

**CITY OF LANDER
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS: CITY HALL
240 LINCOLN STREET
LANDER, WY 82520
February 11, 2020**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Monte Richardson, Council President Cade Maestas, Council Members John Larsen, Chris Hulme, Missy White, Mike Kusiek, Dan Hahn

Governing Body Absent: None

City Staff Present: City Attorney Adam Phillips, Deputy City Clerk Tami Hitsheiw, Police Chief Thomas Shroyer, City Treasurer Charri Lara, Assistant Mayor RaJean Strube Fossen

Pledge of Allegiance
Mayor lead the pledge
Call to Order

Approval of Agenda

Mayor Richardson made motion to amend the agenda to move item XI below item (d) under New Business
Council President Maestas moved to approve, Council Member White Second the motion
Motion passed

Oral Comments

- (a) Proclamation –Random Acts of Kindness Week
Council Member White read proclamation
- (b) Personal Privilege – Mayor and Council

Council Member Kusiek talked about Lander Senior Center. He said they would love to see more people come have lunch with them. The grants they receive reflects from the amount of people who attend their activities.

Council Member Hulme gave an update about the Riverton airline.

Council Member Hahn gave an update on the tree board.

Mayor Richardson thanked all departments who have stepped up and helped with the snow removal.

- (c) Communication from the Floor – Citizen’s Comments
- (d) Staff Discussion Items

Parks and Recreation Director, Sara Felix gave update on the ice skating rink. Had a really good December with 2400 skaters. January had around 550 skaters. Sara said she will be getting ready for Lander to host the State Parks and Recreation conference which will be September 21 – 23.

Consent Agenda

- (a) Regular Meeting Minutes – January 14, 2020
- (b) Work Session Meeting Minutes – January 23, 2020
- (c) Special Session Meeting Minutes – January 23, 2020

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(d) Bills and Claims

71 CONSTRUCTION CO RETAINAGE 311,556.08 ADAM E PHILLIPS ATTORNEY AT LAW ATTORNEY - WATER, GEN GOVT 4,460.00 ALSCO LINENS - LCCC 431.75 API SYSTEMS INTEGRATORS REPAIRS - LCCC 716.74 APPLIED INDUSTRIAL TECH REPAIR - SHOP 2,148.51 B & T FIRE EXTINGUISHERS MAINTENANCE - FIRE, PARKS, BLDG 507.50 BADGER METER INC SERVICE AGRMT - WATER 159.75 BERNARD PLUMBING REPAIRS - RURAL WATER HOUSE 4,566.78 BLACK HILLS ENERGY GAS - ALL DEPT 9,827.41 BLUE360 MEDIA SUPPLIES - MUNI COURT 75.75 BOBCAT OF THE BIG HORN BASIN INC PARTS - SHOP 54.90 BROWN COMPANY PARTS & REPAIRS - SHOP 1,311.69 BUSINESS RADIO LICENSING LICENSING RADIO - WATER 120.00 CASPER FIRE EXTINGUISHER SERVICE INC MAINTENANCE - LCCC 208.50 CENTURY LINK PHONE - GEN GOVT, AIRPORT, POLICE, LCCC, WTP 662.07 CH DIAGNOSTIC AND CONSULTING SERVICES TESTING - WTP 470.00 CH DIAGNOSTIC AND CONSULTING SERVICES 470.00 CITY PLUMBING & HEATING REPAIR - WATER, BLDG MAIN; PARTS - PARKS 306.35 CITY SERVICE VALCON FUEL - AIRPORT 19,178.06 CIVIL AIR PATROL MAGAZINE ADVERTISING - GEN GOVT 345.00 COMMUNITY CENTER REFUNDS REFUND - LCCC 416.50 COPELAND, SCOTT ADVERTISING - GEN GOVT 50.00 DEPT OF ENVIRONMENTAL QUALITY STORAGE TANK REGISTRATION 400.00 DORSETT TECHNOLOGIES, INC SCADA - WATER PLANT 212,146.06 DRUG TESTING SERVICES LLC DRUG SCREENING - EMERG MGMT 490.00 ENERGY LABORATORIES INC SAMPLE ANALYSIS - WATER TREAT 104.00 FAGNANT LEWIS & BRINDA, P.C. ACCOUNTING - GEN GOVT, ENTERPRISE; REPAIRS - GEN GOVT, COURT, POLICE 24,930.94 FALCON ENVIRONMENTAL CORP REPAIRS - STP 300.83- FARMER BROTHERS CO SUPPLIES - WATER, GEN GOVT 461.1 FERGUSON ENTERPRISES INC SUPPLIES - WATER; MAINTENANCE - WATER 1,743.38 FLEX SHARE BENEFITS FLEX BENEFITS - WATER, GEN GOVT; FLEX SHARE - GEN GOVT, ENTERPRISE 499.4 FREMONT BROADCASTING INC ADVERTISING - WATER 1,116.00 FREMONT CHEVROLET-GMC PARTS - SHOP 259.70 FREMONT CO SOLID WASTE DISPOS TRASH - CEMETERY 37.00 FREMONT COUNTY TREASURER DISPATCH - POLICE & FIRE; PRISONER CARE - MUNI COURT 20,654.83 FREMONT MOTOR COMPANY PARTS- SHOP 6.46- FREMONT MOTOR COMPANY PARTS- SHOP 91.23 FREMONT MOTOR COMPANY PARTS- SHOP 98.53 FREMONT MOTOR COMPANY PARTS - SHOP 183.3 HDR ENGINEERING INC PROF SERVICES - TANK DESIGN, WATER, TRANSPORTATION, PLAN SYSTEM, HPWL2 59,309.14 HOMETOWN OIL SUPPLIES - SHOP 123.80 HUGHEY AND PHILLIPS SUPPLIES - AIRPORT 345.00- JAG HILL, LLC WATERLINE REPLACEMENT 73,366.00 L N CURTIS & SONS UNIFORM - FIRE 6,070.00 LANDER JOURNAL SUBSCRIPTION - WATER 95.95 LANDER SENIOR CITIZENS CENTER BLDG MAINT - LANDER SENIOR CEN 1,864.75 LIBERTY MUTUAL BOND - MUNI COURT 100.00 LOOSE, GARY R AIRPORT MANAGER CONTRACT 3,750.00 LOZIER, TERESA CLEANING BLDG - GEN GOVT, WATER 950.00 MASTERCARD EMPLOYEE BENEFITS 251.87 REGISTRATION - GEN GOVT 189.00 SUPPLIES - GEN GOVT 407.43 PHONES - GEN GOVT 1,801.14 BOND - GEN GOVT 950.00 EMP BENEFIT 91.00 SUPPLIES - LCCC 199.00 SUPPLIES - LCCC 36.96 PHONES - LCCC 129.99 NEW STORAGE - LCCC 130.34 SUPPLIES - COURT 262.73 REPAIRS - POLICE 882.00 VET SERVICES - POLICE 117.50 BLDG MAINT - POLICE 299.43 TRAINING - POLICE 700.00 UNIFORMS - POLICE 239.61 POSTAGE - POLICE 18.50 SUPPLIES - POLICE 809.54 PHONES - POLICE 350.77 TRASH - FIRE 91.44 SUPPLIES - FIRE 259.42 SUPPLIES - FIRE 127.62 PHONES - FIRE 165.69 BLDG SUPPLIES - GEN GOVT 13.49 PHONES - SHOP 37.28 TRASH - ALL DEPT 1,603.06 BLDG MAINT - BLDG 2,184.55 PARTS - BLDG MAINT 30.40 BLDG MAINT 511.90 HOUSEKEEPING SUPPLIES 28.34 PARTS - SHOP 2,040.29 SUPPLIES - SHOP 34.95 PHONES - SHOP 129.99 SUPPLIES - PARKS 88.38 PARTS - PARKS 734.04 TREE MAINT - PARKS 139.00 OFFICE SUPPLIES - PARKS 168.12 PARTS - PARKS 6.28 PHONES - PARKS 259.98 CONCESSIONS - PARKS 697.88 REC PROGRAMS - PARKS 1,422.46 SUPPLIES - CEMETERY 176.21 PHONES - CEMETERY 129.99 TESTING - WATER 525.00 OFFICE SUPPLIES - WATER 599.96 PHONES - WATER 371.12 SUPPLIES - WATER 1,483.86 REGISTRATION 54.95 SUPPLIES - WTP 34.31 TESTING - STP 2,976.75 PHONES - STP 30.77 SUPPLIES WATER 672.33 PHONES - WATER 1,719.86 EQUIPMENT - WATER 13,331.84 PROJECT COSTS - HEALTHY RIVERS 721.54 SUPPLIES - AIRPORT 407.00 PHONES - AIRPORT 89.32 MISC ONE TIME PAYMENTS SUPPLIES - WATER 375.00 MISC ONE TIME PAYMENTS FIREWORKS - PARKS 300.00 NAPA AUTO PARTS PARTS - SHOP 1,122.28 NORCO INC SHOP SUPP 76.52 NORCO INC RENTAL - SHOP 61.72 NORCO INC SUPPLIES & PARTS - SHOP 138.24 ONE STOP CARWASH MAINTENANCE - GEN GOVT 49.17 PITT, ORLEY CLEANING SERVICES - FIRE 300.00 QTPOD REPAIRS - AIRPORT 275.00 SHIELDS CLEANING MAINTENANCE - LCCC 3,345.83 SIX ROBBLEES INC SUPPLIES - SHOP 26.54 STRIKE CONSULTING GROUP PROF SERVICES - FEMA 8,920.00 SUPERIOR INDUSTRIAL SUPPLY SUPPLIES - WATER, PARTS - SHOP 2,275.06 SWEETWATER AIRE BLDG MAINT - STREETS 127.50 TEAM LABORATORY CHEM LLC COLD MIX - STREETS 862.50 TWEEDS WHOLESALE CO. CONCESSIONS - PARKS 27.56 UNIVERSITY OF WYOMING PATHWAY SYSTEM TRAILS GRANT 5,750.00 WAMCO LAB INC. TESTING - LAGOON 1,700.00 WESTERN LAW ASSOCIATES PROFESSIONAL FEES - GEN GOVT 2,445.70 WHITING LAW PC COURT APPT LEGAL - MUNI COURT 1,540.00 WINSUPPLY SUPPLIES - WTP 1,848.63 WWQPCA DUES - WTP 120.00 WYDOT - FINANCIAL SERVICES FUEL - ALL DEPT 12,654.63 WYOMING DEPT OF REVENUE SALES TAX - PARKS 248.58 WYOMING RETIREMENT SYSTEM RETIREMENT - FIRE 615.00 WYOMING SECRETARY OF STATE NOTARY FEES - POLICE 30.00 WYOMING STATE FIREMEN'S ASSN. DUES - FIRE 75.00

Council President Maestas moved to approve, Council Member Larsen second the motion

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Motion passed

Ordinances

Second Reading

- (a) Ordinance 1234, An Ordinance Amending Section 4-5-2 Powers and Jurisdiction, Repealing Section 4-5-3 Board of Adjustments – Variances, Amending Section 4-9-1 Subdivision and Land use regulations and 4-11-2 General Requirements – Division of Lots of the City of Lander Wyoming City Code Book

Council Member Hulme asked about the fee for the designated area for public lands. Need to make sure it is put on the City of Lander fee schedule.

Council Member Hahn moved to approve, Council Member Kusiek second the motion
Motion passed

Third Reading

- (a) Ordinance 1232, An Ordinance rezoning Jones Subdivision Block 1, Lots 4 and 5 and Replat of Jones Subdivision block 1, Lot 3A from Commercial to R-3 Single Multi Family Residential District

Council Member Hulme moved to approve, Council Member White second the motion
Motion passed

- (b) Ordinance 1233 An Ordinance vacating a portion of Phyllis Lynn Drive between Lots 3A and 5 to Include the Cul-de-sac

Council President Maestas moved to approve, Council Member White second the motion
Motion passed

I. New Business

- (a) Approve the Renewal of Liquor Licenses 2020-2021 year

Council President Meastas moved to approve, Council Member Hulme second the motion. Motion passed

- (b) Appoint Pat Mettenbrink and Jenny Young to the Parks and Recreation Board

Council President Maestas moved to approve, Council Member White second the motion
Motion passed

- (c) Authorize the Award of City of Lander's Tree Trimming Services for 2020 up to the amount of \$8,000.00.

Council President Maestas moved to approve, Council Member Hulme second the motion. Motion passed.

- (d) Authorize the Mayor to accept bid for senior center HVAC in the amount of \$28,500 to Custom Sheet Metal

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Council Member Kusiek moved to approve. Council Member White second the motion.
Motion passed

II. Discussion items:

Upcoming Grants

COPS Grant for SRO

Chief Thomas Shroyer explained the grant for the SRO. The school district would like to look into getting a third SRO. He explained how the process works and how the grant is distributed. Chief Shroyer and the grant writer will be finding additional information on how the application process works.

Assistant Mayor RaJean Strube Fossen talked about the grant policy that is being created by City Treasurer Charri Lara. It is spell out how each department will apply for grants. It will hopefully be presented to council to be approved in March.

FEMA Grant for Flood Plain Property Purchase

Assistant Mayor RaJean Strube Fossen explained that if we want to apply for FEMA grants, the Notice of interest needs to be filed 6 to 12 months prior to applying for grant.

HomeLand Security Grants

Assistant Mayor RaJean Strube Fossen stated that Fire Administrator Fred Cox talked about getting two first responder vehicles. Grant writers can work on these two grants.

Chief Thomas Shroyer said he is looking into adding more vehicles for administration to use in the police department or the SRO officers. He is also looking at radios that they talked about needing from the federal grants.

Council President Maestas made the comment of making sure we go for grants that would be good for us. Just because there is grant money out there doesn't mean we need to go and apply. Those grants end up causing a lot of administrative work to keep up with the requirements for the grant. And most of them or 50/50 which means we still have to come up with match money.

III. Executive Session – Property

Council President Maestas moved to adjourn to Executive Session, Council Member White second the motion. Motion passed

Council President Maestas moved to adjourn executive session, Council Hulme second the motion. Motion passed

New Business

- (a) Authorize the Mayor to sign Real Estate Contract.

Council Member Hulme moved to approve, Council Member Kusiek second the motion. Motion passed. Motion passed

IV. Adjournment

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ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 7:25 pm

ATTEST:

The City of Lander

By: _____
Monte Richardson, Mayor

Tami Hitsheew, Deputy City Clerk

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