

**CITY OF LANDER  
WORK SESSION MEETING  
COUNCIL CHAMBERS – CITY  
HALL 240 LINCOLN STREET  
LANDER, WY 82520  
November 26, 2019**

**THE CITY OF LANDER IS AN EQUAL OPPORTUNITY  
EMPLOYER**

**Governing Body Present:** Monte Richardson, Council President Cade Maestas, Council Members Dan Hahn, Chris Hulme, John Larsen, Missy White, Mike Kusiek

**Governing Body Absent:**

**City Staff Present:** Assistant Mayor Rajean Strube Fossen, City Attorney Adam Phillips, Public Works Director/Engineer Lance Hopkin, Police Chief Thomas Shroyer

Mayor Richardson called the meeting to order at 6:10 p.m.

1. Staff & Council Updates - Staff present

Police Chief Shroyer- PD is gearing up for Light up Lander and all the street closures and extra patrols. Grant season starts the first of the new year. Victim/witness grant funded position had 140 applicants, they interviewed 18 and did background checks on three. Two are still moving forward to a job offer. The PD is losing a 10-year veteran to the Sheriff's department so a new vacancy will be advertised. Chief wanted to give a shout out to the SRO Jason Cox for helping out the officers on a call.

Public Works Director Hopkin - Christmas lights are installed but banners and lighted garland are not. Snow removal is going slow but now all our equipment is up and running. Tomorrow they will open the emergency and school routes. We will be on call for the holidays and start normal snowplow schedules on Monday. The City was awarded a 66% grant funding for the water tank repair. WWDC awarded us \$3.6 mil which will add to the AML \$3.5 million award. Water line construction is started and will work throughout the winter. The aeration equipment at the lagoons over the summer has increased the effectiveness from 65% removal to 98%. We will continue to monitor the winter effectiveness. Council Member Hulme mentioned the large amount of snow from WCC cafeteria and the Methodist church constrict lanes if we don't get to it quickly. Public Works Director Hopkin will increase communication with those businesses and his staff.

Assistant Mayor Strube Fossen - made a Christmas party donation request for alcohol. The revised Strategic Plan Action plan is in the google drive at the council's disposal.

City Attorney Phillips - Reviewing the school lease for the final implementation. We are requesting that the district allow the City to and reviewing the HA bylaws.

Council Member Larsen- Leadership Fremont County sessions last week focused on law

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enforcement in our county. It was very informative. Next week LOTRA will meet with us to discuss the future possibilities.

Council Member White - Staff brainstormed options for agreements with the LOTRA operations and use of the City Rodeo facilities. LOR has contacted her to start the conversation with providing LEDA with financial assistance in the amount of \$35,000 this year. This would have to come to a municipality. It was the general consensus that the City could act as the fiscal agent for the LEDA board because LEDA is our designated EDO.

Council President Maestas- There are currently more out-of-town members on the planning commission than in-town members. Suggests that the Planning commission look at its current makeup and bylaws to ensure that the majority of the commission resides within the City limits. Steve Baumann suggested that this could be a policy statement.

Mayor Richardson- Light up Lander is Dec 7th. There are over 30 floats entered.

Council Member Kusiek- is grateful to be on board and thanked us for the opportunity.

2. Assisted Living Task Force Update - See document. Guest Dean McKee of the Housing Authority Assisted Living Task Force presented to the Council. The Housing Authority recommends keeping the Task Force working on potential developers/ operators including current and new contacts. Council President Maestas reported that we need a local champion to help make a recruitment successful. Activities of the champion would be to pursue funding and incentives as mentioned in the first three recommendations on the update document. It was the consensus of the Council to retain the volunteer services of the task force per the Housing Authority recommendation.

i. McKee Award Presentation -letter read by Mayor Richardson

3. Discussion on if Subdivision Rules should be a resolution or ordinance. Public Works Director Hopkin discussed current subdivision rules are by resolution which makes them hard to appeal for permit variances. An ordinance is also more visible and transparent as an ordinance. Staff recommends that we make them rules by ordinance. Council Member White asked for any down side - the time involved in the public process and three readings may be arduous. City Attorney Phillips reported that we also need to help them be more in line with state statutes. Council President Maestas agrees that an ordinance is needed before the results of the ongoing code audit because we are hindering some recent requests. The recommendation is also to change our current variance process be changed to meet updated state statute. Planning Commission chair clarifies the current difficulties with the existing BOA variance regulations. The council agreed that the planning commission and staff continue forward with the proposed planning rule changes to craft an ordinance now and start the public meeting and three readings process in January.

The next Work Session lands on Christmas Eve. The 17th is a public meeting for the CBLI Code audit study. The next work session will follow the Regular council meeting on Dec 10th. and will

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cover the planning commission ordinance changes.

There being no further business the meeting was adjourned at 7:24 p.m.

The City of Lander  
A Municipal Corporation

By: \_\_\_\_\_  
Monte Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Edlund, City Clerk

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