

**CITY OF LANDER  
REGULAR COUNCIL MEETING  
LANDER COMMUNITY CENTER  
950 BUENA VISTA DRIVE  
LANDER, WY 82520  
January 12,2021**

**THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER**

**Governing Body Present:** Mayor Monte Richardson, Council Members Dan Hahn, John Larsen, Missy White, Chris Hulme, Melinda Cox, Julia Stuble

**Governing Body Absent:**

**City Staff Present:** City Clerk Tami Hitshe, Assistant Mayor RaJean Strube Fossen, Public Works Director Lance Hopkin, Interim Chief Ron Wells, City Attorney Adam Phillips, City Treasurer Charri Lara (via zoom)

**Call to Order.**

Mayor Richardson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

- I. Public Hearing – Transfer of Liquor License Retail #2
  - a. Open Public Hearing
  - b. Introduce and Read – Tami Hitshe explained the transfer.
  - c. Ask for comments.
  
- . Public Hearing Liquor Licenses – Renewal of Liquor Licenses for 2021-2022
  - d. Introduce and Read – Tami Hitshe said all license holders have submitted all documents and are ready for renewal.
  - e. Ask for Comments – There was a discussion about The End Zone license. They have been sent letters about complying with the laws about their license and letting them know what they can and cannot do with their bar and grill license.
  - f. Close Public Hearing
  
- II. Approval of Agenda  
Mayor Richardson amended agenda to remove item c from the agenda.  
Attorney needs more time to review the Bylaws from the Fire Department.

MOTION: Council White moved to approve amended agenda. Council Member Larsen made second. Motion passed.

- III. Oral Comments
  - a. Swear in new council members.  
Attorney Phillips swore in Melinda Cox, Julia Stuble & Dan Hahn
  
  - b. Swear in Fire Chief - Bobby Johnston  
Attorney Phillips swore in Bobby Johnston.
  
  - c. Personal Privilege – Mayor and Council.  
John Larsen – Mentioned the street and water crews work through the night on a water break. Wanted to thank them for all the work they do.

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Melinda Cox - Thanked people that came and supported me.  
 Dan Hahn - Thanked city crews  
 Julia Stuble - Excited to serve the people of lander and has a lot to learn.  
 Chris Hulme – It is good to see the community getting behind the mask wearing. Welcomed the new council.  
 Missy White - Welcomed new council. Mentioned she attended the planning meeting last Thursday. Very impressed with new members.  
 Mayor Richardson – Excited to have new blood and have some returning members. He said he received a call this afternoon from the Medical Clinic. They are looking for a place to hold a vaccination clinic to try and administrator 500 shots a day. He offered the community center as a resource. The council agreed.

d. Proclamation – School Choice Week – Council Member White read proclamation.

e. Communication from the floor – Citizens Comments

f. Staff discussion items

Adam Phillips – Just reviewing contracts.  
 Tami Hitschew – Talked about the Tips Training classes being offered by Fremont County Prevention Program  
 RaJean Strube Fossen – Talked about the upgrades at the Senior Center in replacing the HVAC units. Will have a bid opening Feb 4<sup>th</sup> bid opening. Wyoming Business Council will have a site visit tomorrow for the Maven site. Grant application was all in order and looked promising.  
 Ron Wells - Figuring out where he is at. Looking forward to working with everyone

g. Bobby Johnston – Gave end of year update for Lander Fire Department. Had 188 calls for service in 2020. Upward trend. 21 fires, 17 rescue calls, 35 hazardous conditions call, 58 service calls, 32 good in tend calls, and 25 false alarms, there was a \$20,000 loss in 2020. 2 members resign. One Member, retired after 15 years of service. Covid has made it hard to do their meetings, have their open house during fire prevention week and hold their annual Christmas tree event. Thanked the lander community for their support. 2021 Officers are Chief Bobby Johnston, Assistant Chief Josh Hahn, Captain Rod Weitzki, Captain Eric Siwik, Lt Matt Ward and Lt Kyle Heinrich,

IV. Consent Agenda:

- a. Regular Meeting Minutes – December 8, 2020
- b. Work Session Meeting Minutes – December 15, 2020
- c. Bills and Claims.

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and labor258.70CASELLE INCescrow - A&C200.00CASELLE INCPERMITTING SOFTWARE2,125.00CASELLE INCPERMITTING SOFTWARE2,125.00CENTRAL BANK & TRUSTUNIFORMS - FIRE14,450.00CENTURY LINKPHONES BILLS64.70 CENTURY LINKPHONES BILLS135.45CENTURY LINKPHONES BILLS403.74CENTURY LINKPHONES BILLS88.54CENTURY LINKPHONES BILLS84.12CLARKS LANDSCAPINGtrenching control wire from sept storm155.00CLARKS LANDSCAPING (108):155.00CNA SURETY100.00DESERT MOUNTAINIce skicer1,158.22DORSETT TECHNOLOGIES, INCSCADA Project Construction45,283.05DOWLConstruction Engineering Services for I&I3,646.74DRUG TESTING SERVICES LLCMP SCREENING60.00ENERGY LABORATORIES INCWeekly BOD Sample Testing224.00ENERGY LABORATORIES INCMonthly BOD Sample testing224.00ENERGY LABORATORIES INCMonthly BacT Test 188.00ENERGY LABORATORIES INC2nd monthly BacT sample88.00ENERGY LABORATORIES INCDecember Lagoon testeing224.00ENERGY LABORATORIES INCBi annual VOC and SOC testing1,207.00ENERGY LABORATORIES INCWaste water samples 1/4/21271.00ENERGY LABORATORIES INCBOD Lagoon Sampling219.00 FAGNANT LEWIS & BRINDA, P.C.Professional Services - ALL4,500.00FAGNANT LEWIS & BRINDA, P.C.Professional Services - ALL4,500.00FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES - INTERNET300.00FAGNANT LEWIS & BRINDA, P.C.PROF SERVICES - INTERNET850.00FALCON ENVIRONMENTAL CORPpart for Ind. park lift station511.96FARMER BROTHERS COSUPPLIES - GEN GOVT491.15FARMER BROTHERS COSUPPLIES - WATER491.15FERGUSON ENTERPRISES INCLeak Bands1,105.05FLEX SHARE BENEFITSFLEX BENEFITIS - GEN GOVT127.08FLEX SHARE BENEFITSFLEX BENEFITIS - ENT127.08FLEX SHARE BENEFITSFLEX SHARE - GENERAL.00FLEX SHARE BENEFITSFLEX SHARE - ENTERPRISE.00FLEX SHARE BENEFITSFUND HRA500.00 FLEX SHARE BENEFITS (173):754.16FREMONT BROADCASTING INCADVERTISING WATER144.00FREMONT CO SOLID WASTE DISPOSPickup truck to dump with miscellaneous items in/around plant5.00FREMONT COUNTY TREASURER375.00FREMONT COUNTY TREASURERDISPATCH CONTRACT - POLICE18,316.63FREMONT COUNTY TREASURERDISPATCH CONTRACT - FIRE763.20FRONT RANGE FIRE APPARATUS LTDPARTS305.16GOVHR USAGrantwriter for LWCF2,762.00HACH COMPANYCL17 Chlorine tester reagents and Alkalinity testing solution1,077.56HACH COMPANYAmmonia Testing Solutions173.10HDR ENGINEERING INCDesign Engineer for Tanks5,099.99HDR ENGINEERING INCEngineering Construction Services5,176.29HONNEN EQUIPMENT COGrader shanks1,332.66JAMES GORES & ASSOCDesign Services for Baldwin Creek3,686.15JAMES GORES & ASSOCEngineering Design for Baldwin Creek6,812.90JOHN KITCHENCOMPLIANCE - POLICE150.00KLEEN PIPE LLCsewer cleaning and video22,046.81LANDER ART CENTERFramework for Barney Trail murals683.87LANDER JOURNALSUBSCRIPTION PAPER40.00LANDER SENIOR CITIZENS CENTEREXPENSES BLDG MAINT326.57LANDER SENIOR CITIZENS CENTERBLDG EXPENSES1,039.99LANDER SENIOR CITIZENS CENTERBLDG EXPENSES2,070.56LANDER SENIOR CITIZENS CENTERBLDG EXPENSES1,237.73 LIBERTY MUTUALBOND RENEWAL100.00LOOSE, GARY AIRPORT MANAGER CONTRACT3,750.00LOZIER, TERESACLEANING BLDG - WATER475.00LOZIER, TERESACLEANING BLDG - GEN GOVT475.00LUXURY TOUCH WINDOW TINTING1,755.00MASTERCARDSUPPLIES - ALL DEPARTMENTS, \$91919.99 MOUNTAINLAND SUPPLY CO8x4 sdr35 service saddles82.96MOUNTAINLAND SUPPLY COtapping saddle for main line valve79.01MOUNTAINLAND SUPPLY COParts for main line valve installation2,003.72MOUNTAINLAND SUPPLY COSTainless nipples for floc basin plumbing42.96MUNICODELICENSE FEE - WATER2,200.00NAPA AUTO PARTS - LANDERPARTS469.91 NORCO INC7.15NORCO INCCutting Torch Repair95.15NORCO INCSHOP SUPPLIES692.63ONE CALL OF WYOMINGLocate tickets70.50 ONE CALL OF WYOMINGDec. 2020 dig tickets57.00O'REILLY AUTO PARTSparts actuator59.20O'REILLY AUTO PARTSparts actuator-59.20OVERHEAD DOOR COMPANYGarage Door Repair348.01PREMIER VEHICLE INSTALLATON INC100 watt slimline speaker160.00QUADLENT FINANCE USE, INCPostage - Water1,000.00RIVERTON TIRE & OIL COTIRES116.00ROCKY MOUNTAIN POWERELECTRICITY - GEN GOVT2,845.16ROCKY MOUNTAIN POWERELECTRICITY - FIRE225.20ROCKY MOUNTAIN POWERELECTRICITY - WATER TRMT1,615.92OCKY MOUNTAIN POWERELECTRICITY - ST LIGHTS2,949.04ROCKY MOUNTAIN POWERELECTRICITY - WATER525.28ROCKY MOUNTAIN POWERELECTRICITY - RODEO GROUNDS210.27ROCKY MOUNTAIN POWERELECTRICITY - SEWER

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 COVID Remodel1,868.32

Council Member White had a few changes to the December 8<sup>th</sup> Minutes.  
 MOTION: Council Member White moved to approve with changes to the December 8<sup>th</sup>  
 Minutes. Council Member Hulme made second. Motion passed with Council members  
 Cox and Stuble abstaining.

V. New Business

- a. Approve Transfer of Liquor License Retail #2 – William Vacek

MOTION: Council Larsen moved to approve. Council Member White made second.  
 Motion passed.

- b. Approve Renewal of Liquor Licenses for 2021-2022.

MOTION: Council Member Hahn moved to approve. Council Member Larsen made  
 second. Motion passed.

- c. Appoint Lander Journal as City of Lander's Official Newspaper

MOTION: Council Member White moved to approve. Council Member Hulme made

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second. Motion passed.

- d. Appoint Official Depositories for the City of Lander
  - i. Wells Fargo
  - ii. Central Bank and Trust
  - iii. First Interstate Bank
  - iv. Wyoming Community Bank

MOTION: Council Member White moved to approve. Council Hulme made second. Motion passed.

- e. Accept Disclosure Statements

MOTION: Council Member Larsen moved to approve. Council Member White made second. Motion passed.

- f. Authorize Mayor to sign Proposal from Caselle for new software.

MOTION: Council Member White Moved to approve. Council Member Stuble Made second. Motion Passed

- g. Authorize Mayor to sign Property Lease Agreement with Wyoming.com

MOTION: Council Member Larsen moved to approve. Council Member White seconded. Motion passed.

- h. Authorize Mayor to sign Certificate of Completion for Lander High Pressure Water Line, Phase II project and releasing retainage to Wilson Brothers Construction.

MOTION: Council Member Hahn moved to approve. Council Member Cox seconded. Motion passed.

- i. Authorize Mayor to sign Agreement with City of Riverton for E-Coli Testing

MOTION: Council Member White moved to approve. Council Member Hulme made second. Motion passed.

- j. Authorize Mayor to sign Airport Grant to Relocate Taxiway A Runway 22 End (design phase).  
Rajeon Strube Fossen explained that this is a FFA Approved project which 90% paid by them. Our obligation would be \$12,000 which would come out of airport budget from fuel sales.  
John - doesn't think it is 100% a good safety precaution for the Lander airport but the FFA does.

MOTION: Council Member Hahn moved to approve. Council Member White made second. Motion passed.

- k. Authorize Mayor to sign Service Contract with SecuraMax for Selfhosted software for police department.  
Attorney Phillips said there was a section about indemnity that was taken out that he will need to review. It is alright with the council approve the agreement knowing this section will be amended.

MOTION: Council Member Larsen moved to approve amending the contract to include indemnity agreement changes. Council Member White made second. Motion passed.

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VI. Adjournment

Being no further business to come before the Council, the meeting was adjourned at 6:50 p.m.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Monte Richardson, Mayor

\_\_\_\_\_  
Tami Hitsheew, City Clerk

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