attended the conservation district meeting and it was a great meeting. They have received some funding to improve the out flow for Fry lake.

Council Member White wanted to give kudos to Marci for the way that she has handled the complaints for the snow removal and did a great job. Had some folks come to us and say that there seems to be a cross on the top of the tree on Main Street and we could have more of a star or nondenominational item.

Council Member Larsen we had a meeting with LOTRA and they were very complementary of the snow removal at the rodeo grounds when they were having an event.

Mayor Richardson, our employees have worked hard on the snow removal and it has been a lot of work. The Light up Lander event was great, we had 30 entrees in the parade and good attendance. I appreciate everyone who was there, and all the community people who volunteered for the event.

(b) Proclamation – Wreaths Across America

Taylor Romans read the Proclamation.

The official ceremony will be Saturday at 12:00. We have roughly a thousand veterans and she raised enough money for about half of them. Our goal is to have enough for all of them next year.

Consent Agenda

- (a) Regular Meeting Minutes – November 12, 2019
- (b) Work Session Meeting Minutes – November 26, 2019
- (c) Special Session Meeting Minutes – November 22, 2019
- (d) Bills and Claims

ADAM E PHILLIPS ATTORNEY AT LAW ATTORNEY - GEN GOVT, WATER 4,460.00 ALSCO LINENS - LCCC 932.20 ANDERSON, ANDY BLDG MAINTENANCE 3,000.00 AT & T PHONE - POLICE 15.73 AUTOMATION & ELECTRONICS MAINTENANCE - WTP 196.50 B & T FIRE EXTINGUISHERS MAINTENANCE - AIRPORT 120.00 BIGELOW GRANT WRITING SERVICES LLC GRANT EXPENSES 1,822.12 BLACK HILLS ENERGY GAS - ALL DEPT 6,857.05 BROWN COMPANY SUPPLIES - SHOP 96.40 CENTURY LINK PHONE ALL DEPT 675.71 CH DIAGNOSTIC AND CONSULTING SERVICES SAMPLES & TESTING - WTP 1,410.00 CITY PLUMBING & HEATING REPAIR - BLDG MAINT 2,225.97 CNA SURETY BOND - MUNI COURT 100.00 COMMUNICATION TECHNOLOGIES RADIO REPAIRS 1,544.55 COMMUNITY CENTER REFUNDS 1,200.00 CUTTING EDGE GRINDING & SUPPLY CO SHARPENING BLADES - PARKS 79.65 DOWL I&I PROJECT - 2ND STREET 6,799.08 EATON SALES & SERVICE REPAIR - AIRPORT 307.50 FERGUSON ENTERPRISES INC REPAIR - WATER 422.09 FLEX SHARE BENEFITS FLEX SHARE - GENERAL & ENTERPRISE, FLEX BENEFITS - GEN GOVT & WATER 262.55 FREMONT CO SOLID WASTE DISPOS TRASH - STREETS 591.92 FREMONT COMMUNICATIONS PHONE - POLICE 239.00 FREMONT COUNTY TREASURER PRISONER CARE - MUNI COURT, DISPATCH CONTRACT - POLICE & FIRE 20,204.83 GOLDBER ASSOCIATES PROF SERVICES - LOR GRANT 12,227.04 GOVHR USA GRANT EXPENSES 1,371.32 HACH COMPANY CHEMICALS - WTP 165.61 HDR ENGINEERING INC PROF SERVICES -TAP GRANT& TANK DESIGN

CITY OF LANDER MISSION STATEMENT
*To provide a safe, stable and responsive environment that promotes
And supports a traditional yet progressive community
Resulting in a high quality of life.*

VISION
Preserving the past while providing for the future

23,972.12 HONNEN EQUIPMENT CO REPAIR - WATER 1,230.35 INQUIREHIRE
BACKGROUND SCREENING 120.00 JAMES GORES & ASSOC PROF SERVICES -
1% 11,263.04 JERRY BORNHOFT CONSTRUCTION 2ND STREET LINGING
PROJECT 89,328.09 L N CURTIS & SONS ANNULA SERVICE, UNIFORM - FIRE
1,903.39 LACAL EQUIPMENT INC MAINTENANCE - WTP 1,664.00 LANDER
CHAMBER OF COMMERCE RELOCATION AD - COMM RESOURCE 625.00
LANDER VOLUNTEER FIRE DEPT MAINTENANCE - MAIN STREET 838.00
LOOSE, GARY R AIRPORT MANAGER CONTRACT 3,750.00 LOZIER, TERESA
CLEANING BLDG - WATER & GEN GOVT 950.00 MASTERCARD MASTERCARD
TRAVEL - GEN GOVT 587.98, POLICE 386.40, - PARKS 644.01 OFFICE, WATER
1,059.02, SUPPLIES - GEN GOVT 250.14, LCCC 155.70, POLICE 1,007.34, POLICE
650.40, FIRE 168.83, MAIN ST LIGHTS 7.19, STREETS 84.32, SHOP 94.54, W&P
187.89, PARKS 5,176.31, PARKS 16.71, PARKS 7.18, DOG PARK 463.26,
CEMETERY 125.97, CEMETERY 314.22, WTP 3,880.11, WATER 1,649.02,
STREETS 1,219.41, PHONES - GEN GOVT 1,794.81, LCCC 129.99, POLICE 350.77,
FIRE 165.69, STREETS 37.28, SHOP 129.99, PARKS 259.98, CEMETERY 129.99,
WATER 814.33, WATER 814.33, STP 30.77, AIRPORT 79.96, WATER 1,264.54;
DUES - GEN GOVT 375.00 EMP BENEFIT 88.04 PROF SERVICES - LCCC 199.00
REPAIRS - LCCC 648.26 COMPUTER - MUNI COURT 538.01 VEHICLE TOWING -
POLICE 851.00 VICTIM WITNESS ADVERTISING 32.26 SHIPPING COSTS -
POLICE 94.74 YEARLY DUES - POLICE 100.00 NEW COMPUTERS - FIRE 519.61
FIRE EQUIPMENT MAINT - FIRE 166.57 TRASH - FIRE 91.44 FIRE PREVENTION
- FIRE 73.79 DUES - BLDG INSP 135.00 TRAINING - STREETS 1,938.14 - TRASH -
BLDG 1,589.38 PARTS - SHOP 2,228.56 - FUEL - SHOP 173.98 PARTS - SHOP
609.49 REPAIRS - PARKS 120.08 REC PROGRAMS - PARKS 578.44 - ELEC PARTS
- STP 11.32 TRAINING - WATER 1,938.13 NEW LOCATOR - WATER 11,602.00 -
EXPENSES - LOR GRANT 3,042.61 LANDER FLYIN 495.00 PAINT - STREETS
427.75 MISC ONE TIME PAYMENTS MILEAGE REIMBURSEMENT - CASPER
174.00 REIMBURSE TRAVEL - WATER 174.00 BASKETBALL REF - PARKS 75.00
BASKETBALL REF - PARKS 150.00 BASKETBALL REF - PARKS 75.00 REFUND
SUBDIVISION FEES 400.00 MOTOROLA SOLUTIONS, INC RADIOS - FIRE
4,252.97 NATIONAL CHILD SAFETY COUNCIL CHILD SAFETY
REIMBURSEMENT 140.00 NATIONAL CHILD SAFETY COUNCIL (1172): 140.00
NORCO INC RENTAL - SHOP 61.72 ONE CALL OF WYOMING LOCATES -
WATER 50.25 ONE STOP CARWASH CARWASH - POLICE & CITY HALL 31.39
OVERHEAD DOOR COMPANY MAINTENANCE - WTP 421.76 PERFECT POWER
INC REPAIRS - WTP 271.61 PITT, ORLEY CLEANING SERVICES - FIRE 300.00
POPO AGIE CONSERVATION DISTRICT TREE ORDER - PARKS 215.00
PUSHROOT FILMS PROJECT COSTS - LOR GRANT 6,445.00 REED MOGHAUN
SUPPLIES SUPPLIES - POLICE 24.95 RIVERTON TIRE & OIL CO TIRE - SHOP
694.44 ROCKY MOUNTAIN POWER ELECTRICITY - ALL DEPT 15,150.89 RON'S
FLOORING REPAIR FLOORS - BLDG MAINT 4,422.54 SHIELDS CLEANING
MAINTENANCE - LCCC 3,345.83 STRIKE CONSULTING GROUP ENGINEER -
FEMA 2,857.50 TEAM LABORATORY CHEM LLC BUGS - STP 2,528.50 THE
COMPANY PROF FEE 320.00 T-O ENGINEERS ENGINEERING - GIS 402.50
TWEEDS WHOLESALE CO. SUPPLIES - PARKS & FIRE 977.15 TYLER
TECHNOLOGIES SOFTWARE HOSTING, SOFTWARE, & NEW SOFTWARE -
MUNI COURT 10,904.00 WAM - WCCA LEASE ENERGY - COMMUNITY
CENTER 2,500.00 WATER REFUNDS REFUND - WATER 41.87- REFUND -
SEWER 19.80- DEPOSIT 200.00 WESTERN LAW ASSOCIATES PROFESSIONAL
FEES - GEN GOVT 2,469.25 WHITING LAW PC COURT APPT LEGAL - MUNI
COURT 650.00 WINSUPPLY MAINENANCE - WTP 1,693.11 WSFA - MUTUAL
AID WY FIREMANS ASSOC MUTAL AIDE - FIRE 937.50 WYDOT - FINANCIAL
SERVICES FUEL - ALL DEPT 6,491.36 WYOMING ASSN OF RURAL WATER

CITY OF LANDER MISSION STATEMENT
*To provide a safe, stable and responsive environment that promotes
And supports a traditional yet progressive community
Resulting in a high quality of life.*

VISION
Preserving the past while providing for the future

DUES - WATER 450.00 WYOMING RETIREMENT SYSTEM RETIREMENT - FIRE
630.00 Grand s: 325,788.01

Council Member Kusiek moved to approve, Council Member White 2nd the motion
Motion passed.

Ordinances

(a) Ordinance 1232, An Ordinance rezoning Jones Subdivision Block 1, Lots 4 and 5
and Replat of Jones Subdivision block 1, Lot 3A from Commercial to R-3 Single
Multi Family Residential District

Clerk gave background on the reasoning behind the rezoning.

Council Member Hulme will the infrastructure be redone?

Public Works Director/City Engineer Hopkin yes we have had multiple discussions
regarding the utilities on this subdivision and the taps will have to be replaced and
the water line is old and we will evaluate it once it has been dug up.

The subdivision was never accepted and we have done some back ground research
and we are moving forward. The reason we requested that these be changed to
residential is to reflect the use of the development.

Council Member White was there some concerns regarding the stability of the slope
They will be building to the geotechnical standards

Council Member Larsen moved to approve, Council President Maestas 2nd the
motion.

Motion passed

(b) Ordinance 1233 An Ordinance vacating a portion of Phyllis Lynn Drive
between Lots 3A and 5 to Include the Cul-de-sac

Public Works Director/City Engineer Hopkin, this is the next phase to change the
right of way so that they can replat the road with the subdivision.

Council Member Hulme, if the replat doesn't occur then what would happen?

It would become private land than the next owner could replat that as they would see
fit.

Council President Maestas moved to approve, Council Member Kusiek 2nd the
motion.

Motion passed

New Business

(a) Approve Credit Card Policy

Treasurer Lara, we have been using credit card and we needed to establish a policy so
that is this and will be the first step.

Council Member Larsen moved to approve, Council President Maestas 2nd the motion
Motion passed

Discussion Items

(a) Draft Ordinance 1334 An Ordinance Amending Title 4 to include Subdivision
Regulations

Steve Baumann Chairman for the Planning Commission. Statutes have changed and
the state has restricted the cities in authority with subdivisions within the one mile
area around towns. So the intent we have with this change is to implement what has
changed in statute.

There was also a section that allowed for a change in the lot that didn't require a
plating process and now is requiring all changes to a platted lot be replatted for two
reasons one is so the City has a chance to review these changes and two is it a cleaner
process to trace the transactions of lots.

Mayor what about the mobile home parks?

CITY OF LANDER MISSION STATEMENT
*To provide a safe, stable and responsive environment that promotes
And supports a traditional yet progressive community
Resulting in a high quality of life.*

VISION
Preserving the past while providing for the future

Chairman Baumann, those suggestions were not included, and those items will remain in code.

City Attorney Phillips, we cannot adjourn to an executive session due to it not being advertised.

(b) Authorize Staff to pursue land acquisition per the 2016 Airport Master Plan Assistant Mayor Strube Fossen, there are two drawings from our 2016 adopted Airport Master plan, there were some properties that were identified to be acquired to if they came available by requirement from the FAA. One of those properties has come up for sale and the city received a call from the FAA and Wyoming Aeronautics and they recommended we purchase this property. The price of the property could be funded 90% by the FAA funds, State 6% and Lander 4%. Council President Maestas I would like to see a cash flow on it as well. Assistant Mayor Strube Fossen, our local match would come out of our airport budget that is being filled by our fuel system. Public Works Director/City Engineer Hopkin if these things cannot be agreed upon they become a different process that we would have to include our City Attorney The board granted consensus for staff to proceed with this.

Treasurer Lara would like to turn the SLIB loan money back for loan 142 to get higher forgiveness.

Council granted consensus to move forward to turning back of these loans.

Discussion was held on general expenses and what larger procurements have been made.

Council Member Larsen moved to adjourn, Member White 2nd the motion.

Motion passed

ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 7:12 p.m.

ATTEST:

The City of Lander

By: _____
Monte Richardson, Mayor

Sarah Edlund, City Clerk

CITY OF LANDER MISSION STATEMENT
*To provide a safe, stable and responsive environment that promotes
And supports a traditional yet progressive community
Resulting in a high quality of life.*

VISION
Preserving the past while providing for the future