

**CITY OF LANDER
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS: CITY HALL
240 LINCOLN STREET
LANDER, WY 82520
October 8, 2019**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council President Cade Maestas, Council Members John Larsen, Chris Hulme, Dan Hahn, Missy White
Governing Body Absent:

City Staff Present: City Attorney Adam Phillips, City Clerk Sarah Edlund, Police Chief Thomas Shroyer, Assistant Mayor Rajean Strube Fossen, City Engineer Lance Hopkin

Pledge of Allegiance
Mayor Richardson led pledge of allegiance

Call to Order

Approval of Agenda

Council Member Larsen moved to approve, Council President Maestas
2nd the motion
Motion passed

Oral Comments

(a) Personal Privilege – Mayor and Council

Council Member Hahn, give an Atta boy to Lance and all the City Crews, especially the street sweepers they are doing a great job.

Council Member Hulme, the Lander Dog Park, is having Grand Opening on next Saturday. Attended the senior center meeting today, they are planning their December 7th craft show. Their meals have increased, both in house and the deliveries.

Council Member White, attended the golf course board meeting last night. The season is winding down and they are working on the contract with their pro to keep the restaurant open during the winter.

Council Member Larsen, LOTRA is working on some items.

Mayor I really appreciate all the time our Council puts into our community. Also last week Lance and I went to Cheyenne and were granted funding though the AML for our water tanks.

Public Works Director Hopkin, they funded our tanks 90% and we really appreciate the work HDR did on this project.

(b) Proclamation – Domestic Violence Awareness Month

Council Member White, read proclamation.

Sydney Allred, it is a blessing to have the support of the community.

(c) Rotary Presentation to Fire Department

Helen Higby, one of the Rotarian areas of focus is reading. Each year we bring the Cat in the Hat to the elementary schools to read to the kids. Our Lander volunteer fire department delivers the Cat in the Hat to the schools each year on a Fire Truck, so we would like to present the Fire Department a check for \$100.00 to show our appreciation to them.

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VISION
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Consent Agenda

- (a) Regular Meeting Minutes – September 10th, 2019
- (b) Work Session Meeting Minutes – September 24, 2019
- (c) Bills and Claims

71 CONSTRUCTION CO ONE % STREET WORK 460,271.64 ACE HARDWARE LANDER WASP SPRAY - WATER, BATTERIES - POLICE 134.84 ADAM E PHILLIPS ATTORNEY AT LAW ATTORNEY - GEN GOVT, WATER 4,460.00 AIRBOSS & CONSULTING INTERNATI, INC FLY IN - AIRPORT 5,167.34 ALSCO LINENES - LCCC 1,345.65 ARMSTRONG CONSULTANTS INC PAVEMENT MAINT - AIRPORT 8,260.00 ARTERY CONSTRUCTION MAINTENANCE - WATER 647.50 B & F ENTERPRISES LLC DOG PARK FENCE - PARKS 6,640.00 BADGER METER INC PROF FEES - WATER 780.00 BEDROCK LLC PLAYGROUND MAINTENACE - PARKS 5,500.00 BLACK HILLS ENERGY GAS - ALL DEPT 987.13 BLOEDORN LANDER LUMBER OUTSIDE BLDG LCCC 8.34 BOBCAT OF THE BIG HORN BASIN INC PARTS - SHOP, SNOW BLADE - AIRPORT 2,590.71 BROWN COMPANY NEW LOADER - STREETS 124,164.00 CEMETERY REFUNDS REFUNDS - CEMETERY 350.00 CENTRAL BANK & TRUST TRAVEL - GEN GOVT SUPPLIES - BLDG TRAVEL - POLICE SUPPLIES - Police CDL - FIRE POSTAGE - WATER AIRPORT FUEL REFUND TRAVEL - GEN GOVT TRAVEL - fire TRAVEL - PARKS TRAVEL - WATER 1717.88 CH DIAGNOSTIC AND CONSULTING SERVICES TESTING & SAMPLES - WTP 2,380.00 CITY SERVICE VALCON FUEL & SUPPLIES - AIRPORT 44,626.49 COMMUNITY CENTER REFUNDS REFUND - COMM CENTER 300.00 CORP OF ENGINEERS SECTION 205 STUDY 25,000.00 CRUM ELECTRIC MAIN STREET - GEN GOVT 5,037.50- DORSETT TECHNOLOGIES, INC ENGINEERING - SCADA 5,440.00 FAGNANT LEWIS & BRENDA PROF SERVICES - POLICE, COURT 1,125.00 FARMER BROTHERS CO SUPPLIES - GEN GOVT, WATER 331.60 FELIX, JOHN STOCK TANK - RODEO GROUNDS 300.00 FLEX SHARE BENEFITS FLEX BENEFITS - GEN GOVT, WATER; FLEX SHARE - GEN GOVT, ENTERPRISE 271.45 FREMONT BROADCASTING INC ADVERTISING - FLYIN, WEED & PEST, GEN GOVT, WATER 646.00 FREMONT COUNTY TREASURER DISPATCH CONTRACT - POLICE & FIRE 19,079.83 FREMONT MOTOR COMPANY PARTS - SHOP 83.98 GOLDER ASSOCIATES PROJECT COSTS - LOR 4,506.36 HDR ENGINEERING INC 1% PROJECTS - ENGINEERING 758.92 HONNEN EQUIPMENT CO PARTS - SHOP 235.96 KLEEN PIPE LLC SEWER CLEANING, VIDEO SEWER LINES 27,402.12 L N CURTIS & SONS UNIFORM - FIRE 61.15 LACAL EQUIPMENT INC MAINTENANCE - WATER 312.00 LANDER MEDICAL CLINIC PROF FEEES - POLICE 192.00 LANDER SENIOR CITIZENS CENTER BLDG MAINT - LANDER SENIOR CEN 2,971.49 LANDER VOLUNTEER FIRE DEPT MAVERICK REIMBURSEMENT FOR FIREMEN 5,236.50- LARA, CHARRI REIMBURSE CHARGE - SUPPLIES 63.89 LEADERSHIP FREMONT COUNTY TRAINING - PARKS, TUITION - GEN GOVT 750.00 LOOSE, GARY R AIRPORT MANAGER CONTRACT 3,750.00 LOZIER, TERESA CLEANING BLDG - WATER, GEN GOVT 950.00 MASTERCARD REGISTRATION - GEN GOVT 415.00 TRAVEL -GEN GOVT 24.90 SUPPLIES - GEN GOVT 488.55 PHONES - GEN GOVT 1,790.99 PROF SERVICES - LCCC 199.00 SUPPLIES - LCCC 56.08 PHONES - LCCC 129.99 STORAGE BLDG - LCCC 1,074.78 ADVERTISING - GEN GOVT 899.35 SUPPLIES - GEN GOVT 101.10 SOFTWARE - MUNI COURT 122.13 REPAIRS - POLICE 111.79 TRAINING - POLICE 1,074.00 UNIFORMS - POLICE 1,306.66 SUPPLIES - POLICE 153.29 TRAVEL - POLICE 556.68 SHIPPING - POLICE 29.95 SUPPLIES - POLICE 1,423.17 PHONES - POLICE 350.70 NOTARY BOND - POLICE 50.00 COMPUTER SUPPLIES - POLICE 4,932.13 SUPPLIES - FIRE 344.13 SUPPLIES - FIRE 112.43 FIRE PREVENTION 957.06 PHONES - FIRE 165.69 DUES - BLDG 120.00 PAINT - STREETS 106.45 SUPPLIES - STREETS 67.90 PHONES - STREETS 37.26 TRASH - ALL DEPT 1,596.98 BLDG MAINT 552.25 SUPPLIES - ST LIGHTS 24.45 BLDG MAINT 9.98 PARTS - SHOP 14.40 PHONES - SHOP 129.99 SUPPLIES - WEE AND PEST 10.78 SUPPLIES - WEED AND PEST 73.90 SAMPLES - STP 519.75 SUPPLIES - PARKS 513.97 PARTS - PARKS 43.94 REGISTRATION - PARKS 1,125.00 SHRUBS - PARKS 196.00 URBAN FOREST - PARKS 64.87 OFFICE SUPPLIES - PARKS 463.51 PARTS - PARKS 69.97 PHONES - PARKS 348.52 CONCESSION - PARKS 43.68 REC PROGRAMS - PARKS 210.00 SUPPLIES - CEMETERY 348.20 PHONES - CEMETERY 129.99 SAMPLES - WATER 535.50 TRAINING - WATER 100.00 INTERNET - WATER 683.22 SUPPLIES - WATER 1,550.01 REGISTRATION - WTP 257.00 SUPPLIES - WTP 155.24 SHIPPING COSTS - WTP 679.09 PHONES - WTP 30.77 CREDIT - REGISTRATION 45.00- BANK CHARGES 734.00 SUPPLIES - WATER 1,207.44 PHONES - WATER 1,260.74 MEETING EXPENSES 32.78 REGISTRATION - AIRPORT 300.00 SUPPLIES - AIRPORT 23.26 PHONES - AIRPORT 79.96 FLYIN - AIRPORT 395.61 MASTERCARD (327): 31,670.91 MCRAE, SHAWN TRAINING - POLICE 180.00 MINIJET AIRSHOWS FLY IN - AIRPORT 4,500.00 MISC ONE TIME PAYMENTS TRAVEL - POLICE 229.00 NAPA AUTO PARTS - LANDER PARTS & SUPPLIES - SHOP 801.07 NEOPOST POSTAGE - WATER 1,000.00 NORCO INC SUPPLIES - LCCC 53.95 ONE CALL OF WYOMING LOCATES - WATER 39.00 OVERHEAD DOOR COMPANY WINDOW - WTP 376.72 PITT, ORLEY CLEANING SERVICES - FIRE 300.00 POWER ADDITION AIRSHOWS (1161): 4,500.00 QTPOD MAINTENANCE

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& PHONE - AIRPORT FUEL 1,425.00 RAMKOTA HOTEL & CONFERENCE CENTER
CONFERENCE - AIRPORT 279.00 RIVERTON TIRE & OIL CO TIRES - SHOP 576.00 ROCKY
MOUNTAIN PRE-MIX OPERATIONS - WATER 55.00 RUSSELL INDUSTRIES INC SUPPLIES -
WTP 12,347.50 SHERWIN WILLIAMS PAINT - STREET 215.04 SHIELDS CLEANING
MAINTENANCE - LCCC 3,345.83 SOUNDS OF THE SKY PRODUCTIONS FLY IN - AIRPORT
1,350.00 STOTZ EQUIPMENT PARTS - CEMETERY 84.60 STRIKE CONSULTING GROUP PROF
SERVICES - FEMA 6,375.00 SUPERIOR INDUSTRIAL SUPPLY ANNUAL INSPECTION - WTP
500.00 T-O ENGINEERS GIS SERVICES - WATER 2,236.82 TYLER TECHNOLOGIES
NEWSOFTWARE - MUNI COURT 3,911.64 USA BLUE BOOK MAINTENANCE - WATER 7,727.16
WAMCAT Dues - GEN GOVT 195.00 WATER REFUNDS REFUNDS & DEPOSITS - WATER 440.84
WESTERN LAW ASSOCIATES PROFESSIONAL FEES - GEN GOVT 2,407.50 WHITING LAW PC
COURT APPT LEGAL - MUNI COURT 850.00 WILLIAM H SMITH & ASSOC PROF SERVICES -
SEWER 1,053.34 WYDOT - FINANCIAL SERVICES JEFFERSON PROJECT 33.76 WYOMING
RETIREMENT SYSTEM RETIREMENT - FIRE 630.00 WYOMING SECRETARY OF STATE
NOTARY FEES - POLICE 30.00 Grand s: 844,008.11

Council President Maestas moved to approve, Council Member White 2nd the motion
Motion passed

New Business

- (a) Accept the recommendation of the Parks and Recreation Board
to appoint Patrick Mettenbrink to the Board

We advertised this position in June and this is to finish out the term.

Council President Maestas moved to appoint Patrick Mettenbrink to the Parks and
Recreation Board, Council Member White 2nd the motion

Motion passed

- (b) Authorize the Mayor to sign Agreement Between the Wyoming
Business Council, Community Development Division, State
Energy Office and the City of lander for the Energy Audit and
Retro Fit Grant

Assistant Mayor Strube Fossen, this is the grant where we receive \$25,000 in grant funds
to replace the heating system in the Senior Center. This will pay for a third of that
replacement.

Council Member Hulme, does that include the air conditioning system?

This is only for the heating system.

Council President Maestas moved to approve, Council Member Hulme 2nd the motion
Motion passed

(c) Appoint Owen Sweeney to the Wind River Visitor's Council
Rajejan, when Brian Fabel left we appointed the Chair of their Board and now that they
have hired Owen Sweeney as the new director and would like us to appoint Owen to the
board.

Council Member White moved to appoint Owen Sweeney to the Wind River Visitor's
Council, Council Member Larsen 2nd the motion

Motion passed

- (d) Approve job description for Victim's Advocate Position

Chief Shroyer, we have been talking about this position since January. Right now we do
not have anyone dedicated to providing services to victims of crimes.

Council Member Larsen moved to approve the job description for the Vitim's advocated
Position, Council President Maestas 2nd the motion

Motion passed

- (e) Authorize the Mayor and Assistant Mayor to sign Grant for
Victim's Advocate Position

Chief Shroyer, we were originally looking at a State grant and found this one sooner.

This is a federal grant; Rajejan did a great job of writing this for us and will be the first of
hopefully many. This is a 90%/10% split in funding, so this will allow that staff person to
work sometimes at our front desk.

Assistant Mayor Strube Fossen, this is a three year award.

Council Member Hulme, after the three year period are there other grants available at that

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time?

Chief Shroyer, yes there is a renewal period. As long as we are compliant with the NIBRS program we will be available for the Federal JAG grants. If we do lose that grant we could apply for state grants. There are other options available.

Council President Maestas, are the state grants time restricted as well when it comes to the funding split?

The state is still time restricted like the federal grant, and only for two years compared to the three year Federal grants,

Council Member Larsen, Council President Maestas

Motion passed.

- (f) Authorize the Mayor to sign agreement with City Service Valcon for Credit Card Processing at Rural Water House pending approval of City Attorney’s recommended changes

City Attorney Phillips, I reviewed the contract and there were large sections regarding indemnification, recommend that you table this until we hear back from the company.

Council President Maestas we could review this at the work session.

Council President Maestas moved to table agenda items F and G, Council Member White 2nd the motion

Motion passed.

- (g) Authorize the Mayor to sign agreement with City Service Valcon for Unbranded Fuel Supply Contract pending approval of City Attorney’s recommended changes

Item Tabled

Council President Maestas moved to adjourn to executive session Council Member Larsen 2nd the motion

Motion passed.

Executive Session

- (h) Property

Council Member White moved to adjourn the Executive Session, Council President Maestas 2nd the motion

Motion passed

Adjournment

Council President Maestas moved to adjourn Regular meeting, Council Member Hulme 2nd the motion

Motion passed.

ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 7:35 p.m.

The City of Lander

ATTEST:

By: _____
Monte Richardson, Mayor

Sarah Edlund, City Clerk

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