

Renter Account # _____

APPLICATION FOR WATER AND/OR SEWER TRANSFER PERMIT

LANDLORD/TENANT

CITY OF LANDER
240 LINCOLN ST
LANDER WY 82520
(307)332-2870
FAX (307)332-1554

I/We _____ as the property owner(s) and _____ as tenant hereby apply for a permit for use of the City of Lander water supply and/or sewer service mains for the following property located at _____, and we both agree to abide by all ordinances, regulations and standards relating to water and sewer service in the City of Lander now existing and as they may hereafter be amended, modified or altered including but not limited to the following rules and regulations in connection therewith:

Permit Required - No water shall be tapped or drawn from the municipal water system except by permit and through a meter issued by the City.

Application - Application for a water permit shall be made by the owner(s) of the premises to be served, and the tenant that lives at this address who all agree to abide by all ordinances, regulations and standards relating to water and sewer services.

Transfer Of Permit - A water permit may be transferred to a new owner(s) of the premises upon payment of all accrued charges and a transfer fee of \$25.00.

Access to Meter - The City shall have the right to inspect and read the meter at all reasonable times.

Tampering With Meter - No person(s) shall tamper with any meter, or alter any connection so that the meter does not accurately measure the water drawn from the municipal system.

New Connection - All new connections to the municipal water and sewer system shall be made at the expense of the owner(s) of the premises benefited and shall conform to standards and specifications adopted by the Director of Public Works.

Responsible for Charges - The permit holder(s), which is the property owner(s), and the tenant shall be responsible for all charges incurred under Title 9 of the City of Lander ordinances. Unpaid charges shall also constitute a lien upon the premises served and a lien may be filed by the City against the property owner. If the tenant has signed a Transfer Permit and the \$200 deposit without interest will be used against the unpaid bill. If the delinquent bill is more than the deposit the water will be shut off until payment is made in full.

Ownership - The owner(s) of the premises shall be responsible for any damage to the meter, but the meter shall remain the property of the City. The remainder of the water and sewer connection up to the main shall belong to the owner(s) of the premises.

Monthly Charges - The following Charges shall be payable monthly with the monthly statement being sent to the tenant.

The following water rates are established and shall be charged and paid on a monthly basis for all metered water service from the municipal water system. The monthly minimum is based on an allowance of 4,000 gallons of water usage. Rates are effective July 1, 2022 – June 30, 2023.

Meter Size (inches)	Monthly Minimum Charge – Inside City	Monthly Minimum Charge – Outside City
5/8" Meter	\$37.52	\$56.28
3/4" Meter	\$40.07	\$60.10

1" Meter	\$46.54	\$69.81
1 1/2" Meter	\$65.03	\$97.52
2" Meter	\$90.91	\$136.36
3" Meter	\$164.86	\$247.30
4" Meter	\$268.40	\$402.60
6" Meter	\$564.23	\$846.33
8" Meter	\$978.37	\$1,467.57

Excess Water Charges for *inside* city limit users all meter sizes and outside city limit users with 5/8" meters. For water use in excess of the minimum water use included in the minimum charge, charges shall be assessed at the following:

- i. \$3.12 per 1,000 gallons over the allotted 4,000 gallons ;

Excess Water Charges for *outside* city limit users with meters 3/4" to 8":

- ii. \$4.66 per 1,000 gallons over the allotted 4,000 gallons ;

SEWER UTILITY RATES

Minimum Charges

Water Meter Size (inches)	Monthly Minimum Charge Inside City	Monthly Minimum Charge Outside City
5/8"	\$18.36	\$21.19
3/4"	\$19.61	\$23.67
1"	\$22.77	\$30.00
1 1/2"	\$31.80	\$48.06
2"	\$44.45	\$73.35
3"	\$80.58	\$145.60
4"	\$131.16	\$246.76
6"	\$275.67	\$535.79
8"	\$477.99	\$940.43

- (a) Sewer Charges – Sewer charges will be \$2.26 per 1,000 gallons over the base of 2,000 gallons plus the minimum charge for sewer.
- (b) The residential customer's monthly sewage usage will be based upon the customer's average water usage during the winter for two billing periods in the months of November and December re-determined annually on or about January 1st.
- (c) Sewer service charges for other than residential customers are to be based upon the indicated water usage. In the event that any customer can show (by meter) that a portion of the metered water does not enter the sanitary sewer system, the customer(s) are to be charged for only that volume entering the sanitary sewers. The customer may be required to install a meter in his system to record the difference between sewage and non-sewage flows.

Delinquent Charges - Monthly charges for water and sewer not paid within 20 days of the billing date are deemed delinquent and a delinquency charge of 10% of the unpaid amount will be charged at the close of business on the 20th of the month. In such circumstances, the City may shut off the water upon ten (10) days' notice to the permit holder by mail and by door hanger. After shut off, water service shall be resumed only upon payment of all charges due, together with the sum of \$100.00 for the costs incurred in shutting the water off, sending notice and turning on the water.

The City shall submit monthly statements to the tenant of water and/or sewer charges. Should any user fail to pay the balance due and interest penalty within two months of the due date, or if the account should exceed \$200.00 in delinquency, the City, upon ten days' prior mailed notice and by door hanger to the user, turn off the water and wastewater service to the property.

The City Treasurer and/or the City Clerk, at his or her discretion, may formulate payment arrangements with a utility user for delinquent accounts. The payment arrangements will require the user to pay their current bill plus delinquency payment and additional payments for two months. If the utility user fails to comply with any part of the payment arrangement, water service may be shut off immediately without further notice.

The property owner has rented the premises at _____ to the tenant pursuant to their agreement. Tenant and the owner shall be liable for the monthly costs of water and sewer to the premises. The tenant agrees to be first in payment of the water and sewer charges and the owner secondly if the tenant does not pay the water and sewer charges.

I hereby understand and agree with all the above rules and regulations. This application must be returned to the City of Lander.

Signed _____	_____
Owner Signature	Tenant Signature
_____	_____
Owner Signature	Tenant Signature

Mailing address _____ Phone # _____

Permit issued this _____ day of _____ 20__.

PLEASE RETURN TO:
CITY HALL
240 LINCOLN ST
LANDER WY 82520-2848

WATER CLERK-CITY OF LANDER

FEDERAL REQUIREMENTS MANDATES OUR REQUEST FOR THIS INFORMATION:

ETHNICITY Circle one	RACE: Circle one	GENDER: Circle one
NOT HISPANIC	Black	Male
	Indian	Female
Yes No	Asian	
	Hawaiian	
	White	
	Other	

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER