

**CITY OF LANDER
REGULAR COUNCIL MEETING
LANDER COMMUNITY CENTER
950 BUENA VISTA DRIVE
LANDER, WY 82520
October 13, 2020**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council President Cade Maestas, Council Members Dan Hahn, Mike Kusiek, John Larsen, Missy White, Chris Hulme

Governing Body Absent:

City Staff Present: City Clerk Tami Hitsheuw, City Treasurer Charri Lara, Assistant Mayor RaJean Strube Fossen, Public Works Director Lance Hopkin, Chief of Police Thomas Shroyer

Call to Order

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance

- I. Public Hearing – Lander Test Well – Level II Phase 1 Project
 - (a) Open Public Hearing
 - (b) Introduce and Read
Kevin Boyce and Chris Moody gave presentation
 - (c) Ask for comments
 - (d) Close Public Hearing

- II. Approval of Agenda

MOTION: President Maestas moved to approve Council Member Kusiek made second. Motion passed.

- III. Oral Comments
 - a. Personal Privilege – Mayor and Council.
Dan Hahn - Thanked the police department and Shawn McRae for helping out.
Chris Hulme– Really wanted to talk about the zoning ordinance because he has had one on one discussions with people that are actually for the ordinance. He is frustrated on things that he has heard that is happening in the senior living neighborhood.
Cade Maestas – Will not be at work session in two weeks. Remind everyone that we are doing planning commission interviews on Thursday. We are losing a couple of long-term members.
Mike Kusiek – Communication with council helps get things going. Thanks city employees for staying in good spirits. He mentioned seeing police officer driving through the city park smiling and waving at citizens. It was good to see.
Missy White – Shout out to the fire department. On how quickly they respond to fire calls. They are made up of volunteers in our community. They deserve all the praise they get and then some. Golf course is going really well. Air service. Sept numbers was one more than August numbers. They are doing really well. Challenges being able to update our city webpage. Needs to work on that.
John Larsen– Really appreciated the police department and the way they interact with the community. It is fire prevention week. Thank

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you to the fire department. Appreciate whoever is taking care of the city park and cleaning up the branches. LOTRA – tough year for them. They missed out on the big money maker, the rodeo. Trying everything to keep the barn open. They will be investing in a card reader to operate the lights to lower the costs. They have shut off all water except one hydrant outside. Would like to use the City’s bucket truck and install some equipment on the building. Lance said to contact them when they are ready to use it.

Mayor Richardson – Thanked Charri Lara for getting us \$250,000 for the COVID remodel at city hall. Thanked Rajean Strube Fossen for all the work on the design for the remodel. Thanked Tami, Lance Adam and Tom for taking on more responsibility to get everything done.

b. Proclamation – Lander Climate Action Network (LCAN)

Mike Kusiek read the proclamation.

c. Communication from the floor

Several members from LCAN thanked the Mayor and Council for making the first step of signing the proclamation. They would like to make the next step by appointing a citizen advisory board for baseline inventory.

d. Staff discussion items

Lance Hopkin– Went to Cheyenne looking at engineer firms for our ditches project and master plan project. We had one vote for the City of Lander. Ended up with HDR being selected for the ditch project. We have a proposal for youth basketball for the end of October, First of November. Will be meeting with the school district to discuss this. Have been visiting with Riverton about their Rec programs. Still planning on having ice skating this winter. Dan Hahn asked about rural water house prices. Wondering if we need to address this. Concerned the pricing for county residents is too cheap. Lance agrees we need to address this. The rural water house should be self-sustaining.

Cade Maestas said when we do increase rates, that amount should be set aside for maintenance costs. Maybe look into putting in a backup water station for accommodate the rural citizens. Look at putting one out on North Second Street.

Tom Shroyer – Covid update – There has been increase in the past few weeks. They are 7 beds currently being occupied at the hospital with covid patients. SRO ‘s and Detective and Shawn McRae are helping out. One of our SRO is out on covid protocol. None of my staff has had a position result. Hopefully we will have another new officer in the next few weeks. They are a former Air Force veteran. Will know on Thursday. Meeting with another federal agency this week. Might get another agency here in lander.

Adam Phillips– talk about the soccer tournament that was held in Lander last weekend. 90 to 95 teams present. Lot of volunteers. Very successful event. Helped the city out economically. Thanked everyone who participate.

Charri. Lara – Auditors will be coming the end of the month

RaJean Strube Fossen – Talked about the facts about the 1% tax. We have \$9.5 Million Dollars. Looking to grow that pot of money if it passes. Posted on the website of the locations we would like to go to

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next.

John Larsen – I have had lots feedback on the comments in supporting the 1% tax.

Charri Lara –Explained Amendment A. It is frustrating to see the negativity on this when they don't know what it is about.

Chris Hulme – Asked for an update on the flood and Corps of Engineers. RaJean said it had been 5 months and we still do not have the draft report.

IV. Consent Agenda:

- a. Regular Meeting Minutes – September 8, 2020
- b. Work Session Meeting Minutes – September 22, 2020
- c. Bills and Claims

ADAM E PHILLIPS ATTORNEY AT LAWATTORNEY - GEN GOVT2,230.00 ADAM E PHILLIPS ATTORNEY AT LAWATTORNEY - WATER2,230.00 ALSCOLINENS - LCCC20.45 ALSCOLINENS - LCCC239.51 ALSCOLINENS - LCCC106.88 BADGER METER INCMANTENANCE - WATER11,540.46 BADGER METER INC METERS - WATER524.39 BADGER METER INC PROF FEES - WATER160.60 BLACK HILLS ENERGYGAS - ALL DEPT581.61 BLACK HILLS ENERGYGAS - FIRE167.26 BLACK HILLS ENERGYGAS - COMMUNITY CENTER162.80 BLACK HILLS ENERGYGAS - WATER62.82 BLACK HILLS ENERGYGAS - WTP600.27 BLACK HILLS ENERGYGAS - SEWER32.79 C & C LOCK AND KEYREPAIRS - PARKS2,592.00 CENTURY LINKPHONE - GEN GOVT62.80 CENTURY LINKPHONE - AIRPORT135.24 CENTURY LINKPHONE - POLICE353.44 CENTURY LINKPHONE - LCCC138.20 CENTURY LINKPHONE - WTP83.98 CENTURY LINKPHONE - GEN GOVT70.17 CENTURY LINKPHONE - AIRPORT143.24 CENTURY LINKPHONE - POLICE419.24 CENTURY LINKPHONE - LCCC96.40 CENTURY LINKPHONE - WTP91.98 CITY PLUMBING & HEATINGREPAIRS - AIRPORT95.66 CITY SERVICE VALCONFUEL - AIRPORT25,406.92 CITY SERVICE VALCONFUEL - AIRPORT15,984.36 COMMUNICATION TECHNOLOGIESREPAIR - SHOP51.50 COMMUNITY CENTER REFUNDSREFUND - DEPOSIT300.00 DELVIN HYATT MASONRYREPAIRS - LCCC750.00 DFPESTRAINING - FIRE127.46 DRUG TESTING SERVICES LLC DRUG TESTING RADOMS - EMERG MGMT370.00 ELLIS CONCRETE, INC.CURB REPLACEMENT - 1% 3,200.00 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES -COURT 75.00 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES – POLICE 210.00 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES - CITY HALL 45.00 FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES – POLICE 888.90 FERGUSON ENTERPRISES INCMANTENANCE - STP307.07 FERGUSON ENTERPRISES INCREPAIR - WATER237.06 FERGUSON ENTERPRISES INCMANTENANCE - WATER3,673.51 FLEX SHARE BENEFITSADMIN - GEN GOVT127.08 FLEX SHARE BENEFITSADMIN FEES - WATER127.07 FLEX SHARE BENEFITSFLEX SHARE - GENERAL.00 FLEX SHARE BENEFITSFLEX SHARE - ENTERPRISE.00 FLOYD'S TRUCK CENTER WYPARTS - SHOP192.99 FREMONT BROADCASTING INCADVERTISING - WEED & PEST320.00 FREMONT CHEVROLET-GMCREPAIR - SHOP26.50 FREMONT CO SOLID WASTE DISPOSTRASH - PARKS25.00 FREMONT COUNTY TREASURERPRISONER CARE - MUNI COURT300.00 FREMONT COUNTY TREASURERDISPATCH CONTRACT - POLICE18,316.63 FREMONT COUNTY TREASURERDISPATCH CONTRACT - FIRE763.20 FREMONT MOTOR COMPANYPARTS- SHOP63.49 FREMONT MOTOR COMPANYPARTS - SHOP1,171.74 FREMONT MOTOR COMPANY 1,235.23FREMONT MOVERSBUILDING MODIFICATION - COVID950.00 FREMONT MUSICPUBLIC MEETING RECORDING 400.00 FREMONT MUSICRECORDING MEETINGS640.00 HOMETOWN OILFUEL-

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SHOP62.88 HOMETOWN OILOIL - SHOP668.24
 INQUIREHIREBACKGROUND - PD45.00 JIRDON
 AGRICHEMICALSFERTILIZER - PARKS3,855.20 KLEEN PIPE
 LLCSEWER CLEANING6,031.74 LANDER MEDICAL CLINICPROF
 FEEES - POLICE208.00 LANDER MEDICAL CLINICEMPLOYEE
 WELLNESS - GEN GOVT5,397.00 LEADERSHIP FREMONT
 COUNTYTUITION - W&P375.00 LOOSE, GARY RAIRPORT MANAGER
 CONTRACT3,750.00 LOZIER, TERESACLEANING BLDG -
 WATER475.00 LOZIER, TERESACLEANING BLDG - GEN GOVT475.00
 MASTERCARD ALL DEPTS - \$46527.51 MICRO MOTION,
 INCMETER4,228.36 MICRO MOTION, INCMETER4,398.87
 MICRO MOTION, INCMETER-4,228.36 MICRO MOTION, INCMETERS -
 SEWERE2,869.66 MIDLAND IMPLEMENT COPARTS - SHOP-128.68
 NAPA AUTO PARTS - LANDERPARTS - SHOP284.79 NAPA AUTO
 PARTS - LANDERPARTS - SHOP793.23 NAPA AUTO PARTS -
 LANDERPARTS - SHOP184.44 NAPA AUTO PARTS - LANDERCREDIT -
 SHOP-42.83 NAPA AUTO PARTS - LANDERCREDIT - SHOP42.83 NAPA
 AUTOPARTS - LANDERPARTS - SHOP931.02 NAPA AUTO PARTS -
 LANDERSUPPLIES - SHOP10.60 NAPA AUTO PARTS - LANDERPARTS
 - SHOP1,177.63 NAPA AUTO PARTS - LANDERPARTS - SHOP-153.00
 NAPA AUTO PARTS - LANDERSUPPLIES - SHOP120.80 NORCO
 INCREMENTAL - SHOP61.38 NORCO INCREMENTAL - SHOP43.18 NORCO
 INCSUPPLIES - COVID 19298.86 NORCO INCREMENTAL - SHOP59.40
 NORCO INCSUPPLIES - SHOP43.18 NORCO INCREMENTAL - SHOP-43.18
 OFFICE OF STATE LANDS & INVESTLOAN #141 132,000.00 ONE CALL
 OF WYOMINGLOCATES - WATER28.50 ONE STOP ARWASHVEHICLE
 MAINTENANCE57.99 OVERHEAD DOOR COMPANYCOVID -
 SPEAKER2,282.00 OVERHEAD DOOR COMPANYBLDG REPAIR - CITY
 HALL441.00 PERFECT POWER INCREPAIRS - WTP1,179.92 PERFECT
 POWER INCREPAIRS - AIRPORT187.50 QTPROF FEES -
 AIRPORT1,402.00 QUADLENT FINANCE USE, INCPOSTAGE - GEN
 GOVT1,000.00 RIVERTON TIRE & OIL COTIRE - SHOP694.44 ROCKY
 MOUNTAIN POWERELECTRICITY - GEN GOVT3,359.09
 ROCKY MOUNTAIN POWERELECTRICITY - FIRE228.26 ROCKY
 MOUNTAIN POWERELECTRICITY - WATER TRMT1,520.27 ROCKY
 MOUNTAIN POWERELECTRICITY - WATER349.92 ROCKY
 MOUNTAIN POWERELECTRICITY - ST LIGHTS2,942.78
 ROCKY MOUNTAIN POWERELECTRICITY - RODEO GROUNDS54.99
 ROCKY MOUNTAIN POWERELECTRICITY - SEWER TRMT3,785.52
 ROCKY MOUNTAIN POWERELECTRICITY - COMM CENTER2,273.47
 ROCKY MOUNTAIN PRE-MIXGRAVEL - CEMETERY91.14
 SHIELDS CLEANINGMAINTENANCE - LCCC3,345.83
 SIMPLYFILEFILING FEES - ORDINANCES70.00 SIMPLYFILEFILING
 FEES - LIEN14.00 SIMPLYFILEFILING FEES - WATER14.00 SIX
 ROBBLEES INCTIRE REPAIR - SHOP63.24 SOUTHWEST COUNSELING
 SERVICECONTRACTURAL AGREEMENT 10.20 - 6.212,754.00 STATE
 LANDS & INVESTMENTSLOAN PAYMENT - CW14177,062.98 STOTZ
 EQUIPMENTPARTS - CEMETERY161.22 TEAM LABORATORY CHEM
 LLCBUGS - STP4,452.00 TEAM LABORATORY CHEM LLCBUGS -
 STP1,504.00 TED D MILLER ASSOCIATES INCREPAIRS - METER350.00
 TEPLARRECIEPT PAPER - RURAL WATER335.20 THATCHER
 COMPANYCHEMICALS - WATER TREAT7,344.20 THATCHER
 COMPANYCHLORINE - WTP4,877.91 TWEEDS WHOLESALE
 CO.MAINTENANCE - PARKS622.57 TWEEDS WHOLESALE
 CO.SUPPLIES - PARKS334.64 WAMCO LAB INC.TESTING -
 LAGOON1,500.00 WATER REFUNDSREFUND - WATER-26.09 WATER
 REFUNDSREFUND - SEWER-14.32 WATER REFUNDSRENTERS
 DEPOSIT200.00 WATER REFUNDSREFUND - WATER-75.74 WATER
 REFUNDSREFUND - SEWER-38.37 WATER REFUNDSREFUND - LATE
 FEE-6.48 WATER REFUNDSRENTERS DEPOSIT200.00 WESTERN LAW
 ASSOCIATES PROFESSIONAL FEES - GEN GOVT2,854.35 WHITING

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LAW PCCOURT APPT LEGAL - MUNI COURT530.00 WIND RIVER
POWER SPORTSVEHICLE REPLACEMENT22,860.04
WINSUPPLYMAINTENANCE - WATER66.99 WYDOT - FINANCIAL
SERVICESFUEL - ALL DEPTS2,196.25 WYDOT - FINANCIAL
SERVICESFUEL - FIRE191.74 WYDOT - FINANCIAL SERVICESFUEL -
WATER1,098.13 WYDOT - FINANCIAL SERVICES FUEL -
SEWER1,098.12 WYDOT - FINANCIAL SERVICESFUEL - FIRE80.62
WYDOT - FINANCIAL SERVICESFUEL - ALL DEPTS1,754.87 WYDOT -
FINANCIAL SERVICESFUEL - WATER877.44 WYDOT - FINANCIAL
SERVICESFUEL - SEWER877.43 WYOMING RETIREMENT
SYSTEMRETIREMENT - FIRE1,462.50 WYOMING STATE FIREMEN'S
ASSN.SUPPLIES - FIRE-127.46

MOTION: Council President Maestas moved to approve. Council Member White made second. Motion passed

V. Resolutions

- (a) RESOLUTION 1188 – Amending job description for Patrol Sergeant

MOTION: Council President Maestas moved to approve. Council Member Kusiek made second. Motion passed

- (b) Resolution 1189 – Submission of grant application to SLIB for COVID testing improvement project

Lance explained that we are trying to get another sewer line installed to houses on Fremont Street so they can be hooked to our system.

MOTION: Council President Maestas moved to approve. Council Member Larsen made second. Motion passed

VI. Ordinances

Second Reading

- a. Ordinance 1279– Updating Franchise Agreement with Black Hills Energy

RaJean Strube Fossen explained what changes were made from the first reading. Lance Hopkin was asking for additional opportunities to maybe review it prior to the 5 years period. Missy White said the version of the ordinance that they received was missing some language. Michael Howe apologized for that missed information. He explained that this is a standard contract that they use all of the state. Lance Hopkin said we are trying to standardize all of our agreements. All of this language came from them. We didn't have any input in this agreement. Would like to have the availability to review these agreements earlier than the set time.

MOTION: Council President Maestas made motion to approve as it was submitted on the first reading without changes. Council Member Kusiek made second. Motion passed

VII. New Business

- a. Authorize Mayor to sign Reimbursement Agreement with State Land and Investment Board for Relief Funds to be disbursed.

MOTION: Council President Maestas moved to approve. Council Member Hulme made second. Motion passed

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- b. Authorize Mayor to sign Amended Promissory Note for CWSRF Loan #141

MOTION: Council Member Hahn moved to table. Council President Maestas made second. Motion passed

- c. Authorize Mayor to sign Business Associate Agreement for Collectioncenter, Inc.

MOTION: Council Member White moved to approve. Council Member Larsen made second. Motion passed

- d. Authorize Mayor to sign Energy Retrofit grant contract with the Wyoming Energy Authority

MOTION: Council President Maestas moved to approve. Council Member White made second. Motion passed

- e. Authorize Mayor to sign MuniCode Self-Publishing Software Agreement

Cade Maestas doesn't think we need to jump into something until we discuss it further. Mike Kusiek wanted to know if this is something that the staff really wants. Lance Hopkin explained that we have lots of inconsistencies in a lot of our codes. Missy White asked about negotiations on the fees. Chris Hulme said it is a need to have this. It will be moved to next work session to discuss further.

MOTION: Council Member White moved to Table until next work session. Council President Maestas made second. Motion passed

- f. Approve Lander Hills Estate County Subdivision Plat

MOTION: Council President Meastas moved to approve. Council Member White made second. Motion passed

- g. SDI, Inc. to do the COVID remodel of City Hall

ReJean Strube Fossen explained that she had asked for proposals and SDI was the only one that responded. We are negotiating a contract with SDI.

- h. Approve relinquishing fund of \$1,417.49 from Bank of the West from the Tri-Centennial Account.

MOTION: Council Member White moved to approve and have the funds be donated to buy a stone at the Lander community center with their name on it. Council President Maestas made second. Motion passed

VIII. Adjournment

Being no further business to come before the Council, the meeting was adjourned at 8:18 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Tami Hitshew, City Clerk

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